

Pecyn Dogfen Cyhoeddus



At: Aelodau'r Cabinet

Dyddiad: 17 Mawrth 2021

Rhif Union: 01824712568

ebost: democrataidd@sirddinbych.gov.uk

Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **CABINET, DYDD MAWRTH, 23 MAWRTH 2021** am **10.00** am **TRWY CYFRWNG FIDEO**.

Yn gywir iawn

G Williams

Pennaeth Gwasanaethau Cyfreithiol, AD a Democrataidd

AGENDA

RHAN 1 – GWAHODDIR Y WASG A'R CYHOEDD I FOD YN BRESENNOL YN Y RHAN HON O'R CYFARFOD

1 YMDDIHEURIADAU

2 DATGAN CYSYLLTIAD

Yr Aelodau i ddatgan unrhyw gysylltiad personol neu gysylltiad sy'n rhagfarnu mewn unrhyw fater a nodwyd i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION (Tudalennau 7 - 16)

Derbyn cofnodion cyfarfod y Cabinet a gynhaliwyd ar 16 Chwefror 2021 (copi'n amgaaedig).

5 POLISI GWIRFODDOLI (Tudalennau 17 - 80)

Ystyried adroddiad gan y Cynghorydd Richard Mainon, Aelod Arweiniol Gwasanaethau Corfforaethol a Chyfeiriad Strategol, (copi'n amgaeedig) sy'n gofyn i'r Cabinet gymeradwyo'r Polisi Gwirfoddoli newydd, y prosesau diwygiedig a'r dogfennau cysylltiedig.

6 CANOLFAN ASESU GOFAL PRESWYL PLANT IS-RANBARTHOL – DIWEDDARIAD AR Y PROSIECT (Tudalennau 81 - 132)

Ystyried adroddiad gan y Cynghorydd Huw Hilditch-Roberts, Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltu â'r Cyhoedd, (copi'n amgaeedig) sy'n ceisio derbyn cymeradwyaeth y Cabinet i lofnodi Gweithred Ariannol y Bartneriaeth er mwyn dyfarnu'r contract i godi Uned Asesu Gofal Preswyl Plant.

7 DIWEDDARIAD AR Y CYNLLUN CORFFORAETHOL, CHWARTER 3, 2020-2021 (Tudalennau 133 - 184)

Ystyried adroddiad gan y Cynghorydd Julian Thompson-Hill, Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol, (copi'n amgaeedig) yn rhoi diweddariad ar gyflawni Cynllun Corfforaethol 2020-2021 ar ddiwedd chwarter 3 (Hydref-Rhagfyr 2020).

8 ADRODDIAD CYLLID (Tudalennau 185 - 202)

Ystyried adroddiad gan y Cynghorydd Julian Thompson-Hill, Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol, (copi ynghlwm) ynglŷn â'r sefyllfa ariannol ddiweddaraf a'r cynnydd a wnaed o ran y strategaeth y cytunwyd arni ar gyfer y gyllideb.

9 RHAGLEN GWAITH I'R DYFODOL Y CABINET (Tudalennau 203 - 206)

Derbyn Rhaglen Gwaith i'r Dyfodol amgaeedig y Cabinet a nodi'r cynnwys.

RHAN 2 - MATERION CYFRINACHOL

GWAHARDD Y WASG A'R CYHOEDD

Argymhellir, yn unol ag Adran 100A (4) Deddf Llywodraeth Leol 1972, bod y Wasg a'r Cyhoedd yn cael eu gwahardd o'r cyfarfod tra bydd yr eitem fusnes ganlynol yn cael ei thrafod oherwydd ei bod yn debygol y bydd gwybodaeth eithriedig yn cael ei datgelu fel y'i diffinnir ym mharagraff 14, Rhan 4, Atodlen 12A y Ddeddf.

10 FFRAMWAITH DYLUNIO GRAFFEG AC ARGRAFFU (Tudalennau 207 - 222)

Ystyried adroddiad cyfrinachol gan y Cyngorydd Huw Hilditch-Roberts, Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltu â'r Cyhoedd, (copi'n amgaaedig) yn ceisio cymeradwyaeth y Cabinet ar gyfer Fframwaith Dylunio Graffeg ac Argraffu newydd.

11 CAFFAEL GOFAL A CHYMORTH MEWN CYNLLUN TAI GOFAL YCHWANEGOL I BOBL HŶN A PHOBL GYDAG ANABLEDDAU CYMHLETH (Tudalennau 223 - 252)

Ystyried adroddiad cyfrinachol gan y Cyngorydd Bobby Feeley, Aelod Arweiniol Lles ac Annibyniaeth, (copi'n amgaaedig) yn ceisio cymeradwyaeth y Cabinet i benodi dwy asiantaeth ofal i ddarparu gofal a chymorth yn Awel y Dyffryn fel y nodir yn yr adroddiad.

MEMBERSHIP

Y Cynghorwyr

**Hugh Evans
Bobby Feeley
Huw Hilditch-Roberts
Richard Mainon**

**Tony Thomas
Julian Thompson-Hill
Brian Jones
Mark Young**

COPIAU I'R:

Holl Gynghorwyr er gwybodaeth
Y Wasg a'r Llyfrgelloedd
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,
(enw)

*Aelod /Aelod cyfetholedig o
(*dileuer un)

Cyngor Sir Ddinbych

YN CADARNHAU fy mod wedi datgan buddiant ***personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-
(*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)*

Llofnod

Dyddiad

Noder: Rhwch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Mae tudalen hwn yn fwriadol wag

CABINET

Cofnodion o gyfarfod y Cabinet a gynhaliwyd trwy gyfrwng fideo gynadledda, ddydd Mawrth 16 Chwefror 2021 am 10.00am.

YN BRESENNOL

Y Cynghorwyr Hugh Evans, Arweinydd ac Aelod Arweiniol yr Economi a Llywodraethu Corfforaethol; Bobby Feeley, Aelod Arweiniol Lles ac Annibyniaeth; Huw Hilditch-Roberts, Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltu â'r Cyhoedd; Brian Jones, Aelod Arweiniol Gwastraff, Cludiant a'r Amgylchedd; Richard Mainon, Aelod Arweiniol Gwasanaethau Corfforaethol a Chyfeiriad Strategol; Tony Thomas, Aelod Arweiniol Tai a Chymunedau; Julian Thompson-Hill, Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol, a Mark Young, Aelod Arweiniol Cynllunio, Gwarchod y Cyhoedd a Chymunedau Mwy Diogel.

Arsylwyr: Y Cynghorwyr Joan Butterfield, Jeanette Chamberlain-Jones, Meirick Davies, Hugh Irving, Alan James, Tina Jones, Barry Mellor, Arwel Roberts, Peter Scott, Glenn Swingler, Rhys Thomas a Graham Timms

HEFYD YN BRESENNOL

Cyfarwyddwyr Corfforaethol: Cymunedau (NS) ac Economi a'r Parth Cyhoeddus (GB); Penaethiaid Gwasanaeth: Y Gyfraith, AD a Gwasanaethau Democrataidd (GW), Cyllid ac Eiddo (SG), a Gwelliannau Busnes a Moderneiddio (AS); Rheolwr Rhaglen Newid Hinsawdd (HVE); Rheolwr Gwarchod y Cyhoedd, Adfywio a Datblygiad Economaidd (GR); Aelod Arweiniol: Mewnfuddsoddi a Thwf Uchel (JE); Gweinydd Perfformiad a Systemau (EJ); Rheolwr Gwasanaethau Democrataidd (SP); Cydlynnydd Craffu (RE), a Gweinyddwyr Pwyllgor (KEJ ac RTJ)

1 YMDDIHEURIADAU

Ni chafwyd unrhyw ymddiheuriadau.

2 DATGANIADAU O FUDDIANT

Ni ddatganwyd unrhyw gysylltiad.

3 MATERION BRYD

Ni chodwyd unrhyw faterion brys.

4 COFNODION

Cyflwynwyd cofnodion cyfarfod y Cabinet a gynhaliwyd ar 19 Ionawr 2021.

PENDERFYNWYD derbyn cofnodion y cyfarfod a gynhaliwyd 19 Ionawr 2021 a'u cadarnhau fel cofnod cywir.

5 STRATEGAETH AR NEWID HINSAWDD A NEWID ECOLEGOL CYNGOR SIR DDINBYCH (2021 - 2029)

Cyflwynodd y Cynghorwyr Brian Jones, Aelod Arweiniol Gwastraff, Cludiant a'r Amgylchedd a Tony Thomas, Aelod Arweiniol Tai a Chymunedau, Strategaeth ar Newid Hinsawdd a Newid Ecollegol derfynol Cyngor Sir Ddinbych i'r Cabinet er ystyriaeth ac argymhelliad i'r Cyngor i'w mabwysiadu.

Cyfeiriodd y Cynghorydd Brian Jones at y swm sylweddol o waith a wnaed ers y Datganiad o Argyfwng Newid Hinsawdd a Newid Ecollegol y Cyngor yn 2019, sydd wedi arwain at ddogfen Strategaeth yn manylu ar sut fyddai nod y Cyngor o fod yn ddi-garbon net ac yn gadarnhaol yn ecollegol yn cael ei gyflawni. Pe bai'r Strategaeth yn cael ei chymeradwyo, byddai angen i'r Cyngor gyflwyno tua £9 miliwn dros y tair blynedd nesaf, gyda rhagor yn y dyfodol, ac roedd yn hyderus iawn mai dyma'r peth iawn i'w wneud, ac y byddai'n fanteisiol iawn i'r awdurdod wrth symud ymlaen. Fel Aelod Arweiniol Bioamrywiaeth, adroddodd y Cynghorydd Tony Thomas ar y rhaglen plannu coed a'r prosiect planhigfa goed ynghyd â'r gwaith a wnaed i gefnogi ecosystemau.

Cyfeiriodd y Rheolwr Rhaglen Newid Hinsawdd at darged Llywodraeth Cymru ar gyfer Cymru di-garbon erbyn 2050 a chyngor y Pwyllgor Newid Hinsawdd ar leihau carbon ac amsugniad i roi cap ar dymheredd cynhesu byd-eang a chyfyngu'r effaith ar newid hinsawdd a bioamrywiaeth. Roedd y Strategaeth yn cynrychioli cyfraniad y Cyngor wrth fynd i'r afael â'r argyfwng hinsawdd a natur, a helpu Cymru i ddiwallu ei uchelgeisiau di-garbon a chyflawni ar ddyletswyddau bioamrywiaeth. Cafodd ei llunio ar y cyd ar draws y Cyngor, yn ogystal â chyda'r cyhoedd, ac mae'n darparu gweledigaeth y Cyngor ar gyfer 2030 ynghyd â map llwybr o sut y caiff ei chyflawni, bancio manteision gostyngiad mewn carbon, cynnydd yn amsugniad carbon a gwell rhywogaethau, yn ogystal â buddion mewn perthynas a'r economi, iechyd a lles.

Croesawodd y Cabinet y Strategaeth gan gydnabod y gwaith sylweddol a wnaed i'w datblygu'n brydlon ers Datganiad Argyfwng Newid Hinsawdd a Newid Ecollegol y Cyngor. Wrth arnodi'r Strategaeth yn llawn, talodd y Cabinet deyrnged i bob un oedd wedi'u cynnwys ar draws y Cyngor a'r partïon gwleidyddol ynghyd ag aelodau'r cyhoedd am eu cyfraniad, gan gydnabod y frwdfrydedd a'r gefnogaeth eang. Wrth gydnabod y cyllid sylweddol sydd ei angen i gyflawni'r Strategaeth a'r hinsawdd ariannol anodd sy'n debygol wrth symud ymlaen, amlygodd y Cabinet bwysigrwydd y Strategaeth a'i chyflawniad ar gyfer cenedlaethau'r dyfodol, ac roeddent yn unfrydol mai dyna oedd y cam gweithredu iawn.

Yn ystod y drafodaeth, cododd y Cynghorydd Mark Young nifer o gwestiynau yn ymwneud â'r Strategaeth ac fel Aelod Arweiniol ar gyfer y Cynllun Datblygu Lleol (CDLI) roedd yn awyddus i'r CDLI fod mor wyrdd â phosib. Mewn ymateb dywedodd y Rheolwr Rhaglen -

- cafodd fforddiadwyedd ei gydnabod fel risg allweddol i'r Cyngor allu gyflawni'r Strategaeth, ond byddai nifer o'r mesurau i'w gweithredu'n arbed arian yn y tymor byr a'r tymor hir, yn ogystal â chynhyrchu incwm; byddwn yn gwneud y mwyaf o gyfleodd cyllid grant gan Lywodraethau Cymru a'r DU

- roedd gwaith yn mynd rhagddo gyda'r Adran Cynllunio Polisi ac addysg gan Gyngor Bwrdeistref Sirol Conwy yn nhermau datblygiad eu CDLI i ystyried yr agenda gwyrdd ac roedd cefnogaeth barhaus y Cynghorydd Young yn cael ei werthfawrogi'n arw o ran hynny; roedd ymgysylltiad gyda datblygwyr drwy gydol y broses cyn gwneud cais a champau gweithredu pellach wedi'u cynllunio drwy bolisi cynllunio yn nhermau safleoedd datblygu o fewn y CDLI a thrwy reoli datblygu
- adeiladau'r cyngor oedd yn gyfrifol am y swm uchaf o allyriadau carbon, a'r targed oedd haneru'r allyriadau hynny dros y naw mlynedd nesaf o ran ynni a dŵr; byddai'r Strategaeth yn cael ei adolygu bob tair blynedd i gyd-fynd gydag amgylchiadau a thechnolegau presennol
Cyfeiriodd y Cynghorwyr Mark Young a Bobby Feeley at botensial y dyfodol i resymoli adeiladau'r cyngor o wybod patrymau gwaith a newidiol gyda symudiad at weithio o bell, a allai gael effaith sylweddol ar wneud y mwyaf o uchelgeisiau i leihau ôl troed carbon y cyngor ymhellach
- roedd gweithio rhanbarthol yn nodwedd ddatblygol ac roedd trafodaethau yn mynd rhagddynt gyda chydweithwyr mewn awdurdodau lleol eraill; y bwriad oedd peri dull rhanbarthol o weithio drwy Bwrdd Uchelgais Economaidd Gogledd Cymru (BUEGC) a phrosiectau Ynni Clyfar Lleol a chysylltiadau cenedlaethol i Banel Strategaeth Datgarboneiddio Llywodraeth Leol
Cydnabu bod cydweithio o fewn y Strategaeth a fyddai'n darparu gwell buddion a rhagor o lwyddiant wrth ddiogelu cyllid grant Cynghorodd yr Arweinydd ei fod wedi ysgrifennu at y BWUEGC i ystyried yr agenda newid hinsawdd ymhellach yn nhwf economaidd y rhanbarth yn y dyfodol ac amlygodd bwysigrwydd dull rhanbarthol o weithio.

Adleisiodd y Cynghorydd Julian Thompson-Hill yr ystyriaethau ariannol o wybod y cyllid sylweddol sydd ei angen dros gyfnod y Strategaeth. Fel rhan o'r broses gosod cyllideb, cytunodd aelodau i ddyrannu £389,000 o gyllid refeniw i gefnogi benthyca darbodus a fyddai'n galluogi'r Cyngor i helpu ariannu'r rhaglen waith angenrheidiol ar gyfer 2021/22. Serch hynny, byddai angen swm sylweddol o gyllid ychwanegol dros gyfnod y rhaglen. Gofynnodd y Cynghorydd Bobby Feeley am y swm o ffynonellau cyllid allanol ar gael, a chadarnhaodd y Cynghorydd Brian Jones bod yr agenda newid hinsawdd ehangach yn symud ar garlam, gan greu rhagor o gyfleodd yn nhermau technoleg a ffrydiau cyllido, a bod angen i swyddogion ac aelodau fod yn effro er mwyn gwneud y mwyaf o gyfleoedd wrth iddynt ddod ar gael gyda mwy o gydweithio rhanbarthol wrth symud ymlaen.

Diolchodd yr Arweinydd y sawl oedd wedi bod yn rhan o ddatblygu'r Strategaeth, ac ystyriodd y byddai'r cydweithio a'r ymrwymiad a ddangoswyd yn sicrhau bod y Cyngor mewn safle cadarn i'w gyflawni. Ar wahoddiad yr Arweinydd, adroddodd y Cynghorydd Graham Timms, Cadeirydd Gweithgor Argyfwng Newid Hinsawdd a Newid Ecolegol ar y gwaith gwych a wnaed wrth ddatblygu'r Strategaeth gyda chefnogaeth eang ledled y sir. Teimlodd bod swyddogion allweddol megis y Swyddog Bioamrywiaeth a'r Swyddog Coed a'r Swyddog Rhostir a benodwyd yn ddiweddar o fantais i'r Cyngor, a chymerodd y cyfle i dalu teyrnged i waith y Rheolwr Rhaglen Newid Hinsawdd a'r Swyddog Prosiect Newid Hinsawdd yn cydlynu'r prosiect.

Mewn ymateb i'r cwestiynau a godwyd gan aelodau nad ydynt ar y Cabinet -

- Cadarnhaodd y Cynghorydd Tony Thomas y byddai rhagor o goed yn cael eu plannu ar bob graddfa i ddiwallu targedu amsugno carbon, gan gynnwys plannu coed mewn lleoliadau dinesig lle bo'n briodol.
Byddai cynlluniau plannu'n cael eu datblygu a'u cyflawni dros flynyddoedd y Strategaeth a cheisir cyllid grant lle bo'n bosib, ac roedd gan Wasanaethau Cefn Gwlad lwyddiant blaenorol o ddiogelu cyllid ar gael. Cafodd Swyddog Coed llawn amser ei gyflogi, gyda dau Swyddog Coed wedi'u cyflogi ar sail dros dro, a fyddai efallai'n cael eu datblygu i fod yn swyddi parhaol
- Cadarnhaodd y Rheolwr Rhaglen bod Llywodraeth y DU wedi cyhoeddi £60 miliwn ar gyfer plannu coed yn ddiweddar, ond nid oedd yn glir eto a fyddai'n Cymru'n elwa o hyn, a chytunodd i ymchwilio i'r mater ymhellach, gyda'r bwriad o adrodd yn ôl i gyfarfod y Cyngor wedi hynny.
Roedd Llywodraeth Cymru eisoes wedi addo cyllid ar gyfer plannu coed, a ddyrannwyd gan Gronfa Treftadaeth y Loteri Genedlaethol a chafwyd sicrwydd y byddai unrhyw gyllid ychwanegol ar gyfer cynlluniau plannu yn cael ei geisio'n weithredol i wneud y mwyaf o gyfleoedd cyllido
- Cytunodd y Rheolwr Rhaglen i ddarparu diweddariad i'r Cynghorydd Glenn Swingler hefyd ar gynlluniau plannu coed yng Ngorllewin y Rhyl a Dinbych Uchaf.

PENDERFYNWYD y byddai'r Cabinet yn –

- Argymhell i'r Cyngor fabwysiadu Strategaeth Cyngor Sir Ddinbych ar Newid Hinsawdd a Newid Ecolegol (2021/22-2029/30), a*
- chadarnhau ei fod wedi darllen, deall a chymryd yr Asesiad o'r Effaith ar Lesiant i ystyriaeth (Atodiad A o'r adroddiad) fel rhan o'i benderfyniad.*

6 ADOLYGU'R POLISI ENWI A RHIFO STRYDOEDD

Cyflwynodd y Cynghorydd Richard Mainon, Aelod Arweiniol ar gyfer Gwasanaethau Corfforaethol yr adroddiad sy'n ceisio cymeradwyaeth y Cabinet ar newidiadau arfaethedig i Bolisi Enwi a Rhifo Strydoedd y Cyngor ynghyd â'r rhesymeg tu ôl i'r newidiadau hynny.

Cynhaliwyd adolygiad o'r polisi ar gais y Pwyllgor Craffu Perfformiad, gyda phwyslais penodol ar sicrhau ei fod yn adlewyrchu Polisi Iaith y Cyngor ac roedd Pwyllgor Llywio'r Gymraeg wedi cytuno i'r dull hwnnw o weithio. Yn dilyn ymgynghoriad gyda Swyddog Cymraeg y Cyngor a Swyddfa Comisiynydd y Gymraeg, argymhellwyd y byddai strydoedd newydd i gyd yn cael eu henwi'n Gymraeg yn unig. Roedd y Pwyllgor Craffu Perfformiad wedi codi'r mater o allu enwi strydoedd ar ôl pobl yn sgil enghreifftiau diweddar o enwau strydoedd yn gorfod cael eu newid. Yn achos Sir Ddinbych, roedd mwy o broblem o enwi strydoedd ar ôl unigolion a oedd yn cynnwys elfen emosiynol, ac ar ôl ystyried Cyfamod y Lluoedd Arfog, argymhellwyd bod y dewis i enwi strydoedd ar ôl unigolion yn cael ei ddileu.

Codwyd y materion canlynol yn ystod y drafodaeth a ddilynodd –

- roedd trafodaeth am dynnu'r dewis o enwi strydoedd ar ôl unigolion yn gyfan gwbl, gan dderbyn y rhesymeg tu ôl i'r argymhelliad hwnnw, roedd Julian Thompson-Hill yn anfodlon atal anrhydeddu unigolion arbenigol megis Capten Sir Tom Moore er enghraifft be bai'n lleol i'r ardal.
Amlygwyd yr anawsterau presennol a wynebwyd gan swyddogion wrth fynd i'r afael ag enwi strydoedd ar ôl unigolion a thrafodaethau ehangach ar werth perthnasol unigol, a oedd yn fater emosiynol a sensitif iawn. Y farn gyffredinol oedd dylid dileu normaleiddio enwi strydoedd ar ôl unigolion a pheidio cynnwys rhagdybiaeth yn y polisi i gynnwys y dewis hwnnw. Serch hynny, derbyniwyd bod gan y Cyngor ddewis i amrywio'r polisi ar gyfer achosion eithriadol, ac i ganiatáu anrhydeddu unigolion arbennig, ac ystyriwyd mai hyn oedd y ffordd orau ymlaen
- mewn ymateb i gwestiwn gan y Cynghorydd Tony Thomas yn ymwneud â'r ffordd draddodiadol o enwi strydoedd ar ôl sefydliadau neu noddwyr, dywedodd y Cynghorydd Mainon mai ei ddewis personol oedd enwi strydoedd gyda'r bwriad o ddisgrifio'r ardal leol ac adlewyrchu ei harwyddocâd diwylliannol a hanesyddol yn unol ag egwyddorion cyffredinol y polisi
- Amlygodd y Cynghorydd Graham Timms broblemau cychwynnol wrth gyfieithu'r polisi o'r Saesneg i'r Gymraeg, ac mewn ymateb i gwestiynau, trafododd y Gweinydd Perfformiad a Systemau'r canlynol:
 - (1) cadarnhaodd bod rhestr awgrymedig o enwau strydoedd wedi'i chynnwys yn y polisi, ond nad oedd y rhestr yn un gyfyngedig a byddai 'Heol' yn sicr o gael ei ystyried, (2) cytunodd i ofyn i Swyddog y Gymraeg i ailymweld ag Adran 1.12 ar ddatblygiad enwau bloc i sicrhau bod y rhagddodiaid priodol yn cael eu defnyddio yn y cyfieithiadau Cymraeg a (3) chynghorodd bod y defnydd o'r gwaith "fflat" a "rhandy" wedi bod yn seiliedig ar ddiffiniad hanesyddol
- Gwnaeth y Cynghorydd Arwel Roberts gais bod y pwyllgor craffu'n ystyried y polisi, a llongyfarchodd yr Aelod Arweiniol a'r swyddogion ar y gwaith a wnaed. Ailadroddodd bwysigrwydd enwau lleoedd Cymraeg, a oedd yn rhan o dreftadaeth a diwylliant yr ardal, ac roedd angen eu cadw am byth.
- Amlygodd yr Arweinydd bwysigrwydd sicrhau bod datblygwyr yn ymwybodol o'r polisi newydd ar gam cynnar o'r broses gynllunio er mwyn darparu dealltwriaeth glir o ofynion y polisi o'r cychwyn cyntaf.

PENDERFYNWYD bod y Cabinet yn cymeradwyo'r newidiadau canlynol i'r Polisi Enwi a Rhifo Strydoedd -

- enwi strydoedd newydd yn Gymraeg yn unig, a*
- bod y dewis i enwi strydoedd ar ôl unigolion yn cael ei dynnu o'r polisi.*

7 RHAGLEN TRAWSNEWID TREFI LLYWODRAETH CYMRU

Cyflwynodd y Cynghorydd Hugh Evans, Arweinydd ac Aelod Arweiniol yr Economi a Llywodraethu Corfforaethol yr adroddiad yn ceisio cymeradwyaeth y Cabinet i ddatblygu Rhaglen Trawsnewid Trefi Llywodraeth Cymru, a alwyd yn Rhaglen Targedu Buddsoddiad mewn Adfywio yn flaenorol, a dirprwyo awdurdod er pwrpas diogelu buddsoddiad i adfywio.

Roedd y Cabinet wedi cefnogi datblygiad y Rhaglen Targedu Buddsoddiad mewn Adfywio yn 2018. Roedd gan y rhaglen ranbarthol gyllideb o tua £16 miliwn, ac roedd Sir Ddinbych wedi manteisio'n llwyddiannus ar dros £4 miliwn o fuddsoddiad yn ei threfi. Roedd yr adroddiad yn manylu ar barhad y rhaglen dros y ddwy flynedd nesaf gyda rhai newidiadau, gan gynnwys dyrannu dros hanner o'r cyllid i'r cynllun 'Thematiog Trawsnewid Trefi Gwneud Lleoedd' ond roedd y meini prawf yn aneglur ar hyn o bryd, a faint a phryd fydd cyllid ar gael. Cyngorodd yr Arweinydd, o wybod y dull ehangach o weithio o ran y cyllid, gobeithiwyd y byddai rhagor o hyblygrwydd ar gyfer prosiectau yn y cynllun, a darparodd sicrwydd y byddai'r aelodau yn cael eu ymgynghori ar y cam nesaf, unwaith roedd gwell dealltwriaeth o'r meini prawf. Wrth groesawu'r pecyn cefnogaeth gan Lywodraeth Cymru, amlygodd yr Arweinydd bod angen canolbwyntio fwy ar drefi wrth symud ymlaen, gan gydnabod yr heriau sylweddol a wynebwyd, ac i greu trafodaeth o fewn yr awdurdod i ddeall y gefnogaeth a'r buddsoddiad angenrheidiol wrth symud ymlaen.

Trafododd y Cabinet yr adroddiad yn fanylach fel a ganlyn -

- mewn ymateb i gwestiynau gan y Cyngorydd Mark Young, amlygodd yr Arweinydd bwysigrwydd creu'r trafodaethau hynny i ddechrau, i nodi'r buddsoddiad sydd ei angen mewn trefi, ac yna teilwra prosiectau i ddiwallu'r meini prawf ar gyfer cefnogaeth grant, a allai olygu gweithio mewn partneriaeth gydag eraill wrth symud ymlaen
- yn nhermau sut i liniaru'r risgiau sy'n cael ei creu gan ddiffyg amser ac arbenigedd staff, cyngorodd swyddogion y byddai cyfle i godi referniw ar brosiectau a fyddai'n galluogi prynu adnoddau arbenigol neu helpu i osod costau staffio yn eu herbyn a fyddai'n sicrhau bod yna ddigon o staff a medrusrwydd i gyflawni'r prosiectau hynny.
Roedd y rhaglen yn cwmpasu cyfnod o ddwy flynedd ac roedd Llywodraeth Cymru wedi nodi y byddai'n ei hystyried ymhellach, felly o ystyried yr adnoddau staffio cyfyngedig byddai angen blaenoriaethu prosiectau ynghyd â strategaeth cyflenwi dros y blynyddoedd nesaf; serch hynny, y cam cyntaf oedd i ddeall meini prawf y cyllid
- Amlygodd y Cyngorydd Richard Mainon ei rwystredigaeth o ran natur tymor byr y rhaglen, a nad oedd yn darparu digon o gyfle i ymgymryd â dull mwy strategol o weithio i fuddsoddi mewn trefi, a fyddai'n cael mwy o effaith a gwell newidiadau arloesol yn y dyfodol, sy'n ofynnol er mwyn cyflenwi i fusnesau a phreswylwyr.
Cytunodd yr Arweinydd gyda'r manteision o gael dull strategol o weithio i fuddsoddi yn y tymor hir, ac adleisiodd waith Cymdeithas Llywodraeth Leol Cymru wrth lobio ar gyfer dyraniad cyllid tair blynedd gan Lywodraeth Cymru. Ar ôl dweud hynny, amlygodd yr Arweinydd y buddsoddiad sylweddol yr oedd Sir Ddinbych wedi manteisio arno dros gyfnod y rhaglen, a oedd wedi cael effaith er nad oedd yn rhan o ddull strategol o weithio yn y tymor hir, ac roedd y Cyngor wedi gweithio o fewn yr amgylchedd ariannol presennol, ac mewn safle da ar gyfer buddsoddiad yn y dyfodol wrth symud ymlaen.

PENDERFYNWYD (yn dilyn cymeradwyaeth y Cabinet ar 22 Mai 2018) bod y Cabinet yn cymeradwyo awdurdod dirprwyedig i'r Cyfarwyddwr Corfforaethol: Economi a'r Parth Cyhoeddus mewn ymgynghoriad ag Aelod Arweiniol yr Economi a Llywodraethu Corfforaethol, Pennaeth y Gyfraith, Adnoddau Dynol a

Gwasanaethau Democrataidd a'r Pennaeth Cyllid (Swyddog Adran 151) ar gyfer blynyddoedd cyllid 2021 – 22 (Blwyddyn 4) a 2022 – 23 (Blwyddyn 5) i -

- (i) wneud unrhyw geisiadau cyllido prosiect sy'n angenrheidiol i ddiogelu adnoddau o'r rhaglen Trawsnewid Trefi ar gyfer cyfnod ei weithrediad;*
- (ii) derbyn a gweithredu gwariant ar brosiectau sy'n cael mynediad i gefnogaeth rhaglen Trawsnewid Trefi, gan gynnwys dyfarnu grantiau i drydydd parti;*
- (iii) aildrafod a mynd i unrhyw gytundeb newydd gyda chynghorau Gogledd Cymru i wneud cais am neu dderbyn cyllid rhaglen Trawsnewid Trefi, a*
- (iv) chytuno i unrhyw newidiadau/diweddariadau i Gynllun Adfywio Rhanbarthol Gogledd Cymru.*

8 ARGYMHELLION Y GRŴP BUDDSODDI STRATEGOL

Cyflwynodd y Cynghorydd Julian Thompson-Hill yr adroddiad gan geisio cefnogaeth y Cabinet i brosiectau a nodwyd i'w cynnwys yng Nghynllun Cyfalaf 2021/22 fel yr argymhellwyd gan y Grŵp Buddsoddi Strategol (GBS) ac fel y nodwyd yn Atodiad 1 i'r adroddiad.

Arweiniodd y Cynghorydd Thompson-Hill yr aelodau drwy'r adroddiad ac ymhelaethodd ar y cyllid sydd ar gael ar gyfer dyraniadau bloc ar gyfer rhaglenni gwaith parhaus. Cyfeiriwyd at waith y GBS wrth adolygu'r cynigion am ddyraniadau a darparwyd crynodeb o'u hargymhellion ac fe ymhelaethwyd arnynt ymhellach yn y cyfarfod, gan gynnwys y ffynhonnell gyllid argymelledig ar gyfer pob prosiect, ynghyd â'r rhesymeg ar gyfer cefnogi'r prosiectau a'r dyraniadau penodol hynny.

Ystyriodd y Cabinet yr argymhellion a fanylwyd arnynt o fewn yr adroddiad. Tynnodd y Cynghorydd Tony Thomas sylw at yr angen i ystyried y Prosiect Awyr Dywyll (AOHNE - Ardal o Harddwch Naturiol Eithriadol) fel rhan o waith Oleuo LED Cynaliadwy (Salix) i ddisodli goleuadau stryd presennol. Cafwyd ar ddeall bod y model goleuadau stryd presennol yn cydymffurfio gyda gofynion hynny a bod yr Adran Briffyrdd yn ymwybodol o'r manylion technegol o ran hynny. Gofynnodd y Cynghorydd Mark Young am eglurhad o'r cyfleusterau a ddarparwyd i Gymorth Tai'r Sector Preifat, a cadarnhawyd y byddai'r cyllid yn cael ei ddefnyddio'n bennaf ar gyfer addasiadau ar raddfa fawr i lety preifat, i sicrhau eu haddasrwydd ar gyfer y sawl ag anabledau.

PENDERFYNWYD *bod y prosiectau a nodwyd yn Atodiad 1 i'r adroddiad i'w cynnwys yn Nghynllun Cyfalaf 2021/22 yn cael eu cefnogi a'u hargymhell i'r Cyngor llawn.*

9 ADRODDIAD CYLLID

Cyflwynodd y Cynghorydd Julian Thompson-Hill yr adroddiad yn rhoi manylion ynglŷn â'r sefyllfa ariannol diweddaraf a'r cynnydd a wnaed o ran y strategaeth y cytunwyd arni ar gyfer y gyllideb fel yr amlinellir isod -

- y gyllideb refeniw net ar gyfer 2020/21 oedd £208.302 miliwn (£198.538 miliwn yn 2019/20).
- rhagwelid y byddai gorwariant o £1.759 miliwn mewn cyllidebau gwasanaeth a chorfforaethol.
- amlygwyd y risgiau ar hyn o bryd a'r rhagdybiaethau yn ymwneud â meysydd gwasanaeth unigol.
- amlinellwyd effaith ariannol y coronafeirws a'r safle ar hawliadau i Lywodraeth Cymru hyd yma, yn nhermau gwariant a cholled i incwm.
- manylion o arbedion ac arbedion effeithlonrwydd angenrheidiol o £4.448 miliwn y cytunwyd arno, gan gynnwys cynnwys arbedion corfforaethol sy'n ymwneud ag adolygiad actiwaraidd teirblwydd o Gronfa Bensïynau Clwyd (£2 miliwn); 1% arbedion ysgolion (£0.692 miliwn); arbedion gwasanaeth (£1.756 miliwn).
- rhoddwyd diweddariad cyffredinol am y Cynllun Cyfalaf, y Cyfrif Refeniw Tai a'r Cynllun Cyfalaf Tai.

Gofynnwyd i'r Cabinet gymeradwyo gosod cronfa wrth gefn i ganiatáu i Sir Ddinbych yn Gweithio reoli eu cyllid yn fwy effeithiol.

Arweiniodd y Cynghorydd Thompson-Hill y Cabinet drwy elfennau amrywiol yr adroddiad a symudiadau ers y mis blaenorol. Cymerodd y cyfle i roi'r newyddion diweddaraf i aelodau ar gynllun grant Llywodraeth Cymru i fusnesau lleol a dyrennir gan y cyngor, a talwyd teyrnged i waith diflino'r staff oedd yn gyfrifol am brosesu dros 1300 o hawliadau yn effeithiol, gyda chyfanswm o oddeutu £4.5 miliwn yn y gyfran ddiweddaraf o gyllid. Cydnabu'r Cabinet waith caled y staff oedd yn dyrannu'r cynllun, sydd wedi gweithio tu hwnt i'r gofyn i sicrhau bod taliadau effeithiol yn cael eu gwneud i hawlwy'r cymwys, a dangoswyd gwerthfawrogiad o ran hynny.

Cynghorodd y Pennaeth Cyllid y cafwyd cadarnhad erbyn hyn bod hawliad colled incwm Chwarter 3 wedi cael ei gymeradwyo gan Lywodraeth Cymru (LIC) ac roedd yn falch o adrodd ar ffrydiau cyllid eraill LIC oedd ar gael yn hwyr yn y flwyddyn ariannol a fyddai'n effeithio'n gadarnhaol ar gyllid y Cyngor i'w cynnwys yn adroddiadau monitro i'r Cabinet yn y dyfodol. I gloi, soniwyd am gwelliant i sefyllfa ysgolion, a oedd yn bennaf oherwydd effaith barhaus Covid-19 a chafwyd cadarnhad o gymeradwyaeth am gyllid ar gyfer eitemau penodol o wariant.

Ymatebodd y Cynghorydd Thompson-Hill, Pennaeth Cyllid i gwestiynau a godwyd gan y Cynghorydd Mark Young fel a ganlyn -

- y taliadau ni chymeradwywyd am gollu incwm mewn perthynas â Chwarter 1 yn bennaf o ran y Cyfrif Refeniw Tai.
O wybod mai dim ond hanner yr awdurdodau lleol sy'n rheoli eu stoc dai, gyda'r gweddill yn cael eu rheoli gan Landlordiaid Cymdeithasol Cofrestredig, roedd LIC wedi gwrthod hawliadau'r cyngor o ran hynny i sicrhau cydraddoldeb
- roedd y rhan fwyaf o eitemau a ddaliwyd ar yr hawliadau yn ymwneud ag ymholiadau technegol am brydau ysgol am ddim ac am hawliadau incwm yn ymwneud â incwm gohiriedig megis ffioedd cynllunio a threth y cyngor; roedd disgwyl nawr y byddai LIC yn ariannu awdurdodau lleol ar gyfer y colled i incwm yn ystod y flwyddyn

- yn nhermau'r mater ehangach o gyllid cenedlaethol a'r cyhoeddiad diweddar y byddai LIC yn derbyn £650 miliwn ychwanegol gan Drysorlys y DU am wariant ychwanegol yn sgil Covid-19, cafwyd ei nodi y gallai unrhyw gyllid ychwanegol heb ei wario erbyn mis Ebrill ei gario drosodd i'r flwyddyn ariannol nesaf, ac roedd disgwyliad y byddai arian ychwanegol yn cael ei ddyrnau i awdurdodau lleol gyda goblygiadau'r cyhoeddiad i'w trafod yn y dyddiau nesaf.
Amlygodd y Cynghorydd Mark Young fod gan LIC swm sylweddol o arian sy'n rhaid ei wario cyn mis Ebrill, ac roedd yn awyddus bod y cyllid hwnnw'n cael ei ymrwymo cyn gynted â phosib o ystyried bod cynghorau a busnesau'n cael hi'n anodd yn ariannol.

Talodd y Cynghorydd Hugh Irving deyrnged i waith staff a oedd yn dyrannu cynlluniau cyllid grant a holodd am y prosesau ar waith i'w diogelu rhag talu hawliadau twyllodrus. Cadarnhaodd y Pennaeth Cyllid y bu ymchwiliadau yn genedlaethol ac o ystyried mai'r canllawiau cenedlaethol oedd i ryddhau cyllid cyn gynted â phosib, roedd yn debygol y byddai elfen o dwyll. Serch hynny, oherwydd y gweithdrefnau ar waith ar gyfer prosesu hawliadau yn Sir Ddinbych, a'r gwiriadau cymhwysedd angenrheidiol yn cael eu cynnal yn unigol cyn talu, roedd yn teimlo y byddai talu hawliadau twyllodrus yn gyfyngedig, os o gwbl. Ychwanegodd y Cynghorydd Huw Hilditch-Roberts ei fod yn ymwybodol bod sawl ymgais ar gyfer hawliadau yn Sir Ddinbych wedi cael eu hatal, gan ddangos sicrwydd yn y broses o ganlyniad. Roedd yn croesawu'r cyllid cefnogaeth a'r cyllid grant ar gael i fusnesau, ond mynegodd bryder bod rhagor o fusnesau newydd heb fod yn gymwys yn ddiweddar am gefnogaeth ariannol, ac roedd yn ymwybodol bod LIC yn edrych i mewn i hynny, a gobeithiwyd y byddai cyllid ar gael ar gyfer y busnesau newydd hynny wrth symud ymlaen.

PENDERFYNWYD y byddai'r Cabinet yn –

- nodir cyllidebau a bennwyd ar gyfer 2020/21 a'r cynnydd yn erbyn y strategaeth y cytunwyd arni ar gyfer y gyllideb, ac yn*
- cymeradwyo gosod cronfa wrth gefn i ganiatáu i Sir Ddinbych yn Gweithio reoli eu cyllid yn fwy effeithiol.*

10 RHAGLEN GWAITH I'R DYFODOL

Cyflwynwyd Rhaglen Gwaith i'r Dyfodol y Cabinet i'w hystyried.

PENDERFYNWYD nodi Rhaglen Gwaith i'r Dyfodol y Cabinet.

Daeth y cyfarfod i ben am 11.35am.

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r: Cabinet

Dyddiad y cyfarfod: 23 Mawrth 2021

Aelod Arweiniol / Swyddog: Y Cyng. Richard Mainon / Nicola Kneale, Rheolwr Tîm
Cynllunio Strategol

Awdur yr Adroddiad: Felicity Chandler, Arbenigwr Datblygu Sefydliadol

Teitl Polisi Gwirfoddoli

1. Am beth mae'r adroddiad yn sôn?

1.1 Y polisi newydd a'r prosesau diwygiedig a dogfennau cysylltiedig er mwyn cael dull cyson ond hyblyg ar gyfer gwirfoddoli ar draws y Cyngor cyfan, gan gynnwys dull newydd i hyrwyddo cyfleoedd gwirfoddoli o fewn CSDd, a chanllawiau clir ar sut mae rheoli, recriwtio a chefnogi gwirfoddolwyr. Ar ben hyn, egluro sefyllfa rheolwyr a gweithwyr sy'n dymuno cymryd rhan mewn cyfleoedd gwirfoddoli.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

2.1 I gymeradwyo polisiâu, prosesau a dogfennau newydd yn ffurfiol.

3. Beth yw'r Argymhellion?

3.1. Bod y Cabinet yn trafod y polisi a'r broses newydd i reoli gweithgarwch gwirfoddoli o fewn y Cyngor, a chymeradwyo'r gyfres hon o ddogfennau.

3.2. Yn ogystal â hynny, bod y Cabinet yn gwneud sylwadau am y diwygiad sy'n cael ei gynnig i'r polisi Amser o'r Gwaith i weithwyr sy'n dymuno cymryd rhan mewn gweithgareddau gwirfoddoli. Gweler Atodiad 7.

3.3. Bod y Pwyllgor yn cadarnhau ei fod wedi darllen, deall ac ystyried yr Asesiad o'r Effaith ar Les (Atodiad 1) fel rhan o'i ystyriaethau.

4. Manylion yr Adroddiad

- 4.1. Mae'r cyfrifoldeb strategol am wirfoddoli ar hyn o bryd gan y Tîm Cynllunio Strategol, yn rhan o swydd y Swyddog Datblygu Cymunedol.
- 4.2. Mae sawl Gwasanaeth o fewn y Cyngor sy'n defnyddio gwirfoddolwyr ar hyn o bryd, ac mae gan bob un wahanol angen ac ymagwedd tuag ato. Mae Polisi newydd felly wedi cael ei lunio i ddarparu dull cyson sy'n parhau i gefnogi gwahanol anghenion Gwasanaethau, yn ogystal â chynnig yr arferion gorau i reolwyr a gwirfoddolwyr.
- 4.3. Y nod yw cynnig un safle ar gyfer holl gyfleoedd gwirfoddoli CSDd ar-lein, gan ddefnyddio'r URL byr www.sirddinbych.gov.uk/gwirfoddoli. Bydd hyn yn galluogi hyrwyddo cyfleoedd a chymorth gwirfoddoli yn hawdd.
- 4.4. Yn dilyn y drafodaeth yn y rhwydwaith gwirfoddoli sefydliadol (CSDd), cytunwyd y byddai'r hen system Kinetic yn dod i ben, ac y byddem yn edrych ar ffordd o ddarparu'n fewnol yn ei lle. Dylai pob un o gyfleoedd gwirfoddoli CSDd gael eu hysbysebu trwy adran wirfoddoli ganolog gwefan CSDd. Bydd hyn yn gyfleus i ddefnyddwyr (gan y bydd pwynt canolog iddynt fynd i chwilio am gyfleoedd).
- 4.5. Ym mis Hydref 2020, cyhoeddwyd tudalen wirfoddoli CSDd ar y we i hysbysebu cyfleoedd gwirfoddoli Covid-19 o fewn y Gwasanaethau Cymorth Cymunedol. Mae hon yn rhoi blas ar sut fydd/all y dudalen wirfoddoli gyffredinol edrych, ac mae modd adeiladu arni i gynnwys yr holl gyfleoedd gwirfoddoli yn y dyfodol. Gweler Atodiad 2. Bydd y dudalen Ianio hefyd yn cynnwys yr holl ddogfennau perthnasol, gan gynnwys y polisi, gwybodaeth diogelu data, llawlyfr gwirfoddolwyr a'r canllaw i reolwyr.
- 4.6. Er mwyn hyrwyddo cyfleoedd, bydd angen cyflwyno ffurflen gais syml i Dîm y We 10 diwrnod gwaith cyn mae angen i'r cyfle gael ei gyhoeddi. Cyfrifoldeb y gwasanaeth darparu fydd cael cyfieithiad.
- 4.7. Mae AD a'r Tîm Cynllunio Strategol wedi cyd-lunio cyfres o ddogfennau sy'n cynnwys: Polisi Gwirfoddoli, Llawlyfr i Wirfoddolwyr, Canllaw i Reolwyr Gwirfoddolwyr, Ffurflen Wybodaeth Gwirfoddoli arferol (sy'n gallu bod yn ffurflen

ar-lein wedi'i hatodi i gyfle gwirfoddoli os yw'n well gan y Gwasanaeth). Gweler Atodiad 3, 4, 5 a 6. Mae angen cymeradwyo'r rhain trwy broses datblygu polisiâu AD. Ar ôl cytuno arnynt, byddant ar gael ar y we (trwy'r dudalen Ianio Wirfoddoli allanol) a LINC.

4.8. Bydd y Tîm Cynllunio Strategol ac AD yn trefnu cyfarfodydd chwarterol ar gyfer rhwydwaith gwirfoddoli traws-sefydliadol, i sefydlu'r strategaeth, rhannu arferion da, datrys problemau, ac ati.

4.9. Bydd cyfleoedd gwirfoddoli CSDd yn cael eu hyrwyddo trwy gyfrifon Cyfryngau Cymdeithasol CSDd, LINC, cyfrifon cyfryngau cymdeithasol Gwasanaethau (Tai) a thrwy sefydliadau allanol fel Cyngor Gwasanaethau Gwirfoddol Sir Ddinbych.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

5.1. Mae'r gwaith hwn yn cefnogi gwytnwch ein cymunedau oherwydd y manteision lles sy'n dod yn sgil gwirfoddoli, yn ogystal â'r cyfleoedd i weithgareddau gwirfoddoli gael eu datblygu mewn meysydd sy'n ategu ein Blaenoriaethau, darparu gwasanaeth, a'r amgylchedd a threftadaeth leol.

6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

6.1. Bydd y gwaith yn cael ei reoli trwy adnoddau sy'n bod eisoes. Er gwybodaeth, mae gwiriadau DBS i wirfoddoli'n cael eu gwneud am ddim.

7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

7.1. Mae'r Asesiad llawn o Effaith ar Les i'w weld yn Atodiad 1.

7.2. Ar y cyfan, mae'r polisi'n cefnogi cymunedau lleol a lles meddyliol a chorfforol unigolion, ac yn ennyn gwytnwch cymunedol.

7.3. Mae'r polisi'n galluogi gwirfoddolwyr i ddatblygu sgiliau ac arferion bywyd a gwaith, sy'n arwain at ganlyniadau lles meddyliol a chorfforol, yn ogystal â chyfleoedd ar gyfer gwaith ac incwm.

7.4. Mae gwirfoddoli'n creu cymhelliant ac ymdeimlad o gyflawni. Gall gwirfoddoli ychwanegu at ymdeimlad o reolaeth, lleihau unigrwydd a galluogi pobl i fod yn rhan o fywyd cymunedol ac economaidd, ac effeithio'n gadarnhaol ar les a gwytnwch emosiynol.

7.5. Y rhai sydd fwyaf difreintiedig sy'n debygol o elwa fwyaf o wirfoddoli. Mae'r polisi a'r dogfennau ategol yn nodi hyn yn glir, ac mae'n cefnogi rheolwyr i sicrhau bod y grwpiau hyn yn gallu cymryd rhan mewn gwirfoddoli yn llawn.

8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

8.1. Mae'r broses hon wedi cael ei thrafod rhwng Cynllunio Strategol, AD a'r rhwydwaith gwirfoddoli sefydliadol (CSDd), gyda chyfraniad penodol gan Sir Ddinbych yn Gweithio, Denbighshire Leisure Limited, y Gwasanaethau Cymorth Cymunedol, Gwasanaethau Cefn Gwlad a'r Gwasanaethau Llyfrgell. Mae pob un o'r timau hyn yn defnyddio gwirfoddolwyr yn aml ond mewn gwahanol ffyrdd, felly gobeithiwn y bydd y polisiâu'n addas ar gyfer pob un.

8.2. Mae'r Aelodau Arweiniol (Y Cynghorydd Tony Thomas a'r Cynghorydd Richard Mainon) hefyd wedi cael eu hysbysu, ac mae'r adroddiad hefyd wedi bod trwy Friffio Cabinet. Mae'r Cyd-Bwyllgor Ymgynghori Iechyd a Diogelwch a Chysylltiadau Gweithiwr (nid oedd cworwm yn y cyfarfod) wedi ystyried y polisi ac wedi argymhell ei gymeradwyo. Mae'r broses gymeradwyo a'r amserlen ar gyfer dogfennau'r polisi fel a ganlyn:

Adborth gan Undebau Llafur	27 Ionawr 2021
Y Cyd-bwyllgor Ymgynghorol	5 Chwefror 2021
Sesiwn Friffio'r Cabinet	1 Mawrth 2021
Y Cabinet – cymeradwyaeth derfynol	23 Mawrth 2021

9. Datganiad y Prif Swyddog Cyllid

9.1. Fel mae Adran 6 yn ei nodi, nid oes unrhyw oblygiadau uniongyrchol i'r prosesau a'r polisiau sy'n cael eu disgrifio yn yr adroddiad hwn.

10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

10.1. Mae'r polisi a'r dogfennau ategol yn rhoi digon o gyngor ac arweiniad am yr arferion gorau wrth recriwtio gwirfoddolwyr, ymgysylltu â nhw a'u cefnogi ac felly nid oes unrhyw risgiau wedi'u nodi o ddilyn y dull newydd hwn.

11. Pŵer i wneud y Penderfyniad

11.1. Adran s111 Deddf Llywodraeth Leol 1972

s2 Deddf Llywodraeth Leol 2000

Mae tudalen hwn yn fwriadol wag

Volunteering Policy

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	887
Brief description:	A new volunteering policy that ensures a consistent approach to volunteering across the council, whilst allowing for flexibility within each Service to meet their needs. Included with this are supporting guides and documents to support both managers and volunteers.
Date Completed:	20/01/2021 11:18:07 Version: 1
Completed by:	Felicity Chandler
Responsible Service:	Legal, HR & Democratic Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	Managers of volunteers, residents seeking volunteering opportunities within the council, and existing volunteers.
Was this impact assessment completed as a group?	No

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

★ ★ ★ ☆ (3 out of 4 stars) Actual score : 21 / 30.

Implications of the score

Some areas within this are not relevant to the policy. However, this policy will be supported by Volunteer Champions who can feed back good practice, lessons learnt and feedback from volunteers and managers. The policy provides a sustainable approach for volunteering across all Services in the council, and will be regularly reviewed as part of HR's policies.

Summary of impact

Well-being Goals

A prosperous Denbighshire

A resilient Denbighshire

A healthier Denbighshire

A more equal Denbighshire

A Denbighshire of cohesive communities

A Denbighshire of vibrant culture and thriving Welsh language

A globally responsible Denbighshire

Positive

Positive

Positive

Positive

Positive

Neutral

Positive



Main conclusions

The volunteering policy will overall positively impact on local residents, local communities and council service delivery. The policy ensures all managers and volunteers are fully supported in achieving meaningful placements that will promote positive mental and physical wellbeing, as well as supporting our local area and heritage through appropriate volunteering activities.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may be affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The policy allows for individuals to develop behaviours and skills which will positively impact on their mental and physical wellbeing, as well as supporting their ability to access long term employment.
Further actions required	In promoting the use of volunteers within the council, more managers will feel supported to provide opportunities in more areas, which will in turn support local communities. Managers need to be supported to consider their target audience and advertise through multiple channels to reach all, including those disadvantaged. The use of the supporting guidance documents will enable managers to create meaningful opportunities that fully engage and support all volunteers.

Positive impacts identified:

A low carbon society	This policy does not cover this element - neutral impact
Quality communications, infrastructure and transport	This policy does not cover this element - neutral impact
Economic development	Policy enables volunteers to support local communities. Policy supports those at disadvantage to gain meaningful volunteering opportunities.
Quality skills for the long term	Enables volunteers to develop skills and experience in new areas/career aspiration areas. Opportunities to develop life and work skills and behaviours, leading to mental and physical wellbeing outcomes, as well as opportunities for work and income.
Quality jobs for the long term	Policy will enable individuals to develop skills for long term employment. Policy supports the reduction of inequalities for those in low paid, low skilled jobs.
Childcare	This policy does not cover this element - neutral impact

Negative impacts identified:

A low carbon society	This policy does not cover this element - neutral impact
Quality communications, infrastructure and transport	This policy does not cover this element - neutral impact
Economic development	Contribution to communities relies on volunteering opportunities being created in this area. Opportunities advertised primarily online only.
Quality skills for the long term	
Quality jobs for the long term	
Childcare	This policy does not cover this element - neutral impact

A resilient Denbighshire

Overall Impact	Positive
Justification for impact	The policy supports the development of volunteering opportunities within areas that support the environment and biodiversity, but this is dependant on these opportunities being developed.
Further actions required	Sharing of good practice amongst the Champions group, to encourage more use of volunteers within key areas.

Positive impacts identified:

Biodiversity and the natural environment	Volunteering opportunities that support the preservation and enhancement of landscape character across the county, particularly the AONB, can be supported through this policy.
Biodiversity in the built environment	Policy does not cover this element - neutral impact
Reducing waste, reusing and recycling	Policy does not cover this element - neutral impact
Reduced energy/fuel consumption	Policy does not cover this element - neutral impact
People's awareness of the environment and biodiversity	Policy supports the use of volunteering within all areas of the council, and certain opportunities will therefore raise people's awareness of the environment and biodiversity.
Flood risk management	Policy supports the development and use of emergency situation volunteers, to help support the impact of crisis such as flooding

Negative impacts identified:

Biodiversity and the natural environment	
Biodiversity in the built environment	Policy does not cover this element - neutral impact
Reducing waste, reusing and recycling	Policy does not cover this element - neutral impact
Reduced energy/fuel consumption	Policy does not cover this element - neutral impact
People's awareness of the environment and biodiversity	Reliant on volunteering opportunities to be developed within this area
Flood risk management	Reliant on volunteering opportunities to be developed within this area

A healthier Denbighshire

Overall Impact	Positive
Justification for impact	Volunteering supports individuals mental and physical wellbeing.

Further actions required	Ensure managers guidance is clear and up to date, to enable all managers to effectively support volunteers to ensure their mental and physical wellbeing and health is supported fully.
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Positive impacts identified:

A social and physical environment that encourage and support health and well-being	Policy supports volunteering opportunities to be developed that promote a safe environment. Volunteering itself can support individuals to feel more fulfilled and less likely to engage in risky behaviours.
Access to good quality, healthy food	Policy does not cover this element - neutral impact
People's emotional and mental well-being	Volunteering provides motivation and a sense of fulfilment. Engaging in volunteering can support a sense of control, reduces isolation and enables people to participate in community and economic life, and positively impacts on emotional wellbeing and resilience. The policy supports good management of volunteers to fully realise all the above.
Access to healthcare	Policy does not cover this element - neutral impact
Participation in leisure opportunities	Volunteering opportunities in physically active areas is supported.

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	
Access to good quality, healthy food	Policy does not cover this element - neutral impact
People's emotional and mental well-being	
Access to healthcare	Policy does not cover this element - neutral impact
Participation in leisure opportunities	

A more equal Denbighshire

Overall Impact	Positive
Justification for impact	Those most disadvantaged are likely to gain the most from volunteering. The policy and supporting documents outlines this clearly, and supports managers in ensuring these groups are fully able to participate in volunteering.
Further actions required	Ensure managers are supported in considering those living in poverty or unable to access online resources, and to develop ways to target these groups. Volunteering Champions group will support this and will be used to share good practice.

Positive impacts identified:

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<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>Policy specifically encourages and supports managers to consider those more disadvantaged and to enable them to take part in volunteering.</p>
<p>People who suffer discrimination or disadvantage</p>	<p>Policy specifically encourages and supports managers to consider those more disadvantaged and to enable them to take part in volunteering.</p>
<p>Areas with poor economic, health or educational outcomes</p>	<p>Policy specifically encourages and supports managers to consider those more disadvantaged and to enable them to take part in volunteering.</p>
<p>People in poverty</p>	<p>Policy specifically encourages and supports managers to consider those more disadvantaged and to enable them to take part in volunteering.</p>

Negative impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	
<p>People who suffer discrimination or disadvantage</p>	
<p>Areas with poor economic, health or educational outcomes</p>	
<p>People in poverty</p>	<p>Most volunteering opportunities advertised online, which those living in poverty may not be able to access as easily.</p>

Overall Impact	Positive
Justification for impact	Volunteering can bring communities together and supports individuals to participate in their local area.
Further actions required	Volunteering Champions group will support managers to develop more volunteering opportunities that supports the community and local area.

Positive impacts identified:

Safe communities and individuals	Volunteering opportunities can support individuals to engage with more people, to allow them opportunities to disclose safeguarding or domestic abuse concerns.
Community participation and resilience	Volunteering allows individuals to contribute and participate in community activities, and to strengthen community resilience, and provides the opportunity for them to voice their opinions to internal officers.
The attractiveness of the area	Volunteering opportunities within this area are supported through this policy, enabling individuals to contribute to making the area attractive and protected.
Connected communities	Policy supports large volunteering opportunities that allow individuals to connect
Rural resilience	Policy supports volunteering opportunities that support the quality and character of the natural and built rural landscape, and supports people wishing to reach and use the countryside as a place for recreation and enjoyment. Policy also allows for those on low wages or in part-time or seasonal employment to develop skills for career progression.

Negative impacts identified:

Safe communities and individuals	
Community participation and resilience	
The attractiveness of the area	Reliant on volunteering opportunities to be developed in this area.
Connected communities	
Rural resilience	

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Neutral
Justification for impact	The policy supports the use of Welsh language but does not specifically seek to raise this.
Further actions required	Volunteer Champions group will support managers in creating opportunities that support local culture and heritage.

Positive impacts identified:

People using Welsh	Policy supports individuals to use Welsh but this is not an area of focus in this policy - neutral impact.
Promoting the Welsh language	Policy supports individuals to use Welsh but this is not an area of focus in this policy. Some opportunities may require Welsh language as essential, assessed when creating opportunity - neutral impact.
Culture and heritage	Policy supports the development of volunteering opportunities which support the local culture and heritage

Negative impacts identified:

People using Welsh	
Promoting the Welsh language	
Culture and heritage	Reliant on opportunities being developed in this area.

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Policy supports the rights of volunteers, and provides best practice approaches that are over and above the legal minimums to ensure a fulfilling opportunity for individuals.
Further actions required	Volunteer Champions will encourage the use of more volunteers which support Service delivery and will share good practice.

Positive impacts identified:

Local, national, international supply chains	Policy does not address this area - neutral impact
Human rights	Policy supports best practice in all aspects of the recruitment and retention of volunteers, supporting volunteers rights and wellbeing.
Broader service provision in the local area or the region	Policy enables more volunteering opportunities to be created which can support other Services in their delivery

Negative impacts identified:

Local, national, international supply chains	Policy does not address this area - neutral impact
Human rights	
Broader service provision in the local area or the region	

[Home](#) > [Jobs and employees](#) > [Volunteering](#)

Volunteering

Volunteering opportunities and how to apply.

Covid-19 response volunteers

We currently have the following volunteering opportunities available:

- [Volunteers for Care Homes](#)
- [Volunteers for Support within Localities](#)
- [Volunteers for Telephone Befriending](#)



[Covid-19 response volunteering opportunities](#)

We are looking for volunteers to help with providing support services in response to Covid-19.

[Volunteer recruitment](#)

Volunteers make an important contribution by complementing and assisting the work of paid staff.

[Covid-19 response: Apply online](#)

Apply online for a Covid-19 response volunteer opportunity.

Current Covid-19 volunteering webpage

Landing page to include headings for:

- What is volunteering
- List of Volunteering Opportunities
- Policy
- Handbook for Volunteers
- Data Protection information
- Guidance for Managers
- A link to Denbighshire Voluntary Services Council

Example of details included within the volunteering opportunity:

[Home](#) > [Jobs and employees](#) > [Volunteering](#) > [Opportunities](#) > [Volunteers for Care Homes](#)

Volunteers for Care Homes

Role description

Denbighshire County Council are looking for volunteers who are willing to provide support to our Care teams and residents within our Care Homes. You would of course be provided with appropriate Personal Protective Equipment (PPE) for the situation.

We take your safety and wellbeing extremely seriously and so we will ask you to disclose whether you were previously considered 'vulnerable' or 'extremely vulnerable' by Welsh Government. This will not prevent you from volunteering with us, it will simply allow us to act swiftly to protect you should a positive COVID-19 case be identified within the Home.

Please note that our volunteering opportunities depend on the needs of residents and staff. Therefore we cannot guarantee that we will have hours for you straight away. However, please do register with us if you are interested, and as soon as hours become available that are suitable for you, we will allocate you to this role. In order to prevent delays, we will be asking volunteers to complete a DBS Certificate and some basic induction training before allocating hours, so that you are ready to start as soon as hours become available.

[Apply online](#)

Key tasks

We have a range of tasks that our residents may need assistance with. We want to ensure that volunteers are doing tasks they are comfortable with, and we will provide full training and support for carrying out these tasks. The type of tasks this opportunity might include are:

Key tasks

We have a range of tasks that our residents may need assistance with. We want to ensure that volunteers are doing tasks they are comfortable with, and we will provide full training and support for carrying out these tasks. The type of tasks this opportunity might include are:

- Assisting staff and residents with meals and daily activities
- Assisting residents with mobility
- General help and assistance a resident may require
- Providing some friendly company
- Encouraging gentle exercise and helping facilitate hobbies and interests

Locations

Volunteers will be needed throughout the county. Depending on our residents' needs, and where you are able to travel to, you may be allocated to any of the following:

- Corwent Cysgod Y Gaer, Residential Care Home
- Ruthint Llys Awelon, Extra Care Housing Scheme (apartment complex)
- Denbigh Dolwen, Residential Care Home
- Rhyt Gorwel Newydd, Extra Care Housing Scheme (apartment complex)
- Prestatyn Nant Y Mor, Extra Care Housing Scheme (apartment complex)

We will match volunteers to areas close to their homes. We also support all the Social Care Providers within the County including privately owned, and so you may be asked to help an Independent Care Provider in their building.

We will of course take your location and preferences into consideration before allocating you anywhere.

Requirements

We are looking for volunteers who possess a positive attitude, compassion, resilience and excellent communication skills. The ability to put people at ease and gain their trust will be highly valued by those who may feel socially isolated at this difficult time. If you have particular skills such as experience of supporting individuals within a Care Home, or working with those with Dementia or Complex disabilities, we will try and match you with your area of interest and skill set.

Requirements

We are looking for volunteers who possess a positive attitude, compassion, resilience and excellent communication skills. The ability to put people at ease and gain their trust will be highly valued by those who may feel socially isolated at this difficult time. If you have particular skills such as experience of supporting individuals within a Care Home, or working with those with Dementia or Complex disabilities, we will try and match you with your area of interest and skill set.

Hours

We will look to fit in with volunteers as much as possible so would be keen to understand how many hours a week and what days would work best for each individuals.

What happens next

If you are interested in this opportunity, please email

felicity.chandler@denbighshire.gov.uk. You will then be contacted and asked to complete a short form so we can understand your preferences and determine where best to allocate you.

As these roles are based within the social care sector supporting vulnerable adults, we will need to carry out an enhanced DBS check, and obtain one reference. You will also be provided with relevant training and support.

Mock-up of Volunteering Opportunities page (pre accessibility work):

Interested volunteers click a heading to expand the opportunity details, which will include information such as the above page, to include a link to the online registration of interest/volunteer information form, or the managers contact details, whichever method is preferred by the Service.

The screenshot shows a web browser window with the URL 'Volunteering opportunities ...'. The page header includes the Denbighshire County Council logo and navigation menus for 'Resident', 'Business', 'Visitor', 'Your Council', and 'Employee'. A search bar and social media icons are also present. The breadcrumb trail reads 'Home > Jobs > Volunteers > Volunteering opportunities'. The main heading is 'Volunteering opportunities'. On the left, a sidebar menu has 'Volunteers' selected. The main content area lists several opportunities: Digital Volunteer – Rhyl Library, Digital Volunteer – Prestatyn Library, Digital Volunteer – Rhuddlan Library, Digital Volunteer – St. Asaph Library, Rhyme Time Volunteer - Rhyl Library, Rhyme Time Volunteer - Denbigh Library, Events and Activities Volunteer – Denbigh Library, and Events and Activities Volunteer – Rhyl Library. The 'Events and Activities Volunteer – Rhyl Library' is expanded to show details: 'About the role', a list of tasks (e.g., 'Help set up the library ready for the event'), a description of the role, location information, and opening dates. A 'LiveCareer' advertisement for 'Free CV Template', 'Free CV Samples', 'Free CV Formatting', and 'Free CV Builder' is on the right. A 'Home' button is visible at the bottom of the expanded opportunity.

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Denbighshire County Council Volunteer Policy



Volunteer policy

Denbighshire County Council Volunteer Policy

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Denbighshire County Council Volunteer Policy

Introduction

Denbighshire County Council regards volunteering as an unpaid activity where someone freely gives their time to help an organisation or an individual who they are not related to. In other words, volunteers are not paid staff and do not have a legally binding contractual relationship with the Council.

This policy sets out the broad principles for voluntary involvement in Denbighshire County Council. People volunteer for a number of reasons, for example:

- To socialise
- To put something back into society
- To regain or learn new employment skills
- To occupy their time

Denbighshire County Council acknowledges that volunteers contribute in many ways and that their contribution is unique and that volunteering can benefit users of services, staff, local communities and the volunteers themselves. Denbighshire County Council values the contribution made by volunteers and is committed to involving volunteers in appropriate positions and in ways which are encouraging, supportive and which develop volunteering.

Managers are advised to read the Handbook for Managers of Volunteers prior to recruiting volunteers.

Please note that Volunteering and Work Experience have differences, and there is therefore a separate Work Experience Guidance document available.

Aim

The overall aims of the volunteering policy, in conjunction with the Handbook for Managers of Volunteers, is to develop and promote best practice in the involvement and support of volunteers in the work of Denbighshire County Council. This policy aims to:

- Encourage the development of volunteering in all areas of the Council.
- Recognise and promote the importance of volunteering to the work of the Council.

Denbighshire County Council Volunteer Policy

- Ensure support, training and supervision for Council volunteers.
- Identify the standards to which Council employees and volunteers are expected to adhere.
- Provide guidance and best practice to Council staff in working with volunteers and ensure the application of the Council's Equal Opportunities Policy to volunteering.
- Ensure that volunteering with the council is an enjoyable and rewarding experience.

The Council aims to work with local communities and partners to develop a diverse range of suitable volunteering activities that are relevant for the people of Denbighshire.

Statement of Values and Principles

Volunteering is a legitimate and crucial activity that is supported and encouraged by Denbighshire County Council and is not intended to be a substitute for paid employment. The role of volunteers complements but does not replace the role of paid staff.

Appropriate steps will be taken to ensure that paid staff are clear about the role of volunteers, and to foster good working relationships between paid staff and volunteers.

The volunteer role is a gift relationship, binding only in honour, trust and mutual understanding. No enforceable obligation, contractual or otherwise, can be imposed on volunteers to attend, give or be set a minimum amount of time to carry out the tasks involved in their voluntary activity. Likewise, Denbighshire County Council cannot be compelled to provide either regular tasks, payment or other benefit for any activity undertaken by the volunteer.

Recruitment and Selection of Volunteers

The Council is committed to equal opportunities and believes that volunteering should be open to all. The acceptance of a volunteer to a particular role is made on merit, the sole selection criterion being the individual's suitability to carry out the agreed tasks. Any person must be aged 16 or over to volunteer with the Council.

Volunteers who are considered unsuitable for a particular task will either be offered alternative voluntary involvement within the Council or referred to the Denbighshire

Denbighshire County Council Volunteer Policy

Voluntary Services Council (DVSC), which coordinates volunteering opportunities across Denbighshire.

The council will carry out safer recruitment checks on all volunteers, which may include evidence of Right to Work in the UK, references, and DBS and basic health checks where the role requires these.

Recruitment of volunteers within Social Care is governed by regulations set out by the Care and Social Services Inspectorate for Wales (CSSIW) and Social Care Wales.

Please see the flowchart in Appendix 1 for an overview of the process to recruit volunteers. Further guidance is contained within the Handbook for Managers of Volunteers.

Staff Volunteers

Staff members volunteering for a different team/Service within the Council will be treated in the same manner as an external volunteer and according to this Volunteering Policy. Where an employee of Denbighshire County Council wishes to volunteer either internally or externally, this will be supported in accordance with the Time Off Work Policy.

Denbighshire Voluntary Services Council (DVSC)

DVSC is the leadership body in Denbighshire for celebrating, promoting and supporting [#DenbighshireVolunteers](#). Their role is to provide support to volunteers, volunteer involving organisations and the third sector and to be an influential voice in Denbighshire. DVSC's digital platform allows members of the public to register their interest in volunteering, find opportunities for themselves and to record their volunteer hours.

Registered Office: Naylor Leyland Centre, Well Street, Ruthin. LL15 1AF

Email: engagement@dvsc.co.uk

Website: www.dvsc.co.uk

Denbighshire County Council Volunteer Policy

Managing a Volunteer

Managers are advised to read the Handbook for Managers of Volunteers to ensure they are confident in best practice of managing volunteers. This includes how recruit volunteers, as well as ensuring appropriate inductions and Health and Safety checks are carried out. Managers are also required to ensure they provide ongoing supervision support, as they would for employees.

Health and Safety

The Council has a duty of care to avoid exposing our volunteers to health and safety risks. All volunteers will be made aware of the Council's Health and Safety Policies and Procedures and any practical safety concerns as part of their induction. Volunteers are expected to comply with the Council's Health and Safety Procedures. All volunteer roles will be risk assessed, covering both the tasks involved and the environment in which they will be conducted. In addition, where a volunteer makes us aware of a pre-existing medical condition or disability, an individual risk assessment may also be necessary. If the role requires PPE, the council will provide this as they would an employee.

Training

The council supports volunteer's personal and professional development, and as such, all volunteers will be able to access Denbighshire County Council's online e-Learning modules, if they wish to complete them during their volunteering placement. Volunteers should contact HR for login details.

Confidentiality and Data Protection

All supervisors must ensure that during induction volunteers are aware of the Councils confidentiality and Data Protection Policies. If their role requires, volunteers must receive appropriate training.

Safeguarding

All supervisors must ensure that volunteers are aware of, and have received the appropriate training in the Councils Safeguarding Policy on Children and Adults.

Denbighshire County Council Volunteer Policy

Denbighshire County Council follows the procedures outlined by the Disclosure and Barring Service to ensure the safety of children and vulnerable adults. A volunteer wishing to participate in an activity that is outlined in the DBS Criteria cannot participate in the Volunteering Activity until the Council has received a cleared DBS.

Expenses

The Council is committed to paying reasonable 'out of pocket' expenses ensuring that potential volunteers are not excluded due to financial reasons. These need to be agreed with the relevant manager before the volunteer commences their activity. Where expenses are not agreed, volunteers must be made aware of this at their first opportunity in the recruitment process.

Volunteers in Receipt of Benefits

It is the responsibility of the volunteer to establish whether volunteering is going to affect their entitlement to any social security benefits. Further advice should be obtained from the Department of Work and Pensions (DWP), Job Centre Plus, or Citizens Advice Bureau.

Insurance

Denbighshire County Council's liability insurance policies include the activities of volunteers and liability towards them. The Council does not insure the volunteer's personal possessions against loss or damage. Where volunteers drive as part of their voluntary activity, and use their own vehicle, they must ensure they possess the relevant class of insurance. Further guidance should be sought from the volunteer's own insurance company.

Complaints

As volunteers are not employees, they are unable to use the Council's Grievance Policy and Procedure. However, they are entitled to use the Council's Complaints procedure. Complaints by volunteers should be raised in the first instance with their Volunteer Supervisor, and dealt with informally where possible. Where appropriate, the complaint will be investigated fully by the Supervisor, or if the complaint is against their own Supervisor, by another Volunteer Supervisor or line manager.

Denbighshire County Council Volunteer Policy

If a complaint is made against a volunteer, this will be investigated by the relevant supervisor. Every attempt will be made to resolve the matter as quickly and informally as possible. If the issue cannot be satisfactorily resolved, then the volunteer may be told their services are no longer required with immediate effect.

Equality and Diversity

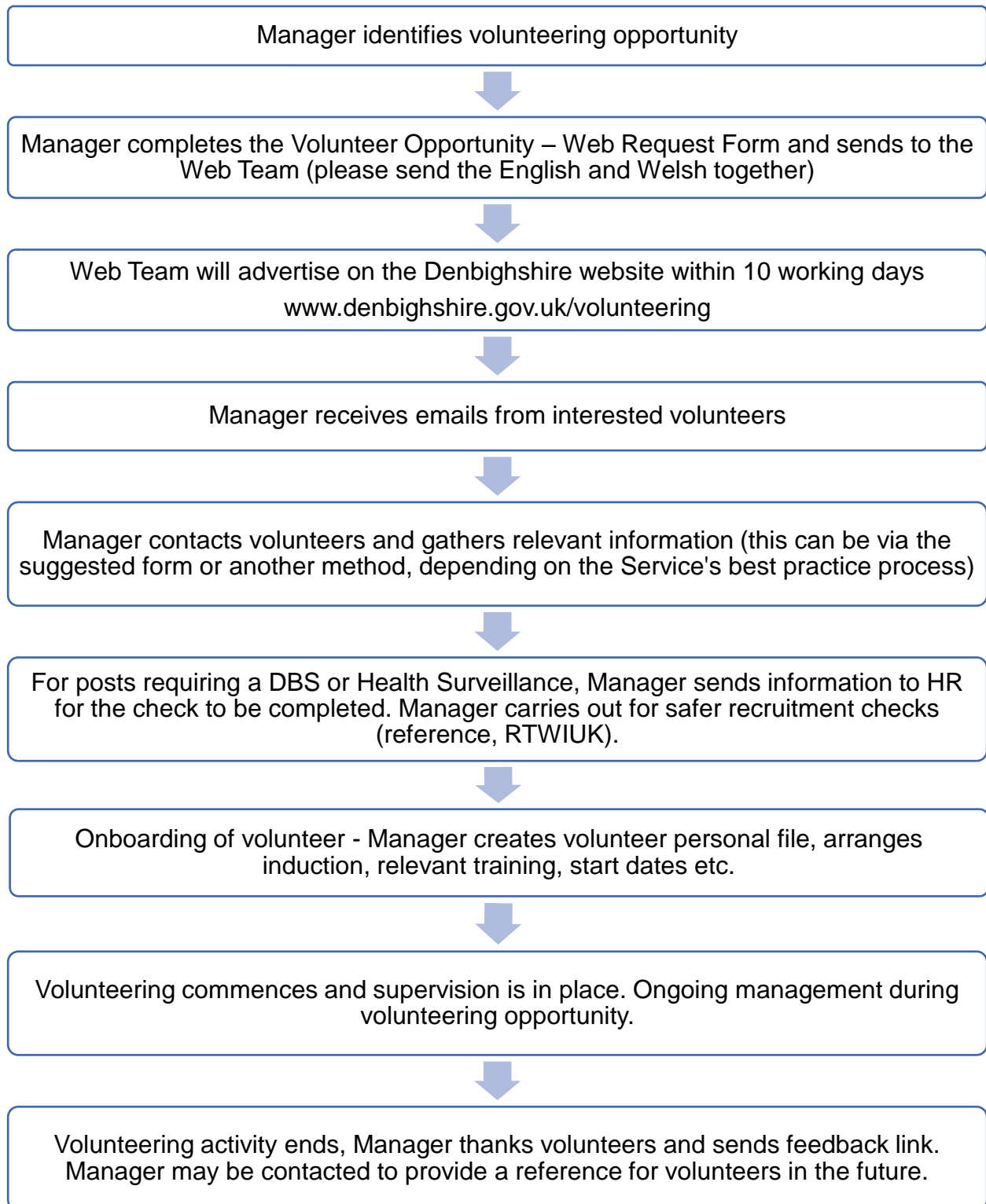
Denbighshire County Council is a Disability Confident Employer, and are committed to equal opportunities and fair treatment for all. Whilst volunteers are not employees and are therefore not protected as employees under the Equality Act, it is not acceptable to discriminate against them. We will ensure that volunteering opportunities are inclusive and available to all. Volunteers still have a right not to be discriminated against, in the same way as a customer or service user has this right.

Any decisions made about a volunteer's suitability for tasks, or regarding their ongoing volunteering within the Council, will be made fairly and in line with equality legislation.

There is an expectation that all our volunteers will adhere to the Council's equality policies, ensuring that their own conduct when carrying out volunteering tasks does not discriminate against others or breach equality legislation. Volunteers are advised to read the Handbook and Code of Conduct for Volunteers.

Denbighshire County Council Volunteer Policy

Appendix 1 – Flowchart



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Handbook for Managers of Volunteers

Handbook for Managers of Volunteers

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Handbook for Managers of Volunteers

Introduction

Volunteers have played an important part in the delivery of the Council's services for many years and are greatly valued. Today volunteers fill a variety of roles across Denbighshire including for example those within our library or heritage sites, Denbighshire Archives and in the Countryside. This handbook explains how you can engage volunteers to support our services, what you should do to manage volunteers effectively, and where you can go for support.

Often, those who would benefit most for volunteering face the biggest barriers. Evidence suggests that the following individuals are more likely to gain positive outcomes from volunteering:

- those who are in later years of life
- from lower socio-economic groups
- unemployed
- living with chronic physical health conditions
- those with lower levels of wellbeing
- those experiencing big life transitions such as retirement or bereavement

We must be sure to make any volunteering opportunities accessible for all, and to seek to encourage those particularly from the above groups to participate. Volunteering can bring a new sense of purpose, identity and sense of belonging.

Please note that Volunteering and Work Experience have differences, predominantly the reason behind seeking either volunteering or work experience, and so Managers supporting work experience or work placement requests are advised to read the Work Experience Guidance.

Managing Staff Who Volunteer

Our own employees may wish to volunteer, either with another section of the Council, or with an external charity or body, and should gain management approval before committing. Please ensure you discuss this with your staff member, to be satisfied that the

Handbook for Managers of Volunteers

volunteering work does not create a conflict of interest, and to be aware of the time commitments this entails. Staff are able to be granted 5 days paid Volunteering Leave per year, but should also endeavour to carry out volunteering activities within their own time where possible. Please see the Time Off Work Policy for more details on Volunteer Leave.

Volunteering leave is granted in line with business needs, and there are certain areas you should discuss with your staff member before they carry out and commit to undertaking volunteering:

- What will they be doing? Some volunteering may be unrelated to the employees paid work, but some might be specifically in order to utilise their professional skills. Both are supported, providing they do not cause a conflict of interest to their jobs with the Council.
- What is the time commitment? Will the employee be undertaking this in the evenings, weekends, their lunch breaks etc. or will they require time off work? Are there training sessions they will need to complete? Agree how much will be in the employees own time, and how much flexibility you are able to grant them in line with business needs and policies.
- Discuss business needs i.e. if the employee is due to volunteer tomorrow but another member of staff becomes ill and needs covering, will they be able to still volunteer? What is the expectation from the charity/body they are volunteering with? Where possible, volunteering should be supported, but a discussion to explore all options in the event of urgent business needs should be held.
- What will they gain from volunteering? Is there a way you can also support their experience or development as well?

We aim to support staff volunteering however there may be times where we are unable to approve an employee undertaking a volunteering activity due to a conflict of interest, or due to business needs such as the required time away from work. Where this is the case, please discuss this with your employee, explaining the reasons clearly. Employees who are unhappy with this decision may refer the matter to their manager's manager for reconsideration, and their decision will be final.

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Volunteers approaching you

You may be approached by a volunteer enquiring about volunteering opportunities or to express an interest, without you having advertised an opportunity. Should this happen, you should consider whether you have a volunteering opportunity you could offer the individual.

If you do not have an opportunity, and are unable to accommodate this, then please let them know by thanking them for their interest, explaining you do not have an opportunity for volunteering at present, and directing them to DVSC who coordinate all volunteering activities within Denbighshire and who may therefore be able to support them in finding suitable volunteering opportunities.

If you are able to accommodate a volunteering request or opportunity, then please read through this guidance, from **Volunteer Selection** onwards. You will need to gather sufficient information from the volunteer to be able to support them in their tasks, and we recommend that you do this by asking them to complete a Volunteer Information Form. It is for you as the manager to arrange for the volunteer to start, and only need to contact HR during this process should you need a DBS check carried out, or for advice.

Developing Ideas for Volunteering

To develop your ideas for volunteering, you first need to draw up a Volunteer Role Description. You should liaise with an appropriate manager at this stage to ensure they are happy with your site/team/project taking on new volunteers, particularly as there may be some expenses payable. Ultimately the decision to engage with any new volunteers should be taken by the relevant manager.

Advertising

The opportunity should be advertised on the Volunteering pages of the Denbighshire County Council website. Each service will be required to submit a web request form to the

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Webteam, allowing for 10 working days for upload of the opportunity. Translations of the advert will be the responsibility of the provider service. Managers may also wish to advertise their opportunity via the DVSC, and should contact DVSC via engagement@dvsc.co.uk to discuss.

Volunteer Selection

It is encouraged that prospective volunteer's complete the Volunteer Information Form, however, where you feel you have gathered enough information from another source (i.e. a face to face discussion or through a volunteer open day) you may not need to ask the volunteer to complete this.

However, please feel free to use the form if you feel this is the most appropriate way for your Service to gather the required information.

Where you have received multiple expressions of interest for a volunteering role, or the role involves working with children or vulnerable adults, you should speak to each volunteer to find out more information. This will be an informal discussion where you can determine their reasons for seeking this volunteering opportunity and will help you to make an informed decision about suitability. This would include asking their reasons and motivation for wanting to volunteer.

As part of this discussion, you should make it clear to the potential volunteer the tasks that you wish them to carry out, as well as agree with them their availability. You need to consider before this discussion, whether or not you have a minimum time requirement for the proposed activity.

Where you consider volunteers to be unsuitable for your volunteering activity, it is best practice to inform them of this, and to signpost them back to DVSC and other relevant voluntary organisations as appropriate.

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Safer recruitment checks

All volunteers will be asked to provide evidence of Right to Work in the UK, and managers will be responsible for checking this document, and storing a copy on their personal folder. A copy of what evidence is suitable is attached to this Handbook.

Some volunteering opportunities will require the volunteer to have an enhanced DBS check i.e. where the role involves working with children or vulnerable adults. In these instances, the manager is responsible for obtaining two references. References should be from a current/last employer or, for those volunteers who are retired, self-employed, unemployed or a student, character references. Please send the volunteers contact details to HR for an enhanced DBS check to be undertaken.

For some roles, references will not be required, however it is the manager's decision whether this is needed. Many volunteers choose to take part in an activity they have no prior experience of e.g. a retired Accountant working in Digital Archives. Managers should consider the nature of the tasks being done, who they may be in contact with either face to face or remotely, and what information a reference will provide, when deciding if the role requires a reference. Please see the below examples as a guide:

- A volunteer will be undertaking dry-stone walling, and will be working within a group under supervision. There is no contact with children or vulnerable adults. The manager decides no references are needed.
- A volunteer will be helping to organise our digital Archives and may have access to some confidential information. The role does not require a DBS, but due to the potential for confidentiality, the manager decides to obtain one reference from their last employer.
- A volunteer will be visiting a school twice a week to help children with their reading. The role therefore requires an enhanced DBS check, and the manager will obtain two references.

Please note it is the manager's responsibility to obtain a reference, and a template is attached to this Handbook.

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Where the role involves manual work a health check may be required. Please ask HR to send out a Health Surveillance, as you would for an employee undertaking this activity.

DBS checks

It is important to assess whether or not a volunteer requires a Disclosure and Barring Service (DBS) check. Please read the Council's DBS Policy and Safeguarding Policy for further guidance.

The requirement for a DBS check should be included in the Volunteer Role Description. The requirement is dependent on the actual activity being carried out, and you should reassure volunteers that undertaking a check does not imply any criminality on their part.

In general any volunteer who provides care, instruction or teaching for the same child/group of children 4 times a month or is working in a regulated setting would need a DBS check. Volunteers who provide any kind of personal care (including dealing with financial affairs) for an adult only once (regardless of their 'vulnerability') would also require a DBS check.

All volunteers should have a Volunteer Role Description attached to their activity. The Volunteer Supervisor is responsible for drawing up the Role Description and assessing whether or not a volunteer role requires a DBS check. Volunteers should not commence their activity until a DBS check has been received.

Volunteer Supervisors should ensure they regularly review the Council's Safeguarding policies and procedures. This will ensure that current safeguarding best practice is adhered to.

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Prior to the Volunteer starting

Prior to the volunteer's first day, the Volunteer Supervisor should ensure that all employee's and other volunteers are aware of the fact that a new volunteer is joining the team, and clearly explain what activities they are expected to carry out.

Managers should review their current Risk Assessments and Work Procedures and see if these are still applicable and to determine if any additional measures are required. Where there are any additional measures identified, managers are advised to record those additional measures on their current risk assessment.

In addition to the above, you should consider the following before volunteers commence their tasks.

- Resources and equipment e.g. PPE, specific clothing required for the function, computer etc.
- Who will be their colleagues, arrangements for the first day – meeting with the volunteer, set aside time to give directions to the individual.
- What useful information and documents need to be given to the volunteer e.g. any processes, Health and Safety Policy etc.
- Ensure that they are aware of the responsibility that they have in safeguarding children and adults, and that they are aware of who the Designated Safeguarding Officers.
- Health and Safety – what information / guidelines are relevant to the volunteer?
- Will the employee be expected to undertake any Lone Working, and if so, what Risk Assessment an ongoing support is in place for this?
- Who will be responsible for providing ongoing support during the whole volunteering activity and for allocating tasks?

Induction

The first day for a new volunteer may be as daunting as it is for a new employee, therefore you should make the volunteer feel welcome and comfortable. You should make sure a full

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site/team induction is carried out. Please ensure you introduce the volunteer to employees/other volunteers and make them feel part of the team. Please also ensure that you inform the volunteer that they can refuse demands made of them if they consider them unrealistic, beyond the scope of their role or if they feel they do not have the appropriate skills to carry them out.

You may decide to provide an ID badge for the volunteer, especially if they will have contact with external people. If you would like an ID badge creating and do not have resources to do this within your own Service/building, please send the details to HR for an ID badge to be printed.

Volunteers will be given access to Denbighshire County Council's online e-Learning modules. These are not mandatory, although there may be some you would like them to undertake depending on the role e.g. the Safeguarding module for roles involving the public. Please ask the volunteer to let Human Resources know (01824 706200 or hrdirect@denbighshire.gov.uk) if they'd like access to these modules, and the HR team will provide login details.

Volunteer Personal Folder

You should also maintain a personal folder for each volunteer. The induction is an ideal time to begin work on this folder. The folder should contain their contact details, plus details of an emergency contact. The folder should also contain a copy of the Volunteer Role Description, correspondence from referees as well as notes from any supervision sessions you undertake.

Day to Day Supervision of Volunteers

All volunteers will receive appropriate support and supervision in their activity. The level of supervision will match the nature of the role and the experience of the volunteer. All volunteers will have a nominated Volunteer Supervisor, someone they can have regular access to if problems arise or when help or support is needed.

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Once an induction has taken place, and the volunteer has commenced their activity, be sure to:

- Conduct regular, informal, 'supervision' sessions with your volunteers
- Offer relevant training
- Deal with any issues/complaints promptly

It is also best practice to agree in advance with the volunteer, any times when they will not be available, so that you can consider any continuity of service requirements. Remember, volunteers do not need to adhere to the Council's Annual Leave policy. However, volunteers should inform you if they are going to be unavailable for their task for any length of time. If you become overly concerned about the irregular attendance of a volunteer, then please arrange to discuss this with them, and try and agree a solution. If the volunteer is unable to guarantee their regular attendance, then you may wish to consider terminating their involvement with the service.

The contribution of volunteers is invaluable to the provision of our services, and therefore it is imperative that we show our thanks on a regular basis. Remember, they provide their time and efforts free of charge, and it can often be easy to overlook their role. Simply saying 'Thank You' can make a big difference to a volunteer and can help with volunteer retention.

Duty of Care

The Council carries a duty of care to all DCC volunteers and staff, as well as any service users/citizens in receipt of our services. Therefore, where a Council Service engages with an external body and asks them to provide volunteering support on the Council's behalf, the Manager has a responsibility to ensure that the tasks will still be carried out in a safe manner. This includes ensuring the appropriate safeguarding checks are in place (reference, DBS), risk assessments are carried out accordingly, PPE provided where appropriate, and any relevant training or induction is supplied. It is best practice to also ensure there is ongoing support available to the volunteer throughout their activities. This is for the safety of both the volunteer and any service users/citizens, as well as creating a

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positive volunteering experience. It may be determined that the Council is best placed to provide these checks, in which case the external body may 'pass over' the details of the volunteer for the Council to manage.

Dealing with Complaints and Volunteer Problems

Although the majority of volunteers find their experience rewarding, there may be occasions when problems occur. Most issues can be resolved quickly through an informal discussion with the volunteer. However, sometimes a more formal approach is needed. If you find yourself in this position, you should consider carefully how the situation can be resolved. For example, you may find it necessary to consider ending the activity. If in doubt, seek advice from your line manager.

Complaints about Volunteers

The complaint may arise for a number of reasons, and could be made by a service user, another volunteer or an employee. If a complaint is made against a volunteer you should endeavour to investigate the causes of the complaint as promptly as possible. It may be possible to resolve the issue informally through discussion with the volunteer. Try to agree what changes need to be made, and a timescale for when you would expect the changes to be in place.

If it is not possible to resolve the issue via an informal discussion, you should invite the volunteer to a formal meeting to discuss the issues with you and your line manager. This meeting should attempt to resolve any concerns. If this still fails to resolve the issue, then you may need to consider bringing the activity to an end.

Please also remember that volunteers are not paid employees, therefore the Council's code of conduct does not apply and you should not attempt to follow the Council's disciplinary or grievance procedures.

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Complaints by Volunteers

Volunteers may themselves have a complaint, for example about other volunteers, employee, service users/customers, or general complaints about the task they are carrying out. Volunteers should feel able to make a complaint, and you should reassure them that everything they say will be treated in confidence, and will have no impact on the continuation of their activity.

It is in everyone's interest to resolve issues as soon as possible. An informal discussion or meeting may well resolve any concerns that exist. You should always try to resolve complaints at as low a level as possible. Volunteers may feel the need to take notes during any meetings, and this is perfectly normal so you should feel free to take notes yourself.

Whatever the complaint, it should be dealt with in accordance with the Council's Complaints procedure and not the Council's Grievance Procedure for employees.

Equality and diversity

The Council has a responsibility to look after volunteers' wellbeing, and it is important for volunteer morale, that volunteers feel that they are treated fairly; therefore, exercising good practice is a clear way to ensure that we are fulfilling our duties as an organisation.

When producing a role description, or recruiting to a volunteer role, it is important that you make it clear that you do not intend to create a contractual relationship with a volunteer. However, as a matter of respect and dignity, volunteers deserve to be treated fairly and inclusively wherever reasonable.

Volunteers should be provided with a copy of the Council's Handbook and Code of Conduct for Volunteers during their induction. This handbook outlines the standards expected in terms of conduct and behaviour.

Please be aware that whilst volunteers are not employees, they will be engaged in delivering a service on the Council's behalf. Therefore, their actions will impact on the Council and we will be held legally responsible if a volunteer behaves unlawfully or

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inappropriately whilst carrying out volunteering activities. This is true, even if you are not aware of the conduct and you did not approve it. Volunteers are expected to act in accordance with equality legislation and to ensure they do not discriminate against service users, employees or other volunteers.

Insurance

Volunteers are covered under the Council's insurance policies as the volunteer is carrying out work for and under the guidance of the Council.

You must complete all relevant health and safety checks prior to allowing volunteers to undertake their tasks. This may include carrying out risk assessments and providing training; such as manual handling to mitigate any risk.

If driving is a part of the volunteer role or if motoring expenses are to be claimed you should ensure that you have checked the driving documents of the volunteer prior to the task commencing. Check for:

- Valid MOT certificate
- Current insurance. Volunteers should inform their insurance company that they will be driving in a voluntary role. Some insurers may see this as 'Business' and require a change in premium
- Evidence of current Road Tax

Expenses

Volunteers are not employee's and therefore receive NO remuneration for the activity they carry out. However, volunteers should not be 'out of pocket' for carrying out activities for the Council. The Council will pay reasonable out of pocket expenses for anybody who chooses to volunteer with us, such as mileage if required to drive. Any pre agreed expenses can be paid via the "Non Denbighshire Staff Claim Form", which you can get from Customer Services or Payroll. This form needs to be completed, authorised and

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emailed over to APEnquiries@denbighshire.gov.uk. Volunteers should provide bank details at the time of making the claim so that we are able to make BACS payments. If a volunteers also requires a remittance advice then they would also need to provide an email address so that an email of the copy of the remittance advice can be sent to them.

You should discuss any necessity to claim expenses during the initial discussion with the volunteer.

Volunteers claiming benefits

Unemployed volunteers are entitled to volunteer for the Council whilst claiming benefits. Unemployed volunteers claiming Job Seekers Allowance or Universal Credit have the following obligations:

- Continue to actively seek employment
- Attend interviews with 48 hours' notice
- Start work within one week

Unemployed volunteers claiming benefits are able to seek support and information from DWP about volunteering whilst claiming. If a volunteer is claiming incapacity benefit, it is their responsibility to ensure they are not breaking any rules by volunteering.

Working Denbighshire

Some volunteers may seek the opportunity to volunteer in order to develop employability skills, to start their career journey. Volunteers who live in the Denbighshire County and are either unemployed, or employed on a low income, should be signposted to Working Denbighshire, who may be able to provide support with training and gaining long term employment.

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Information Governance

Volunteers are obliged to comply with the Data Protection and Freedom of Information Acts. Volunteer Supervisors should alert volunteers to their responsibilities during induction ensuring that volunteers fully understand this and/or undertake appropriate training where required.

Moving On

As with employees there are numerous reasons why a volunteer may cease their involvement with the Council. They may choose to leave or indeed you may choose to end their activity.

If a volunteer chooses to leave they are not obliged to provide you with any period of notice. You should ask volunteers to let you know as soon as they are able to of their decision to leave; and maintaining a good relationship with your volunteers will help with this. Before the volunteer leaves, it is good practice to hold a meeting with them to discuss how their activity progressed, and whether they have any suggestions to help us improve our engagement with volunteers in the future.

Alternatively, you may decide to end your involvement with the volunteer. There are two main reasons why you may want to do this:

- The activity has a specific end date.
- The volunteer is no longer suitable for the role.

If the activity has a specific end date or is drawing to an end you should let the volunteer know as soon as possible, and assist them in trying to find a new activity. If you are unable to identify any other suitable activities, please signpost the volunteer to DVSC (Denbighshire Voluntary Services Council). Please be sure to thank the volunteer for the contribution they have made to the service.

If you consider that the volunteer is no longer suitable for the activity, there is no obligation to provide any notice to the volunteer, particularly if there is a code of conduct issue.

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However, it is best practice to give the volunteer at least 5 days' notice of the termination of their activity. Again, you should ensure that the relationship ends on a positive note, by thanking the volunteer for the contribution they have made.

It is the manager's responsibility to ensure that any resources provided to the volunteer during their time with us, are recovered at the end of the volunteering relationship. This could include ID badges, mobile telephones, PPE etc. It is good practice to convene an exit meeting, to thank the volunteer for their time, ask for feedback on their volunteering experience, and to recover any outstanding items.

Volunteers who are leaving the organisation who have made a regular commitment to it should be offered a reference and/or statement of their achievements. Also, ensure that their services are properly appreciated.

We encourage managers to seek feedback from volunteers, to ensure we are providing a meaningful experience, and identify any areas we could improve in. A short Survey Monkey questionnaire has been developed to gather feedback easily and quickly. A copy of the link is here, please simply copy and paste into any messages you send regarding this: [\[insert link text\]](#)

Services will have their own arrangements with their volunteers, and managers may choose to send this link via email, text, WhatsApp etc. HR will collate the feedback received and can provide this data on a monthly basis.

Volunteer Handbook and Code of Conduct

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Welcome

Welcome to Denbighshire County Council, we greatly appreciate your assistance in volunteering with us.

Please note that this guidance should not be seen as legally binding, nor is it intended to create a contractual relationship with our volunteers.

When you start with Denbighshire County Council, you'll be given a named point of contact (your Volunteer Supervisor), so if you need to know anything that isn't covered in this guide, please do not hesitate to ask them.

Induction

There are a few things that need to be carried out before you can start your activity with us.

If your activity requires a Disclosure and Barring Service (DBS) check you will need to complete the relevant paperwork and receive clearance before you can commence your activity. Your Volunteer Supervisor will make it clear if you require DBS clearance for your activity. This clearance is usually only required in certain circumstances and with particular groups (such as frequent contact with children or vulnerable adults).

We will need to confirm your identity and your Right to Work in the UK; this is regardless of whether or not you are undergoing a DBS check. You should show your Volunteer Supervisor an original document, such as a passport.

For some roles, we may need to request a reference. Your Volunteer Supervisor will let you know if this is needed. You may be asked to provide details of one referee or two referees. Where a DBS check is needed, we will ask for two referees. This is usually a previous employer or voluntary body, but it can be anybody in a position of trust such as a school teacher or professional.

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Your Volunteer Supervisor will then carry out an induction with you. This will ensure you're aware of site specific issues such as health and safety, where the toilets are, and where you can get a cup of tea! You will also be supported to complete any required training.

Training

Where there is a need for training to enable you to carry out your activity, we will endeavour to provide this. We are only able to offer training directly relevant to your volunteering role and not as a reward or reimbursement for your activity. All our training is given freely and there is no requirement for you to stay with us for a specific length of time after receiving this training, although we hope you will stay with us for as long as you are able. If you believe you have specific training need, please speak to your Volunteer Supervisor.

All volunteers are able to access the online e-learning modules we have available for staff. These are not mandatory for your role, but if you would like to access these, please contact Human Resources on 01824 706200 or hrdirect@denbighshire.gov.uk for a login account to be created for you.

Insurance

You will be covered under the Council's insurance policies as you are carrying out work for and under the guidance of the Council.

If driving is a part of the role or if motoring expenses are to be claimed, your Volunteer Supervisor will ask to check your driving documents prior to the task commencing. This could include:

- Valid MOT certificate
- Current insurance. Volunteers should inform their insurance company that they will be driving in a voluntary role. Some insurers may see this as 'Business' and require a change in premium

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- Evidence of current Road Tax

Expenses

As a volunteer, you will not receive any remuneration for the activity you carry out. However, you should not be 'out of pocket' for carrying out activities for the Council. The Council will pay reasonable out of pocket expenses for anybody who chooses to volunteer with us. Your Volunteer Supervisor will provide you with details on what you are eligible to claim for, and will provide a claim form in this instance, which you should complete and send back to your Volunteer Supervisor along with your bank details so that the Council can make BACS payments. If you also require a remittance advice then please also provide an email address so that an email with a copy of the remittance advice can be sent.

Supervision

You will always have a named 'Volunteer Supervisor' who will be your first point of contact whilst carrying out your activity. Your Supervisor will oversee any activity you carry out, as well as being on hand to deal with any queries or issues you may encounter during your time with us.

Your Volunteer Supervisor will arrange regular 'one-to-one' sessions with you. This is an informal opportunity to discuss your activity, pick up any latest news and make any suggestions and provide feedback.

You can refuse demands made of you if you consider them unrealistic, beyond the scope of your role or if you feel you do not have the appropriate skills to carry them out.

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Attendance

As a volunteer, there is no obligation to attend your activity. However, your activity is very important to us and to our residents/citizens and we will discuss with you at Induction the amount of time you are able to provide us with on a regular basis. If you are unable to attend for any reason, please try to let your Volunteer Supervisor know as soon as possible.

Ending your activity

If you wish to end your volunteering activity with us, you can do so at any time. However, we would ask that you let us know as soon as possible of your intention to leave. This will make it easier for us to recruit a new volunteer if required.

Your volunteering activity may be considered as a time-limited project. In other words, it will be made clear if we expect your activity to finish by a particular date. If this is the case, you will be alerted to this by your Volunteer Supervisor during your Induction.

When you finish your activity with us, you will be asked to return any items or equipment we have given you to carry out the activity, and we request that you do this as soon as possible.

Volunteers who are leaving Denbighshire County Council will be sent a link for feedback on the volunteering experience. This will be a short, confidential online survey that can be done on a smart phone. We will also be able to provide a reference if requested by a new employer or voluntary body.

Working Denbighshire

Some of our volunteers seek this activity in order to develop their employability skills or knowledge in an area they are looking to work in. If you live in the Denbighshire County and are either unemployed, or employed on a low income, you may be able to receive

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support from Working Denbighshire, who may be able to provide training and support with gaining long term employment.

Guidance on conduct

When carrying out your activity with us, we would ask you to behave appropriately. The Council has specific policies and procedures relating to paid employees that sets out their expected standard of behaviour and conduct. Although these policies and procedures may not always apply to you, it is important that you are aware of them and in principle act in a similar fashion. Your Volunteer Supervisor will be able to provide more information. The following points highlight some of the key issues relevant to you.

Gifts and Boundaries

It is important to maintain boundaries when your volunteering activity brings you into contact with members of the public, residents, customers etc. As you get to know someone, you may start to develop a personal relationship or friendship that continues outside the remit of your volunteering activity. This could potentially place you in a vulnerable position, and so in order to protect yourself, we advise all volunteers to speak to your Volunteer Supervisor about any relationships that are forming where you feel this is outside your remit as a volunteer. We do not wish to prevent a friendship forming, however we do want to ensure you are not placed in a vulnerable situation and so discussing this with your Supervisor will help to ensure you are safe.

As part of maintaining boundaries, we advise that volunteers do not accept any gifts from others, in order to maintain a clear distinction between your volunteering activity, and a friendship.

If you feel uncomfortable at any time in what a customer/resident/member of the public is asking of you, or if you have received an unexpected gift and are unsure of what to do, please discuss this with your Volunteer Supervisor straight away.

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Political issues and awareness for volunteers

The Council is a political body. We are led by the decisions of our elected councillors, who represent the electoral divisions in which we all live. As a consequence, we must all be seen to be as neutral and non-partisan as we can be during our activities with the Council.

Therefore, you must not use your volunteering activity to further any political aims; to try to influence the Council's decision-making process, particularly in relation to your own activity or role (other than in an official consultation process); or use your position to influence elected members.

The reputation of the Council is also important to maintain. We must be as transparent as we can be, therefore please do not accept gifts from members of the public for your activities.

Health and safety

Please remember that your safety is our number one priority, and our employees take their duty of care towards you seriously and act to ensure you are not in a position of danger. Your Supervisor will provide you with a Health and Safety briefing as well as any required PPE prior to undertaking any activities.

Please be sure to dress appropriately for your activity, this includes the use of any protective equipment (PPE) you may have been issued with.

Equality and diversity

Denbighshire County Council welcomes people from all sections of the community regardless of race, gender, disability, age, nationality, sexual orientation or religious belief. Please be respectful to all our service users, employees, and other volunteers. There is an expectation that all our volunteers will adhere to the Council's equality practices, ensuring

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that their own conduct when carrying out volunteering tasks does not discriminate against others or breach equality legislation.

Use of information technology

The majority of volunteers will not require access to any of the Council's computer systems. However, if IT access is required as a part of your role, this will be made clear during your induction. You are more than welcome to make use of the public IT facilities in our libraries and other areas.

Alcohol & drugs

Denbighshire County Council has a zero tolerance approach to drugs and alcohol. Our Alcohol and Substance Misuse policy is applicable to you as a volunteer. As an overview, this prohibits consuming alcohol during volunteering activities, as well as directly before you are due to start. You must not be under the influence of alcohol whilst undertaking activities. All our HR and staffing policies can be found on the website.

Confidentiality & media

During the course of your activity you may become aware of confidential matters relating to employees, other volunteers or members of the public. We ask that you respect the confidentiality of all information and do not disclose this information to third parties. This also includes sharing confidential information on personal social media accounts, please be mindful to protect the information of others, and do not disclose any confidential information relating to either the council, other staff/volunteers, or members of the public.

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Smoking

Smoking is prohibited in all our buildings and vehicles, as well as during the undertaking of duties/activities. Please do not smoke (including the use of e-cigarettes and 'vaping') whilst you are undertaking your volunteering activity, and whilst on Denbighshire premises.

Safeguarding

We have a duty to protect the most vulnerable in our community and to ensure the safety and wellbeing of all who use our services. If, in the course of your activity, you become concerned about the wellbeing of any service user, you should alert your Volunteer Supervisor or another employee immediately.

All employees within the Council are trained to deal with these situations and will be able to help. Please do not try and resolve any situation yourself as, even with the best of intentions, you may make yourself vulnerable to allegations of impropriety.

Some of our volunteers who come into regular contact with vulnerable service users (such as children and vulnerable adults) will be asked to undertake a DBS check. If your activity requires a DBS check, you will be informed by your Volunteer Supervisor at the earliest opportunity.

For roles requiring a DBS check, we will not be able to start your volunteering activity until this certificate is received.

Complaints

Complaints by and regarding volunteers are very rare. However, from time to time problems can occur and it is only wise that we have a system on how to deal with them. It is in all of our interests to resolve complaints as quickly and fairly as possible.

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If you have an informal complaint, please speak with your Volunteer Supervisor in the first instance. Both of you should try and agree a plan and timescale for resolving the complaint. If you are uncomfortable in speaking with your Volunteer Supervisor, then you should request to speak to their line manager.

If you wish to raise a formal complaint, you can do so via the Councils complaints procedure, details of which are on the website at www.denbighshire.gov.uk

If a complaint is made about you, your Volunteer Supervisor may call you into an informal meeting and your Volunteers Supervisors Line Manager may also be present.

During this meeting you will likely discuss any resolution that may be possible and a timescale for implementing any changes. The issue will usually be resolved at this point and no further action will need to be taken. However, occasionally, additional action may need to be taken that could include training or moving to a different activity. In some circumstances it may be necessary to ask you to stop your activity, e.g. if frequent 'no shows' mean we cannot rely on you.

In the extremely unlikely event of a serious incident such as physical violence or discriminatory behaviour you will be asked to stop your activity immediately. Your Volunteer Supervisor will explain why this has happened and point out why your behaviour was unreasonable. In this instance you may be asked to leave with immediate effect.

Conclusion

We all hope that your time spent volunteering with us will be enjoyable. Our volunteers tell us that they take many positives from their activities and we hope you will as well. Your time is very much valued by all of us at the Council and we thank you for being a part of our services. Please enjoy your experience and do not hesitate to contact your Volunteer Supervisor for support.

Mae tudalen hwn yn fwriadol wag

Personal Details			
Title:		Full Name:	
Age:	<input type="checkbox"/> Below 16 <input type="checkbox"/> 18+	<input type="checkbox"/> 16-17	Phone Number:
Full address:			
Email Address:			
Are you able to drive?	If yes – licence: <input type="checkbox"/> Cat B (car) <input type="checkbox"/> Automatic (car) <input type="checkbox"/> Other:		
Access to own vehicle?		Does your Insurance cover business use? (if you were placed in a driving role this would be essential and any cost would be reimbursed)	
Are you currently:	<input type="checkbox"/> Employed <input type="checkbox"/> Self-employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Retired <input type="checkbox"/> Student		
Emergency contact:	Name:		Relationship to you:
	Phone Number:		

Safer Recruitment Details	
Please provide details of one referee – this will be your current/last employer, or a suitable character referee if you are self-employed, unemployed, retired or a student	
Referee 1 details:	Name: _____ Company: _____ Phone Number: _____ Email address: _____
Referee 2 details:	Please only complete this box if you wish to volunteer with either children or vulnerable adults. Name: _____ Company: _____ Phone Number: _____ Email address: _____
Do you have a current DBS (last 3 years):	If yes: <input type="checkbox"/> Children workforce <input type="checkbox"/> Adult workforce Have you subscribed to the DBS Update Service? <input type="checkbox"/> Yes <input type="checkbox"/> No

Volunteering details							
What geographical area are you looking to volunteer in?							
What days / times are you available for volunteering?	Please put an X in the boxes below or outline any other availability here:						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							
Evenings							
Are you able to speak Welsh or other language?							
Please outline the types of volunteering activities / the area of volunteering you are interested in:							
Is there any assistance or reasonable adjustments you would need from us to facilitate your volunteering?							
Please outline any training, qualifications, skills or experience, you have, which you feel are relevant to the volunteering you are seeking:							
<i>E.g.: a degree in Sports Science, work experience of gardening, previously volunteered with Childline, qualified to use Ride On Mowers etc.</i>							
Please outline your reasons for seeking volunteering:							

Privacy Notice

Your data will be processed by Denbighshire County Council only for the specific purposes of assessing your expression of interest, to appropriately match you to suitable volunteering opportunities, and to ensure your safety whilst volunteering with the Council. The processing of your personal data is necessary in order to take steps at your request prior to entering into a contract/agreement. Denbighshire County Council will not share your data with any other organisation.

Denbighshire County Council will retain your data for the duration of the award sponsorship package (5 years). If you feel that Denbighshire County Council have mishandled your personal data at any time you can make a complaint to the Information Commissioners Office by visiting their website or by calling their helpline on 0303 123 1113. Should you feel that your information is being handled incorrectly, please see our complaints section on our website - <https://www.denbighshire.gov.uk/en/your-council/complaints-compliments-and-feedback/complaints-compliments-and-feedback.aspx>

For further information about how Denbighshire County Council processes personal data and your rights please see our privacy notice on our website - <https://www.denbighshire.gov.uk/en/resident/legal/privacy.aspx>

Declaration

By submitting this form, I agree that any information I provide may be used and shared within Denbighshire County Council for the above purposes.

By submitting this form, I consent to Denbighshire County Council undertaking checks as appropriate to the role applied for.

I certify that the information given within this application form is correct and that I have not omitted or misrepresented any details.

Signed:

Date:

Thank you for expressing an interest in volunteering with Denbighshire County Council. Someone from the relevant Service will soon be in touch to discuss moving forwards.

Mae tudalen hwn yn fwriadol wag

Current TOW policy:

Volunteering – Current

The council recognises that some employees wish for an opportunity to develop professional and personal skills whilst helping local people, the community or improving the environment. By encouraging voluntary activities, Denbighshire County Council demonstrates that they value their employees, local groups and community of Denbighshire.

It is expected that employee volunteering will normally take place in non-work time, which includes unpaid lunch breaks. However, there is management discretion should any time spent volunteering need to take place during the working day. Up to the equivalent of 5 days paid time off per calendar year can be allowed for training or attending meetings with the volunteering organisation. This is pro rata for part time employees.

For employees who are new to volunteering and for certain types of on-going projects, there may be a requirement for some initial training, 2 paid working days can be taken as time off for this one off volunteering activity in addition to the 5 days as set out above.

Where volunteers may need short periods of time off, leave can be taken in hours.

Amend to:

Volunteering

The council recognises that some employees wish for an opportunity to develop professional and personal skills whilst helping local people, the community or improving the environment. By encouraging voluntary activities, Denbighshire County Council demonstrates that they value their employees, local groups and community of Denbighshire.

Employee volunteering activity will meet the following principles:

- The volunteering activity will:
 - Support the learning and development needs of the employee;
 - Support the sharing of skills, talents and creativity; and/or
 - Support the Council's corporate objectives.
- The volunteering activity will add value/benefit to the local community.
- The volunteering activity will be with a registered charity, recognised community/voluntary organisation, or will be in response to a local crisis or need for local emergency aid.

Employees are encouraged to use the Denbighshire Voluntary Services Council website which promotes volunteer opportunities within in communities across Denbighshire. For more information, visit: <https://denbighshire.volunteering-wales.net/vk/volunteers/index.htm>

It is expected that employee volunteering will normally take place in non-work time, which includes unpaid lunch breaks. However, there is management discretion should any time spent volunteering need to take place during the working day. Up to the equivalent of 5 days paid time off per calendar year can be allowed for training or attending meetings with the volunteering organisation. This is pro rata for part time employees.

For employees who are new to volunteering and for certain types of on-going projects, there may be a requirement for some initial training, 2 paid working days can be taken as time off

for this one off volunteering activity in addition to the 5 days as set out above. Where volunteers may need short periods of time off, leave can be taken in hours.

Requests for Volunteer Leave will be sent to the employee's manager prior to the Leave being taken. Managers should support this where possible and in line with business needs. Employees using Visiontime should submit their leave requests via this system.

Employees should inform their manager and HR if they are volunteering and with which organisation, in case there is a conflict of interest. This information will be stored on your HR file.



Adroddiad i'r: Cabinet

Dyddiad y cyfarfod: 23 Mawrth 2021

Aelod Arweiniol / Swyddog: Huw Hilditch-Roberts/ Rhian Morrille

Awdur yr Adroddiad: Joe Griffiths, Swyddog Moderneiddio Addysg

Teitl Canolfan Asesu Plant Preswyl Isranbarthol – Diweddariad Prosiect

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn darparu diweddariad ar gynnydd yr Uned Asesu Plant Preswyl Isranbarthol.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

- 2.1. Darparu diweddariad ar gynnydd yr Uned Asesu Plant Preswyl Isranbarthol.
- 2.2. Mae angen penderfyniad i lofnodi'r Weithred Ariannol mewn Partneriaeth i ganiatáu dyfarnu'r contract ar gyfer adeiladu datblygiad yr Uned.

3. Beth yw'r Argymhellion?

- 3.1. Bod y Cabinet yn lofnodi'r Weithred Ariannol mewn Partneriaeth i ganiatáu dyfarnu'r contract ar gyfer adeiladu datblygiad yr Uned.
- 3.2. Bod y Pwyllgor yn cadarnhau ei fod wedi darllen, deall ac ystyried yr Asesiad o'r Effaith ar Les (Atodiad 1) fel rhan o'i ystyriaethau.

4. Manylion yr Adroddiad

Cefndir

- 4.1. Mae Cyngor Sir Ddinbych (CSDd), Cyngor Bwrdeistref Sirol Conwy (CBSC) a Bwrdd Iechyd Prifysgol Betsi Cadwaladr (BIPBC) yn gweithio mewn

partneriaeth ar gynllun i ddatblygu Uned Asesu Plant Preswyl, a leolir yng Nghonwy, gyda CBSC fel Partner Arweiniol.

- 4.2. Bydd y prosiect yn darparu 3 adeilad a adeiladwyd yn bwrpasol gan gynnwys uned asesu, ynghyd â llety preswyl wedi'i gynllunio a heb ei gynllunio ar gyfer hyd at 6 o blant a phobl ifanc am uchafswm o 12 wythnos.
- 4.3. Mae'r bwrdd prosiect wedi cynnig mai enw adeilad yr uned fydd Bwthyn y Ddôl, sef cyfieithiad Cymraeg enw'r safle'r presennol, Meadow Lodge. Bydd yr enw nawr yn cael ei ystyried yng Nghabinet CBSC i'w gymeradwyo, fel partner arweiniol.
- 4.4. Cafwyd y cais cynllunio ei ddiogelu gan CBSC ym mis Tachwedd 2020.
- 4.5. Bydd y gwaith adeiladu yn cael ei gyllido'n llawn gan Gronfa Gofal Integredig Llywodraeth Cymru. Cost yr adeilad yw £2,687,524 ac mae grant y Gronfa Gofal Integredig ar gael ar gyfer blynyddoedd ariannol 2020/21 a 2021/2022.
- 4.6. Mae'r tendr ar gyfer caffael contractwr adeiladu sydd wedi cael ei gynnal gan CBSC drwy Fframwaith Partneriaeth Adeiladu Gogledd Cymru. Mae gwerthusiad o'r tendr wedi cael ei gynnal, a bydd y contract yn cael ei ddyfarnu yn amodol ar gael ei lofnodi gan Weithred Cyllid CBSC a CSDd (Atodiad 2).
- 4.7. Rhagwelir bydd y gwaith adeiladu ar y safle yn cychwyn yn ystod gwanwyn 2021, a bydd disgwyl i'r gwaith ddod i ben yn ystod gwanwyn 2022.
- 4.8. Cynigir cytuno i lofnodi'r Weithred Ariannol i ganiatáu i CBSC i benodi'r contract adeiladu i'r contractwr buddugol i ganiatáu iddynt ddechrau ar y gwaith o adeiladu'r Uned.

5 Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

- 5.1 Mae'r cynnig yn bodloni blaenoriaethau'r cynllun corfforaethol i gefnogi plant, pobl ifanc a'u teuluoedd.

6 Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

- 6.1 Amcangyfrifir mai'r costau cyfalaf ar gyfer y prosiect fydd £2.687 miliwn. Cafodd achos busnes ei gymeradwyo gan Grŵp Buddsoddi Strategol Sir Ddinbych ar 16 Chwefror, 2021 (Atodiad 3).
- 6.2 Bydd cadarnhad o'r costau refeniw yn cael ei ffurfioli fel rhan o Gytundeb Cydweithio a Phartneriaeth ar wahân. Mae Gwasanaethau Plant yn profi pwysau ariannol o un flwyddyn i'r llall oherwydd niferoedd a chymhlethdod lleoliadau, ac mae'n annhebygol y byddai'r gwasanaeth yn gallu ariannu'r costau refeniw ychwanegol o fewn cyllidebau cyfredol. Mewn gwirionedd, bydd y prosiect, os yw'n llwyddiannus, yn debygol o leihau pwysau parhaus yn y maes hwn.

7 Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

- 7.1 Cynhaliwyd Asesiad o Effaith ar les (Atodiad 1). Cynhaliwyd yr Asesiad gyda mewnbwn gan swyddogion Addysg a Gwasanaethau Plant, CBSC a BIPBC a chafwyd 3 seren allan o 4. Yn gyffredinol, bydd y prosiect yn cael effaith gadarnhaol. Mae'r ddogfen wedi asesu'r prosiect ac ni fydd rhai o'r elfennau, oherwydd bod y prosiect wedi'i leoli yng Nghonwy, yn effeithio'n uniongyrchol ar Sir Ddinbych. Serch hynny, mae ei effaith ar y rhanbarth / ardal wedi cael ei ystyried wrth lunio'r adroddiad.

8 Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

- 8.1.1 Mae CBSC, fel partner arweiniol, wedi cynnal ymgysylltiad gyda chefnogaeth gan CSDd i ymgysylltu gyda phartneriaid/budd-ddeiliaid, a gellir dod o hyd i restr o'r partneriaid hyn yn Atodiad 4.
- 8.1.2 Mae'r Bwrdd Prosiect yn adrodd i'r Bwrdd Prosiect, sy'n cynnwys Aelod Cabinet Gofal Cymdeithasol Plant a Theuluoedd Cabinet CBSC ac Aelod Arweiniol Addysg, Gwasanaethau Plant ac Ymgysylltiad Cyhoeddus CSDd, yn ogystal â chynrychiolaeth o'r pwyllgor archwilio.

- 8.1.3 Mae adborth cyffredinol ar gyfer y datblygiad wedi bod yn gadarnhaol, ac mae'r adborth wedi dylanwadu ar ddylunio a chynllun yr adeilad.

9 Datganiad y Prif Swyddog Cyllid

- 9.1 Mae'r penderfyniad i barhau gyda phrosiect cyfalaf Uned Asesu Plant Preswyl a arweinir gan Gonwy wedi cael ei drafod a'i gymeradwyo gan y Grŵp Buddsoddi Strategol. Mae'r elfen gyfalaf yn cynrychioli risg bach, ac mae'n cael ei ariannu drwy grant a'i arwain gan Gyngor Sir Conwy. Nodir bod y cytundeb yn datgan "Yn dilyn cwblhad y Contract Gwaith, mae'r Partïon yn cydnabod y bydd gweithrediad y Ganolfan yn amodol ar drefniadau cyllid a llywodraethu ar wahân" ... y mae'r partïon yn cytuno i'w gweithredu cyn gynted ag sy'n rhesymol ymarferol". Mae hyn yn cael ei groesawu, serch hynny, mae'n bwysig bod Cyllid CSDd yn cael ei gynnwys yn y trafodaethau hynny, cyn gynted â phosib er mwyn sicrhau y gellir asesu unrhyw effaith refeniw ariannol parhaus.

10 Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

- 10.1 Byddai costau Ymgynghorwyr sydd eisoes wedi cael eu cynhyrchu ar y datblygiad, gan ei gyflwyno i Gam 3 Sefydliad Brenhinol Penseiri Prydain, yn cael eu colli os nad yw'r datblygiad yn gallu parhau. Efallai byddai Llywodraeth Cymru yn cwestiynu'r dull hwn gan y Cyngor.
- 10.2 Ar hyn o bryd, nid oes y fath gyfleuster yng Ngogledd Cymru, ac mae Gofal Cymdeithasol yn cael eu gorfodi i wneud lleoliadau mewn argyfwng lle bynnag mae lle gwag, sy'n aml yn ddrud a thu allan i'r sir.
- 10.3 Bydd angen i Wasanaethau Plant ddiogelu cyllid refeniw ar gyfer costau parhaus staffio, cynnal a chadw ac adfeilio, a chyllido amser swyddogion ar gyfer rheoli'r adeilad, y tir a gwasanaethau mewnol. Bydd cadarnhad o'r costau hyn yn cael ei ffurfioli fel rhan o Gytundeb Cydweithio a Phartneriaeth ar wahân.
- 10.4 Mae risg y bydd Cyfoeth Naturiol Cymru yn caniatáu peiriannau trwm, gwaith stancio neu gloddio ar y safle yn ystod y tymor pan nad yw'r Moch Daear yn bridio yn unig, sef mis Gorffennaf i fis Tachwedd, a allai beryglu grant Cronfa

Gofal Integredig Llywodraeth Cymru. Mae cais ar gyfer trwydded moch daear gan Gyfoeth Naturiol Cymru'n cael ei drafftio i'w gyflwyno iddynt unwaith y penodwyd contractwr, a darparwyd datganiad o'r dull adeiladu.

11 Pŵer i wneud y Penderfyniad

11.1 Mae gofyn i'r Cabinet awdurdodi dechrau'r weithdrefn gaffael yn unol ag adran 2.7.2 iii Rheolau Gweithdrefn Contractau'r Cyngor.

11.2 Deddf Llywodraeth Leol 2000 adran 2, y pŵer i ymrwymo i drefniadau, sy'n hwyluso ac sy'n ffafriol i les amgylcheddol, economaidd a chymdeithasol.

11.3 Mesur Llywodraeth Leol Cymru 2009 adran 12 (2) o ran dyletswyddau cydweithio.

11.4 Mae'r cynnig yn bodloni nodweddion Deddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014, wrth ganolbwyntio ar sicrhau ymyrraeth gynnar ac atal er mwyn osgoi lefelau uchel o ddibyniaeth a chostau.

11.5 Mae gan y Cyngor hefyd bŵer i fynd i gcontractau yn unol ag adran 111 Deddf Llywodraeth Leol 1972 (pŵer i ymgymryd ag unrhyw weithred i hwyluso, neu sydd yn ffafriol neu ddamweiniol, cyflawniad ei swyddogaethau yn llawn); adran 135 Deddf Llywodraeth Leol 1972 (pŵer i wneud rheolau sefydlog i lywodraethu mynd i gcontractau), adran 112 Deddf Llywodraeth Leol 1972 (penodi gymaint o swyddogion ac sydd rhaid er mwyn cyflawni swyddogaethau'r awdurdod); adran 3(1) Deddf Llywodraeth Leol 1999 (dyletswydd gyffredinol ar awdurdod gwerth gorau i wneud trefniadau i sicrhau gwelliant parhaus o ran y ffordd mae ei swyddogaethau'n cael eu cyflawni).

Mae tudalen hwn yn fwriadol wag

The development of a Sub Regional Children's Residential Assessment Unit

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.


Assessment Number:	899
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Brief description:	<p>A collaboration project between Denbighshire County Council (DCC), Conwy County Borough Council (CCBC) and Betsi Cadwallader University Health Board has been initiated to develop a Sub Regional Residential Children's Assessment Centre to serve both Conwy and Denbighshire. Currently DCC or CCBC do not have a model for delivering a co-ordinated solution for assessing the needs of children coming in to care necessary to evaluate needs and pathway options. There is a significant shortage of specialist placements for young people with significant emotional and behavioural challenges in North Wales resulting in these young people often being placed out of county, sometimes significant distances from their home or remaining in hospital settings. In addition North Wales has a high number of children from outside the region who are looked after locally and this number has been increasing. This places additional demand on local services such as health, education, police and support services. The Sub Regional Residential Children's Assessment Centre will be a place where the children can be safely cared for and nurtured by a residential team. The role and function of the Unit is to enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC. Assessment of the child and the family's ability to parent the child would be undertaken through the provision of a wide range of therapeutic services appropriate for the child. The assessment centre which will be located in Colwyn Bay will be comprised of 3 buildings including an assessment unit along with a pre-planned and unplanned residential accommodation block for up to 6 children and young people for a maximum length of 12 weeks. This provision will accommodate children and young people from the two local authorities working in partnership, with admissions based on demand.</p>
Date Completed:	Version: 0
Completed by:	
Responsible Service:	Education & Children Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	<p>Children, families / alternative carers Residential providers and foster carers Residents of Conwy and Denbighshire Social Work Teams for Conwy County Borough Council and Denbighshire County Council BCUHB Family Centres (Conwy), Early Intervention Team (DCC) Education Services (CCBC & DCC)</p>
Was this impact assessment completed as a group?	Yes

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach


 (3 out of 4 stars) Actual score : 28 / 36.

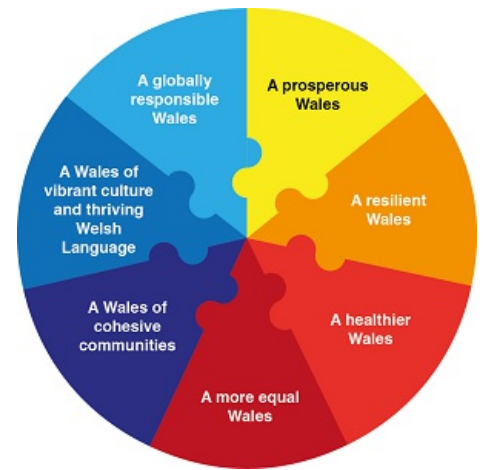
Summary for each Sustainable Development principle

Long term	The role and function of the Unit is to provide support to ensure that the future care and support plan offered to child and carer maximises the potential for those children to return home / to family and avoid becoming LAC. This will support long term needs and will provide significant long term benefits for both the child and carer in the future. The project has considered and developed into the design infrastructure resilience to limit impact and tackles climate change.
Prevention	The unit will identify support needs meaning that there is a greater chance of avoiding future placement breakdown, be that in foster care or a longer term residential unit. Resulting in a reliance on public services and preventing issues escalating. The design will be developed on a semi brownfield site and has considered the use of energy efficient including air source heating, LED lighting and planting. BREEAM will be followed as good practice, although the certificate is not required by WG.
Integration	The proposal is consistent with the premise of the Social Services and Well-Being Act in its focus on ensuring early intervention and prevention to avoid high levels of dependency and costs. The project also meets corporate plan priorities to support children and young people and their families. As a result the Central Area Integrated Service Board has prioritised the development of a sub-regional Children's Assessment Centre from regional ICF capital funding allocation.
Collaboration	This is a tripartite provision between DCC, CCBC and BCUHB. The partnership will have significant benefits for Health, Education, Police as a result due to the new provision providing early intervention, easing capacity on these services.
Involvement	Consultation with stakeholders, such as staff all 3 partners, service users and local residents will be conducted throughout the project to ensure that any issues and concerns will be considered, to improve the development and reduce the impact on the local community.

Summary of impact

Well-being Goals

A prosperous Denbighshire	Positive
A resilient Denbighshire	Neutral
A healthier Denbighshire	Positive
A more equal Denbighshire	Positive
A Denbighshire of cohesive communities	Positive
A Denbighshire of vibrant culture and thriving Welsh language	Positive



Main conclusions

The assessment overall will have a positive impact. The document has assessed the project and some of the elements, as the project is based in Conwy, will not impact directly on Denbighshire. However its impact on the region / area has been considered in drawing up the assessment.

A prosperous Denbighshire:

The Sub Regional Residential Children's Assessment Centre will be a place where the children can be safely cared for and nurtured by a residential team.

The role and function of the Unit will enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC as well as reducing costs of out of county placements long term.

This proposal will provide the local community with opportunities to enhance skills through training, work experience and apprenticeships in addition to providing potential job opportunities within the construction industry.

The proposal will also use local sub - contractors as part of the procurement process resulting investment within the local economy.

As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance.

Training will be provided to staff on how to use the BMS system and the site will be monitored to ensure that the site is running efficiently.

A resilient Denbighshire:

Although there is potential of some impact on the environment as a result of this proposal, measures have and will be put in place following the recommendation from the surveys (land, ecology and NRW), to minimise any risk and potential impact on the environment. The procurement process has ensured that contractors will implement these measures and all attempts will be made to reduce waste, fuel consumption and impact on the environment.

As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance.

Ensuring that measure are put in place following the recommendations set out in the surveys that will be undertaken. e.g suitable alternatives for the local wildlife to inhabit. A detailed ecology and arboriculture survey have been undertaken on the proposed site to ensure that any impact on existing biodiversity is minimised where possible.

A healthier Denbighshire:

The new provision for the region, will bring many health and well - being benefits to it service users and allow capacity with local services such as health, education, police and support services to be eased.

As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance.

Local residents have had an opportunity to provide feedback at planning and as part of the land appropriation process.

Once the project is at the construction phase, residents will be informed and kept up to date with the build progress and any potential disruptions.

A more equal Denbighshire:

The building has been designed to ensure it is compliant with the Equalities Act to ensure full accessibility across the site. The facilities have been designed in consultation with the MDT team, to consider the needs of service users and at key stages service users will be consulted on the design to ensure that the site meets their needs.

This service will focus attention on the needs of the child therefore consideration has been given to the ability of the staff team to meet the needs of disabled parents in order to provide the service for their children.

The construction of the new site will provide potential for engagement with NEETs to gain work experience or paid work as part of the community benefits associated with the scheme.

A Denbighshire of cohesive communities:

The building has been designed to ensure staff and service user safety. The design will consider security, access, and anti-ligature needs.

The project provides a safe environment to support to children and their families or carers to enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC. Having this locally will improve the chances of reducing LAC and improve the quality of service which can be provided.

Community involvement via planning consultation and will provide ownership within the proposal, providing opportunity for feedback will ensure that any issues can be addressed by the construction contractor to reduce dissatisfaction from residents.

Communication: Keeping the MDT team, local members and the community up to date with the progress of the project through newsletters, the blogs and project meetings. A centralised communication strategy has been developed within the partnership to ensure that information is concise.

Planning: Ensuring disruptions to local residents are kept to a minimum through effective planning.

Dealing with complaints effectively: Dealing with any issues raised efficiently and within good time providing feedback, to ensure that the matter has been resolved. The project is being led by CCBC and therefore this will be managed by Conwy.

A Denbighshire of vibrant culture and thriving Welsh language:

Promotion of Welsh language during construction phase, encouragement for the use of Welsh medium staff - assisted with communications. Community benefits will also embrace Welsh culture and heritage through hosting activities and events during the construction phase.

CCBC as the project will support the contractor to address any communication to Welsh speaking residents/ stakeholders to ensure that their views are considered in their preferred language.

A globally responsible Denbighshire:

Looking to work with a responsible contractor.

The project will provide the first of its kind assessment centre for the region, which will transform provision reduce out of county placements and will contribute to the reduction of LAC long term.

Carbon efficient methods to build, power and heat the new facility have been included within the design and will be firmed up during the detailed stage.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may be affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	<p>The Sub Regional Residential Children’s Assessment Centre will be a place where the children can be safely cared for and nurtured by a residential team.</p> <p>The role and function of the Unit will enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both ‘sides’ maximises the potential for those children to return home / to family and avoid becoming LAC as well as reducing costs of out of county placements long term.</p> <p>This proposal will provide the local community with opportunities to enhance skills through training, work experience and apprenticeships in addition to providing potential job opportunities within the construction industry.</p> <p>The proposal will also use local sub - contractors as part of the procurement process resulting investment within the local economy.</p>
Further actions required	As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance. Training will be provided to staff on how to use the BMS system and the site will be monitored to ensure that the site is running efficiently.

Positive impacts identified:

A low carbon society	The design has considered climate change and included the use of energy efficient items such as air source heating, LED lighting and vegetation. BREEAM will be followed as good practice, although the certificate is not required by WG.
Quality communications, infrastructure and transport	<p>The new build will provide a future proof ICT infrastructure which will enhance the provision.</p> <p>The new build will be fully accessible.</p> <p>The location of the Centre will mean that children and Young people can receive this care closer to home. This significantly increases the possibility of these children (and their families / carers) receiving seamless CAMHS support and increasing the possibility of recovery and reunification. The site is also served by the main coastal bus route in Conwy.</p>
Economic development	<p>Strong emphasis on community benefits - targets met for local spend.</p> <p>Build will be tendered via the North Wales Construction Framework.</p> <p>DCC have been included within the tender process, will seek to maximise how the works are purchased to ensure local sub-contractors are used, boosting the local economy and sustaining local Jobs.</p> <p>Benefits for local suppliers - used by main contractors, benefits to convenience sector - accommodation, meals etc</p>

Quality skills for the long term	<p>The project will provide opportunities such as work experience, training, apprenticeships and job opportunities within the construction industry.</p> <p>Community Benefits will also be a key element of the project. The partnership is committed to delivering outcomes that help build stronger communities, reduce social exclusion and poverty and encourage the development of the economy. Community benefits will include creating training and employment opportunities, community engagement and contributing to the local economy.</p>
Quality jobs for the long term	<p>Brand new facility, and staffing team employed to facilitate the provision.</p> <p>The project will also provide opportunities for members of the community. Providing work experience, training, apprenticeships and job opportunities.</p>
Childcare	None

Negative impacts identified:

A low carbon society	Staff unable to operate new systems for building due to lack of training, personal preference for temperature, leaving lights on external doors open etc.
Quality communications, infrastructure and transport	None
Economic development	None
Quality skills for the long term	None
Quality jobs for the long term	Construction Aspect: Nature of projects means that work on site is limited to 10-12 months may restrict long term planning for jobs.
Childcare	None

A resilient Denbighshire

Overall Impact	Neutral
Justification for impact	Although there is potential of some impact on the environment as a result of this proposal, measures have and will be put in place following the recommendation from the surveys (land, ecology and NRW), to minimise any risk and potential impact on the environment. The procurement process has ensured that contractors will implement these measures and all attempts will be made to reduce waste, fuel consumption and impact on the environment.
Further actions required	As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance. Ensuring that measure are put in place following the recommendations set out in the surveys that will be undertaken. e.g suitable alternatives for the local wildlife to inhabit. A detailed ecology and arboriculture survey have been undertaken on the proposed site to ensure that any impact on existing biodiversity is minimised where possible.

Positive impacts identified:

Biodiversity and the natural environment	Reduction of the carbon footprint will have a positive impact on the environment. Travel to out of county placements for meetings etc.
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Biodiversity in the built environment	New landscaping for the site will be sympathetic to the surroundings.
Reducing waste, reusing and recycling	<p>Reducing waste, recycling, the controlling of hazardous substances and Health & Safety will form a key part of the procurement process, to ensure that impact on the environment is minimised.</p> <p>Contractor will have a waste management plan, ensure that this is a key element of the procurement process.</p>
Reduced energy/fuel consumption	<p>The new facility will reduce the need for out of county placements, this will also see a reduction in travel out of county for appointments, to provide support to service users mitigating additional travel.</p> <p>The building will be designed to minimise energy costs.</p> <p>Consideration will be made on how the transportation of materials and goods will be delivered to the site. The procurement process will ensure that measures are in place to reduce fuel consumption.</p>
People's awareness of the environment and biodiversity	Scope during the construction phase to involve the local community and schools and service users. This will be part of the community benefits and tender process.
Flood risk management	The proposal has been developed with guidance from consultants ensuring that proposal does not impact on flood risk management. Statutory consultees have also had an opportunity to review plans and comment on any potential flood risk issues during the planning stage.

Negative impacts identified:

Biodiversity and the natural environment	<p>Potential loss of trees and hedgerows may impact on the wildlife population. This will be mitigated with the landscaping on the new site.</p> <p>Badger sett in close proximity to the development may be impacted due to the construction works if not phased correctly.</p>
Biodiversity in the built environment	Potential disturbance of eco system on site as part of the demolition of the old buildings and the construction phase. Measures will be put in place to minimise the impact as advised by the site surveys.
Reducing waste, reusing and recycling	None
Reduced energy/fuel consumption	Building users not being able to operate the new systems correctly may result in an increase in energy consumption.
People's awareness of the environment and biodiversity	None
Flood risk management	None

A healthier Denbighshire

Overall Impact	Positive
Justification for impact	The new provision for the region, will bring many health and well - being benefits to it service users and allow capacity with local services such as health, education, police and support services to be eased.

Further actions required	As CCBC are the lead partner and the asset will be in Conwy, CCBC will be responsible for resolving negative impacts and monitoring performance. Local residents have had an opportunity to provide feedback at planning and as part of the land appropriation process. Once the project is at the construction phase, residents will be informed and kept up to date with the build progress and any potential disruptions.
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Positive impacts identified:

A social and physical environment that encourage and support health and well-being	The location of the Centre will mean that children and Young people can receive this care closer to home. This significantly increases the possibility of these children (and their families / carers) receiving seamless CAMHS support and increasing the possibility of recovery and reunification. This will have a positive impact on mental health and well-being.
Access to good quality, healthy food	The Unit will support children and their families with independent living skills and identify and financial issues which can be signposted to other organisations to support any health needs or poverty which could impact of being able to afford suitable and healthy food.
People's emotional and mental well-being	This will be a brand new facility for the region providing a new service. Supporting early intervention to avoid crisis situations and/or to prevent further escalation. The project will allow existing services to be maintained whilst enabling integrated approaches to be strengthened and enhanced. This will support the emotional and mental well-being of all users and will reduce impact on local services such as health, education, police and support services to ease capacity to support the wider community.
Access to healthcare	This will be a brand new facility for the region providing a new service. Supporting early intervention to avoid crisis situations and/or to prevent further escalation. The project will allow existing services to be maintained whilst enabling integrated approaches to be strengthened and enhanced. This will reduce impact on local services such as health, education, police and support services to ease capacity to support the wider community.
Participation in leisure opportunities	The Unit will provide recreational areas for service users to engage in leisure activities. There will also be an outside space on site as well as access to Eirias Park.

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	None
Access to good quality, healthy food	None
People's emotional and mental well-being	None
Access to healthcare	None
Participation in leisure opportunities	A land appropriation of a small strip of land within Eirias Park, may result in local users and residents being dissatisfied.

A more equal Denbighshire

Overall Impact	Positive
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Justification for impact	<p>The building has been designed to ensure it is compliant with the Equalities Act to ensure full accessibility across the site. The facilities have been designed in consultation with the MDT team, to consider the needs of service users and at key stages service users will be consulted on the design to ensure that the site meets their needs.</p> <p>This service will focus attention on the needs of the child therefore consideration has be given to the ability of the staff team to meet the needs of disabled parents in order to provide the service for their children.</p> <p>The construction of the new site will provide potential for engagement with NEETs to gain work experience or paid work as part of the community benefits associated with the scheme.</p>
Further actions required	None

Positive impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation	<p>The building has been designed to ensure it is compliant with the Equalities Act to ensure full accessibility across the site. The facilities have been designed in consultation with the MDT team, to consider the needs of service users and at key stages service users will be consulted on the design to ensure that the site meets their needs.</p> <p>This service will focus attention on the needs of the child therefore consideration has be given to the ability of the staff team to meet the needs of disabled parents in order to provide the service for their children.</p>
People who suffer discrimination or disadvantage	N/A
People affected by socio-economic disadvantage and unequal outcomes	<p>The project will focus on the care of the service user and intervention to prevent the child from Becoming LAC which will contribute towards reducing these outcomes. However there will be opportunities to signpost service users to external organisations for additional support to challenge socio-economic disadvantage and unequal outcomes.</p> <p>Construction phase will target economically inactive - engagement with NEET's as part of the community benefits for the project.</p>
Areas affected by socio-economic disadvantage	A new purpose built facility will provide a better service to users, a reduction in out of county placements and an improved provision to enable work to be undertaken with parents and carers.

Negative impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation	None
People who suffer discrimination or disadvantage	N/A
People affected by socio-economic disadvantage and unequal outcomes	None
Areas affected by socio-economic disadvantage	None

A Denbighshire of cohesive communities

Overall Impact	Positive
Justification for impact	<p>The building has been designed to ensure staff and service user safety. The design will consider security, access, and anti-ligature needs.</p> <p>The project provides a safe environment to support to children and their families or carers to enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC. Having this locally will improve the chances of reducing LAC and improve the quality of service which can be provided.</p> <p>Community involvement via planning consultation and will provide ownership within the proposal, providing opportunity for feedback will ensure that any issues can be addressed by the construction contractor to reduce dissatisfaction from residents.</p>
Further actions required	<p>Communication: Keeping the MDT team, local members and the community up to date with the progress of the project through newsletters, the blogs and project meetings. A centralised communication strategy has been developed within the partnership to ensure that information is concise. Planning: Ensuring disruptions to local residents are kept to a minimum through effective planning. Dealing with complaints effectively: Dealing with any issues raised efficiently and within good time providing feedback, to ensure that the matter has been resolved. The project is being led by CCBC and therefore this will be managed by Conwy.</p>

Positive impacts identified:

Safe communities and individuals	<p>The building has been designed to ensure staff and service user safety. The design will consider security, access, and anti-ligature needs.</p> <p>The project provides a safe environment to support to children and their families or carers to enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC.</p>
Community participation and resilience	<p>Engagement from staff, service users and the local community will inform proposals for the design and layout for the new build. This has been undertaken through a number of different forms such as, meetings, consultations and all information regarding the potential development has been made available in the press and on CCBC's website.</p> <p>Planning consultation period provided residents, and interested parties with an opportunity to express their views and any concerns which were considered as part of the planning decision.</p>
The attractiveness of the area	<p>The proposal will provide a brand new regional facility within close distance to the service users local area. Avoiding the need to move school or be placed in an out of county placement, restricting the service which can be provided.</p>
Connected communities	<p>Access to the provision will be increased due to the location and close proximity to bus service routes.</p>
Rural resilience	<p>Having a provision within the region instead of sending service users to out of county placements means that there will be greater opportunities for families who live in rural areas to engage in the services resulting in better opportunities for reunification.</p>

Negative impacts identified:

Safe communities and individuals	None
Community participation and resilience	None
The attractiveness of the area	<p>Due to the nature of the provision, local residents may be resistant to the idea of having this facility in the community which could cause additional complaints.</p> <p>Construction is likely to take approx. 10-12 months during this time there may be disruptions within the surrounding area, including increased noise, increased pollution and increased traffic. Measures will be put in place to reduced disruptions.</p>
Connected communities	None
Rural resilience	None

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Positive
Justification for impact	<p>Promotion of Welsh language during construction phase, encouragement for the use of Welsh medium staff - assisted with communications. Community benefits will also embrace Welsh culture and heritage through hosting activities and events during the construction phase.</p>

Further actions required	CCBC as the project will support the contractor to address any communication to welsh speaking residents/ stakeholders to ensure that their views are considered in their preferred language.
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Positive impacts identified:

People using Welsh	All correspondence will be bilingual. This will also be a requirement of the tender for the construction contractor and all communication will be approved prior to circulation. Community benefits opportunities such as school visits and work placements will be delivered bilingually to encourage the use of Welsh language.
Promoting the Welsh language	All correspondence and signage will be bilingual and the use of Welsh language will be encouraged.
Culture and heritage	Staff within the MDT and residential team will promote Welsh culture and heritage where applicable. Community benefits will also embrace Welsh culture and heritage through hosting activities and events during the construction phase.

Negative impacts identified:

People using Welsh	None
Promoting the Welsh language	Depending on the appointment of the construction contractor, it may not be possible to have a Fluent welsh speaking site manager which could cause issues with residents who want to provide feedback in Welsh.
Culture and heritage	None

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Looking to work with a responsible contractor. The project will provide the first of its kind assessment centre for the region, which will transform provision reduce out of county placements and will contribute to the reduction of LAC long term. Carbon efficient methods to build, power and heat the new facility have been included within the design and will be firmed up during the detailed stage.
Further actions required	None

Positive impacts identified:

Local, national, international supply chains	The procurement option for the project will allow access to local contractors.
Human rights	Ensure the contractor is a considerate contractor. appointing via the North Wales Construction Framework will support this.
Broader service provision in the local area or the region	The project will provide the first of its kind assessment centre for the region, which will transform provision reduce out of county placements and will contribute to the reduction of LAC long term.
Reducing climate change	Carbon efficient methods to build, power and heat the new facility have been included within the design and will be firmed up during the detailed stage.

Negative impacts identified:

Local, national, international supply chains	None
Human rights	None
Broader service provision in the local area or the region	None
Reducing climate change	None



2021

(1) CONWY COUNTY BOROUGH COUNCIL

and

(2) DENBIGHSHIRE COUNTY COUNCIL

FUNDING AGREEMENT

relating to the capital expenditure costs of development of the
Meadow Lodge Children's Assessment Centre

**DWF Law LLP
1 Scott Place
2 Hardman Street
Manchester
M3 3AA**

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BETWEEN

- (1) **CONWY COUNTY BOROUGH COUNCIL** of Bodlondeb, Bangor Road, Conwy, LL32 8DU ("**Conwy**"); and
- (2) **DENBIGHSHIRE COUNTY COUNCIL** of Wynnstay Road, Ruthin, LL15 1YN ("**Denbigh**").

BACKGROUND

- (A) Conwy has agreed to procure the Works for a building that is intended to become the Centre, and which is subsequently to be operated, managed and ongoing costs funded on terms to be agreed between the Parties and also Betsi Cadwaladr University Health Board (the "**Board**").
- (B) The Parties acknowledge that prior to this Works procurement by Conwy the Parties must agree the basis on which the costs of the Works are to allocated between the Parties.
- (C) The terms on which that allocation of costs has been agreed are set out below. The operational and ongoing funding arrangements of the Centre following completion of the Works shall be the subject of a separate agreement.

TERMS AGREED:

1. Definitions and interpretation

1.1 The following definitions and rules of interpretation apply in this Agreement (including the Background):

"Applicable Law"	any and all applicable laws, regulations or guidance and any applicable and binding judgment of a relevant court of law;
"Business Day"	a day other than a Saturday, Sunday or public holiday in England and Wales when banks in London are open for business;
"CAPEX Items"	those items of capital expenditure which relate to the design and build of the Centre and which are identified in the Schedule;
"Centre"	the building that is intended to be constructed at the Property pursuant to the Works Contract, and then operated as a children's assessment centre;
"Commencement Date"	the date of this Agreement;
"Contractor"	the contractor appointed under the Works Contract by Conwy following the Tender Process;
"Fund"	the Integrated Care Fund;

"Maximum CAPEX Value"	£2,687,524 (two million six hundred and eighty-seven thousand five hundred and twenty-four pounds), inclusive of VAT;
"Party"	a party to this agreement (and "Parties" will be construed accordingly);
"Property"	the land known as Meadow Lodge Cottage and Meadow Lodge, 247 Abergele Road, Old Colwyn, Colwyn Bay LL29 9YF;
"Tender Cost"	the cost (including any provisional/contingency sums) agreed by Conwy with the contractor(s) to be appointed to undertake the Works pursuant to the Tender Process;
"Tender Cost Condition"	the condition by which the Tender Cost is confirmed or approved in accordance with clause 2;
"Tender Process"	the formal legal process for the procurement of the Works such procurement to be on the basis of the Works Contract;
"VAT"	value added tax chargeable under the Value Added Tax Act 1994;
"Works"	the design and construction of the Centre; and
"Works Contract"	a fixed price contract for the Works.

- 1.2 References to **"clauses"** are to the clauses of this Agreement. Clause headings shall not affect the interpretation of this Agreement.
- 1.3 A reference to **"this Agreement"** or to any other agreement or document referred to in this Agreement is a reference to this agreement (executed as a deed) or such other agreement or document as varied or novated (in each case, other than in breach of the provisions of this Agreement) from time to time.
- 1.4 Unless the context otherwise requires, words in the singular shall include the plural and in the plural shall include the singular.
- 1.5 A reference to a statute or statutory provision or to Applicable Law:
- 1.5.1 shall include all subordinate legislation made from time to time under the same; and
- 1.5.2 is a reference to the same as amended, extended, superseded or consolidated from time to time.
- 1.6 A reference to **"writing"** or **"written"** includes email (including all attachments) but not communication by SMS or similar text messaging facilities.

- 1.7 An obligation on a Party not to do and/or omit to do something includes an obligation not to allow that thing to be done and/or omitted to be done.
- 1.8 Any words following the terms "**including**", "**include**", "**in particular**", "**for example**" or any similar expression shall be construed as illustrative and shall not limit the generality of the related general words.

2. Preliminary Steps

- 2.1 Promptly following the Commencement Date Conwy shall initiate the Tender Process and as soon as practicable (within the lawful parameters of the Tender Process) Conwy will obtain the Tender Cost. Conwy shall promptly notify the other Parties in writing with the details of the Tender Cost.
- 2.2 The Tender Cost Condition shall be satisfied in the following circumstances:
 - 2.2.1 the Tender Cost does not make the overall cost of the design and build of the Centre exceed the Maximum CAPEX Value; or
 - 2.2.2 the Tender Cost does make the overall cost of the design and build of the Centre exceed the Maximum CAPEX Value, but the Parties agree either:
 - 2.2.2.1 a basis on which one or more of the Parties will be responsible for, and to fund, the excess out of its or their own resources; or
 - 2.2.2.2 revision(s) to the specification for the Centre which reduce the Tender Costs such that the Maximum CAPEX Value is not exceeded; or
 - 2.2.2.3 a combination of clauses 2.2.2.1 and 2.2.2.2,following the process in clause 2.3.
- 2.3 If the Tender Cost does not make the overall cost of the design and build of the Centre exceed the Maximum CAPEX Value, then:
 - 2.3.1 Conwy shall, within 5 Working Days of the initial notification of the same, notify the other Parties;
 - 2.3.2 the Parties shall as soon as practicable discuss and seek to resolve where possible a basis for funding the excess and/or working with the tenderer(s) in agreeing adjustment to the specification of the Centre to reduce or remove the excess within 20 Working Days following such notification by Conwy;
 - 2.3.3 if within the time period in clause 2.3.2 either:
 - 2.3.3.1 the Parties agree a basis for funding the excess; or
 - 2.3.3.2 the Parties agree a revised specification (with the tenderer(s)) that removes the excess; or
 - 2.3.3.3 a combination of the above,

then the Tender Cost Condition shall be satisfied;

2.3.4 if the Parties do not agree a basis for funding the excess and/or revision to the specification of the Centre sufficient to reduce the excess, within the time period set out in clause 2.3.2 (or such longer period, if any, as may be agreed in writing between the Parties), then the Tender Cost Condition shall not be satisfied and this Agreement shall automatically terminate.

2.4 Following:

2.4.1 satisfaction of the Tender Cost Condition; and

2.4.2 approval from the Welsh Government as to the provision and availability of grant funding through the Fund for the design and build of the Centre at least up to the Maximum CAPEX Value,

Conwy shall enter into the Works Contract.

3. Funding Commitment

Each Party agrees to take all reasonable steps to ensure that any allocations that it may receive or be allocated under the Fund are directed towards Conwy to support the design and build of the Centre, including the payment obligations of Conwy under the Works Contract and recompense for or otherwise fund any other CAPEX Items.

4. Centre Funding and Governance

4.1 Following completion of the Works Contract, the Parties acknowledge that the operation of the Centre shall be subject to separate funding and governance arrangements (together in part with the Board) which the Parties agree to put in place as soon as reasonably practicable, and in any event in advance of completion of the Works (subject only where relevant to any arrangements to be agreed with the Board).

4.2 The separate funding and governance arrangements between the Parties shall include (among other things):

4.2.1 as between Conwy and Denbigh the ongoing funding of the administrative operation and maintenance of the Centre (to be agreed between them);

4.2.2 governance arrangements relating to:

4.2.2.1 the methodology by which children from the Conwy and Denbigh regions are granted pathway access to the medical services to be provided at the Centre;

4.2.2.2 the staffing both of medical and other personnel and the management of those staff (and in respect of which the Parties acknowledge that it is the intention that the Board shall be responsible for (and for the costs of) medical staff to be provided to undertake work at or in connection with the Centre).

5. Confidentiality

- 5.1 Each Party undertakes that it shall not disclose to any person any confidential information concerning the business or affairs of the other Party, except as permitted by clause 5.3.
- 5.2 Each party may disclose the other party's confidential information:
- 5.2.1 to those of its employees, officers, representatives or advisers who need to know such information for the purposes of exercising the Party's rights or carrying out its obligations under or in connection with this Agreement. Each Party shall ensure that its employees, officers, representatives or advisers to whom it discloses the other Party's confidential information comply with this clause 6;
- 5.2.2 as may be required by law (including the Freedom of Information Act 2004 and the Environmental Information Regulations 2004), a court of competent jurisdiction or any governmental or regulatory authority.
- 5.3 No Party shall use another Party's confidential information for any purpose other than to exercise its rights and perform its obligations under or in connection with this Agreement.

6. Termination

- 6.1 This Agreement shall terminate either:
- 6.1.1 pursuant to clause 2.3.4; or
- 6.1.2 upon fulfillment by the Parties of all of their respective obligations under this Agreement.
- 6.2 Any provision of this Agreement that expressly or by implication is intended continue in force on or after termination of this Agreement shall remain in full force and effect.
- 6.3 Termination of this Agreement shall not affect any rights, remedies, obligations or liabilities of the Parties that have accrued up to the date of termination, including the right to claim damages or under an indemnity in respect of any breach of this Agreement which existed at or before the date of termination.

7. General Provisions

- 7.1 *Entire agreement*
- 7.1.1 This Agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- 7.1.2 Each Party agrees that in entering into this Agreement it does not rely on any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this Agreement.

7.1.3 Nothing in this clause shall limit or exclude any liability for fraud.

7.2 No variation of this Agreement shall be effective unless it is in writing, refers to this Agreement and is signed by each Party (or its authorised representative).

7.3 A waiver of any right or remedy under this Agreement or at law or in equity is only effective if given in writing and signed by the Party waiving such right or remedy and shall not be deemed a waiver of any subsequent breach or default. No failure or delay by a Party to exercise any right or remedy provided under this Agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.

7.4 Nothing in this Agreement is intended to, or shall be deemed to, establish any partnership or joint venture between the Parties, constitute any Party the agent of any other Party, or authorise any Party to make or enter into any commitments for or on behalf of the other Party (save for the commitment by Conwy to enter into the Works Contract on the terms specified by this Agreement).

7.5 Each party shall execute and deliver such documents and perform such acts as may reasonably be required for the purpose of giving full effect to this Agreement and shall use all reasonable endeavours to procure that any necessary third party shall do the same.

7.6 *Notices*

7.6.1 A notice given to a Party under or in connection with this Agreement shall be in writing and sent to the party at the address or to the fax number or email address notified in writing to the other Parties.

7.6.2 The following table sets out methods by which a notice may be sent and, if sent by that method, the corresponding deemed delivery date and time:

Delivery method	Deemed delivery date and time
Delivery by hand	On signature of a delivery receipt or, if not signed for, at the time the notice is left at the address
Pre-paid first class post	09:00 on the second Working Day after posting
Signed-for next working day delivery service	At the time recorded by the delivery service
Fax	At the time of transmission
Email providing the sender does not receive an error message or out of office message in response to such email	(1) If the email is sent with "delivery receipt" functionality enabled, at the time specified in any relevant delivery receipt

	<p>(2) If (1) does not apply but the recipient acknowledges receipt within three hours after the email was sent, at the time of such acknowledgment</p> <p>If neither (1) nor (2) applies, three hours after the time of sending (as evidenced by the sender's email application)</p>
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7.6.3 For the purpose of clause 7.6.2 and calculating deemed receipt, if deemed receipt would occur outside Business Hours, receipt is deemed to take place at 09:00 on the next Business Day.

7.6.4 This clause 8.6 does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.

7.7 This Agreement may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all the counterparts shall together constitute a single agreement.

7.8 Transmission of:

7.8.1 an executed counterpart of this Agreement (but for the avoidance of doubt not just a signature page) by fax; or

7.8.2 the executed signature page of a counterpart of this Agreement (in PDF, JPEG or other agreed format) together with a full copy of the final agreed version of this Agreement by email,

shall take effect as delivery of an executed counterpart of this Agreement. If either method of delivery is adopted, without prejudice to the validity of the agreement thus made, each party shall provide the others with the original of such counterpart as soon as reasonably possible.

7.9 No one other than a Party to this Agreement shall have any right to enforce any of its terms.

7.10 This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales.

In witness whereof this Agreement has been executed as a Deed on the date first stated above.

SCHEDULE

CAPEX Items

Capital Expenditure		
Design Fees, Demolition and Survey Costs to date	£269,866	
Project Management/Supervision, QS and M & E Design Review Fees to completion	£132,537	
Construction Cost	£2,115,853	
Contingency (8%)	£169,268	
TOTAL CAPITAL EXPENDITURE		£2,687,524
Deduct ICF Grant 2019/20	£198,593	
Deduct ICF (Paradise)	£655,000	
Deduct ICF 2021/2022	£1,833,931	
TOTAL AVAILABLE FUNDING		£2,687,524
FUNDING SURPLUS/DEFICIT		-£0

EXECUTED as a **DEED** (but not delivered until the date first stated above) by **CONWY COUNTY BOROUGH COUNCIL** by the affixing of its common seal

**AUTHORISED
SIGNATORY**

Signature:

EXECUTED as a **DEED** (but not delivered until the date first stated above) by **DENBIGHSHIRE COUNTY COUNCIL** by the affixing of its common seal

**AUTHORISED
SIGNATORY**

Signature:

Mae tudalen hwn yn fwriadol wag

STRATEGIC INVESTMENT GROUP

BUSINESS CASE – CAPITAL INVESTMENT

This Business Case provides justification for undertaking a project. The completed form will be reviewed by the Strategic Investment Group who will make a recommendation to Council whether the bid should be approved and included within the Capital Plan. All sections should be completed and evidence of costs will need to be supplied.

For details of Strategic Investment Group meetings and deadlines for the submission of this form, please contact Richard Humphreys, Capital & Technical Finance Team on ext 6144.

Project Name:	Sub - Regional Children's Residential Assessment Centre. (Meadow Lodge)
Project Reference:	
Project Manager:	Joe Griffiths
Workstream:	

Head of Service/Project Sponsor	Rhian Morrle	Lead member:	Councillor Huw Hilditch Roberts
Service:	Education and Children's Services	LM Portfolio:	Education, Children, Young People and Welsh Language
Form completed by:	Joe Griffiths	Date:	11/01/2020
Service Accountant:	Richard Humphreys	Date:	

PROJECT TYPE

*Please categorise your project type. Mark **one** box only.*

SMALL <input type="checkbox"/>	MEDIUM <input checked="" type="checkbox"/>	LARGE <input type="checkbox"/>
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DECISION SOUGHT FROM SIG:	<p>To acknowledge Denbighshire's contribution from the regional ICF capital funding allocation to proceed with the development of a sub – regional Children's Assessment Centre.</p>
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EXECUTIVE SUMMARY

Highlights the key points in the Business Case to include:-

- what the project will achieve / important benefits
- estimated costs
- how the project will be funded

What the project will achieve / important benefits:

Denbighshire County Council (DCC), Conwy County Borough Council (CCBC) and Betsi Cadwaladr University Health Board BCU are working in partnership on a scheme to develop a regional Children's Residential Assessment Unit (CRAU) which will be located in Conwy, with CCBC as the Lead Partner.

The project will provide 3 purpose built buildings including an assessment unit along with a pre-planned and unplanned residential accommodation block for up to 6 children and young people for a maximum length of 12 weeks. The facility will provide support to children and their families or carers to enable a formulation of need with psychological input, to ensure that the future care and support plan offered to both 'sides' maximises the potential for those children to return home / to family and avoid becoming LAC.

The unit will include therapeutic spaces to enable young people and their family or carers to meet with professionals. This would be for the purpose of assessment, therapeutic intervention, mediation, systemic interventions, or day to day, 1:1 support with assessment centre staff team.

At present there are no safe community placements for a child who is a risk of self-harm or suicide. These children are frequently on children's hospital wards for many weeks pending a safe discharge plan. If parents /foster carers do not feel they can manage the risks for the child, children are placed out of area in massively expensive residential placements. In the most challenging cases children have even been 'placed in secure accommodation which has no therapeutic support and although this protects the child, it does not respond to the needs of the child to provide the care and support required.

The Meadow Lodge development will incorporate a separately accessed part of the building that could respond to the needs of these children, so that they can receive the levels of supervision required and the intensive therapeutic interventions from BCUHB.

The location of the Centre will mean that children and Young people can receive this care closer to home. This significantly increases the possibility of these children (and their families / carers) receiving seamless CAMHS support and increasing the possibility of recovery and reunification.

Placement Facts:

Overall number of total LAC in Denbighshire during year for the last 5 years:

Year	Denbighshire
2015/16	251
2016/17	234
2017/18	215
2018/19	215
2019/20	216

Current numbers of LAC by placement type:

Placement Description	Denbighshire
Fp -Outside Area/Rel Or Friend	10
Fp With Relative Or Friend	30
Fp With Debigshire Foster Carer	67
Fp-Agency Carer Outside County	11
Fp With Agency Fc In County	8
Placed With Parents/Other PR	31
Placed for adoption	3
Residential out of county	14
Residential in county	1
Independent Living	5
Young Offenders Inst/Prison	0
Grand Total	180

Current numbers placed within county/out of county:

Placement Description	Denbighshire
In County	157
Out Of County	23

Overall LAC placement costs:

Overall LAC Placement costs	Denbighshire
£	5,670,612

The proposal is consistent with the premise of the Social Services and Well-Being Act in its focus on ensuring early intervention and prevention to avoid high levels of dependency and costs. The model developed through this project will support early intervention to avoid crisis situations and/or to prevent further escalation. The project will allow existing services to be maintained whilst enabling integrated approaches to be strengthened and enhanced. The integrated approach will support cost avoidance, as diverting a relatively small number of new placements from high cost residential care and/or hospital based provision, will enable funding to be invested in the integrated service model. Current residential placement provisions range from £3,500 per week to £10,000 per week. Appropriately supporting more placements in family or foster care, through this service model will enable a sustainable approach.

Cost and funding:

Capital Costs for the project are currently estimated at £2.687m.

Capital Expenditure	
Design Fees, Demolition and Survey Costs to date	£269,866
Project Management/Supervision and Design Fees to completion	£132,537
Construction Cost	£2,115,853

Contingency (8%)	£169,268
TOTAL CAPITAL EXPENDITURE	£2,687,524

The Central Area Integrated Service Board has prioritised the development of a sub-regional Children’s Assessment Centre from regional ICF capital funding allocation.

Historically ICF Capital funding has been allocated to Health Authorities. The funding was agreed by the Regional Partnership Board and is population based.

Each area Integrated Service Board then discusses and agrees its priority schemes and submits an ISB ICF Capital programme to the Regional Team.

The Regional Team collate this information from the 3 ISBs into a North Wales Regional ICF Capital Programme which then goes to the Leadership Group for approval and the RPB for endorsement. Once this is achieved the individual scheme funding applications are sent to WG for approval.

Children’s Residential Assessment Unit (CRAU) was submitted by CCBC from their Capital 2019/20 allocation. It was approved in 2019/20 via the process described above. The project didn’t spend significant resources during 2019/20 as the focus of the project was on ensuring that any project was developed and met the needs of all partners. Therefore the funding was programme managed into 2020/21.

A refreshed bid for the required 2021/22 funding is being completed by CCBC and is ready for submission to WG. It will require just over £2m of the £3.2m allocated to the Central ISB in 2021/22.

This was discussed with the 3 Directors from CCBC, DCC and BCU who agreed to prioritise Children’s Residential Assessment Unit (CRAU) from the Central Area ISB ICF Capital funding in 2021/22.

In addition separate Collaboration and Partnership Agreements are also being developed for the capital build and management, operation and revenue costs of the Children’s Assessment Centre following practical completion and sign off of the new build.

To protect all parties in relation to cost of the build, the agreement states that following the tender process, the price (Tender cost) given by the contractor is only satisfied if:-

The price given is less than or equal to the CAPEX value (being £2,687,524)

If it exceeds the CAPEX value Conwy will notify all parties within 5 working days and all parties will have 20 working day to agree either:-

- i) One or more of the parties will be fund the excess out of its or their resources or
- ii) Revision to the specification to reduce the tender costs so that the CAPEX value is not exceeded.

If there is no agreement to fund the excess and/or revision to the specification sufficient enough to reduce the excess then the Tender Cost Condition shall not be satisfied and the Agreement shall automatically terminate.

BUSINESS OPTIONS

Analysis and reasoned recommendation for the base business options of: do nothing / do the minimal or do something

Option title:		Do nothing – maintain the existing situation / Do minimum			
Please provide brief details:					
Provision would continue in its current form, with children being placed in placement in and out of county, hospital wards and secure accommodation in more challenging cases.					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	X	Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	X
	Costs less			Is quicker to deliver	X
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	X
	Is a lower quality	X		Worsens benefits	X
What is the main reason this option has not been selected?					
Continuing with the current placements will limit the early intervention and quality of care/ treatment which can be provided. Out of county placements would continue to be in an independent foster care placement via an independent agency. Costs for this type of provision are significantly higher than foster placements managed by the local authority in addition Out of County placements have hidden costs associated with staff time, travel and capacity in completing statutory visits, reviews etc.					
Option title:		To purchase an existing building and adapted to offer the type of accommodation and facilities to deliver the provision.			
Please provide brief details:					
To purchase an existing building that could be adapted to offer the type of accommodation and facilities required to deliver the level of services and support to the children, families and carers.					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	X	Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	X
	Costs less			Is quicker to deliver	
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	X
	Is a lower quality	X		Worsens benefits	
What is the main reason this option has not been selected?					
This is not the preferred option as (a) there is no suitable building available on the market and (b) currently no capital funding is available to acquire such a building. The building would not be 'purpose built' and would need to be reconfigured in order to deliver the service model requiring additional capital expenditure. There would also be challenges to ensure an older building was energy efficient and met the needs of its users.					

EXPECTED BENEFITS

The benefits that the project will deliver expressed in measurable terms against the situation as it exists prior to the project

1. Reduction of emergency placements outside of the Region by enabling time for good matching and placement planning in crisis situations.
2. Reduction of children going in to care proceedings.
3. The centre will assist in the reduction of children becoming LAC, and entering the system long term.
4. Long term, it is envisaged that CRAU will be a 'spend to save' project and it is estimated that the source of revenue funding could be realised through providing children in need with the professional care and support they need within county transforming provision and reducing out of county placements.
5. In house placements for fostering would reduce placement cost by approximately 50% compared with out of county placements.

EXPECTED DIS-BENEFITS

Outcomes perceived as negative by one or more stakeholders

The expected dis-benefits will be managed by CCBC due to the site location and being the lead partner.

Local residents are dissatisfied with the location of the site.

The appropriation of land from Eirias park to allow the site to be developed may pose some objection from local residents and park users.

TIMESCALE

Over which the project will run (summary of the Project Plan) and the period over which the benefits will be realised

Date	Milestone
Dec 2020	Contract out to tender
Feb 2021	Tender awarded/ contractor appointed
March 2021	Technical design stage
April 2021	Start of Construction Stage
April 2022	Works complete

CAPITAL COSTS – CONSTRUCTION PROJECTS

**COMPLETE ALL THREE TABLES BELOW FOR CONSTRUCTION PROJECTS
LEAVE BLANK/DELETE SECTION FOR BUSINESS DEVELOPMENT PROJECTS**

The capital cost of a project is an important consideration in terms of whether or not it should proceed.

- Any costs relating to ICT infrastructure and equipment should have been provided by ICT department.
- Any costs that relate to construction should have been provided by Design & Development or Building Services.

Please provide details of any capital funding that has already been spent on the project:	
Enter details of cost element below:	Total
Design Fees, Demolition and Survey Costs	£269,866
TOTAL	£269,866

Please provide details of the capital funding requirement (not including amount already spent):				
Enter details of cost element below:	2021/22	2022/23	Future Years	All Years Total
Feasibility (surveys, market research, etc)				
Client side project management	£132,537			
Land/property acquisition				
Land preparation/remediation				
Demolition and/or site security				
Construction, refurbishment or maintenance	£2,115,853			
BREEAM rating of "Excellent"				
Security measures (CCTV, door entry, etc)				
Fire prevention measures (sprinklers, etc)				
External landscaping and other works				
Land/property acquisition				
Highways work				
ICT infrastructure and hardware				
Fixtures & fittings				
Furniture				
Planning/Building Regulation Costs				
Design Team Fees (architects, QS, etc)				
Legal Costs and Fees				
Marketing/Consultation				
External Project Support (eg gateway review)				
Project Contingency (8%)	£169,268			
OTHER (please enter)				
OTHER (please enter)				
OTHER (please enter)				
TOTAL	£2,687,524			

Please provide details of proposed capital funding sources					
Enter details of funding source	Status:	2019/20	2021/22	Future Years	TOTAL
ICF Funding		£853,593	£1,833,931		£2,687,584
TOTAL					£2,687,524

REVENUE COST IMPACT

TO BE COMPLETED FOR ALL PROJECTS

In considering whether a project should be developed due regard should be made to the potential impact on revenue budgets.

If the activity will result in a requirement for additional revenue funding, please provide details below:			
What is the impact of this project in terms of the <u>annual</u> revenue requirement for:	Existing Revenue Budget	Post-project Revenue Budget	Increase/Decrease
Staff costs (salaries and associated) – Multi Disciplinary Team		£359,627	£359,627
Staff costs (salaries and associated) – Residential Team		£506,264	£506,264
energy costs (heating, lighting, ICT, etc)		£19,000	£19,000
property maintenance and servicing costs		£86,000	£86,000
other property related costs (rental, insurance, etc)		£80,000	£80,000
ongoing ICT costs (licences, etc)		£20,000	£20,000
mileage of Denbighshire fleet vehicles			
mileage for business travel by Denbighshire employees using their personal vehicles			
OTHER (please enter)			
OTHER (please enter)			
OVERALL REVENUE REQUIREMENT		£1,070,891	£1,070,891

Please provide brief details of the revenue impact of this project:

- Where revenue savings are forecast, you should detail what is proposed for the saving (e.g. reduction of an existing revenue budget, re-allocation of revenue to alternative services area, etc)
- Where revenue increases are forecast, you should provide details of how the revenue shortfall will be addressed. In this instance you should also append a three year surplus/deficit forecast.
- Details of any one-off revenue cost requirements that may be required post-project implementation (e.g. recruitment, redundancies, etc). DO NOT include any costs detailed in the capital section of this Business Case

- Costs provided above are indicative, and will be confirmed as part of the separate funding and governance arrangements which will be developed in the coming months for the site.
- Costs are a combined total which will be split between DCC and CCBC.
- For year 2021/22 there is an allocated budget of £112,349 to cover all running and overhead costs.
- Indicative none staffing costs are (£200,000) cover all running and overhead costs based on a similar project which has been developed by CCBC. The costs will be firmed up as part of the Collaboration and Partnership Agreements in due course.
- The transformation funding will end in March 2022 which currently cover the above staff costs.
- The residential team staff costs are to cover a maximum 2 child residential unit - cost will need to be increased proportionally to cover additional children.
- The current average cost of care placement per week is £4,500 per child – the team will be looking to work with 4 children/ young people at a time. As a minimum this could delay children/ young people being sent into care at a cost of £936,000 (relating to CCBC and DCC children)

PROJECT MANAGEMENT

Please provide details of proposed project management – Establishment of Project Board etc

Denbighshire County Council (DCC), Conwy County Borough Council (CCBC) and Betsi Cadwaladr University Health Board BCU are working in partnership on this scheme which is located in Conwy, with CCBC the Lead Partner.

The project board has been established, a project governance has been agreed between the 3 partners and key stakeholders from all 3 partners have defined roles within the project board. Project sponsor for the project is CCBC'S Strategic Director of Social Care and Education Services.

Project management will be led by CCBC with project management support from DCC by the Modernising Education Team.

STATUTORY REQUIREMENTS / HEALTH & SAFETY

This section should identify how the activity will help Denbighshire meet any of its statutory requirements. Please include any Health & Safety Issues that the activity will address in this section. Please leave blank if not applicable.

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CARBON MANAGEMENT IMPACT

Please consult with Council's Principal Energy Manager (rob.jones@denbighshire.gov.uk) and the Council's Climate and Ecological Change Programme Manager (climatechange@denbighshire.gov.uk) before completing this section.

Denbighshire has committed to reducing its carbon emissions from buildings and fleet by at least 15% by 2022, for the Council to be net carbon zero by 2030 (buildings, fleet, waste, business travel, staff commuting, street lighting) and for the Council to reduce its supply chain emissions by 35% by 2030.

The Business Case requires you to make a forecast for the anticipated carbon emissions impact of the project.

Annual Forecasts:	Annual (current)	Carbon (kgCO2e)	Annual (Post Project)	Carbon (kgCO2e)	Carbon Variance	Comments
Money spent on external goods and services (UNIT= £)						
Energy consumption in buildings: (UNIT = kWh)						
Mileage of Denbighshire Fleet vehicles: (UNIT = miles travelled)						
Tonnes of waste produced going to landfill: (UNIT = tonnes)						
Tonnes of waste produced being recycled: (UNIT = tonnes)						
Mileage of Business Travel (personal vehicles): (UNIT = miles travelled)						
Mileage of Staff Commute: (UNIT = miles travelled)						
Energy consumption in Street Lighting: (UNIT = kWh)						
One off Forecasts:						
Money spent on external goods and services (UNIT= £)						

Annual Forecasts:	Annual (current)	Carbon (kgCO2e)	Annual (Post Project)	Carbon (kgCO2e)	Carbon Variance	Comments
TOTAL CARBON EMISSIONS						

Forecasts:	Current	Carbon Absorption (kgCO2e)	Post Project	Carbon Absorption (kgCO2e)	Carbon Absorption Variance	Comments
Hectare of Grassland						
Hectares of Forestland						
TOTAL CARBON ABSORPTION						

Please highlight the appropriate cell depending on whether on balance this project helps, hinders or is neutral to the Council's goal to become net carbon zero by 2030.

Net Carbon Zero Summary	HELPS	HINDERS	NEUTRAL
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Please provide brief details of the carbon impact of this project, and detail specific actions that will be taken to reduce carbon emissions. If carbon emissions are expected to increase as a result of this project, please provide details of proposed actions to compensate for this increase in other areas of the Service's activity and/or via tree planting/land management for the benefit of carbon sequestration.

The project is being led by CCBC and therefore the Carbon Management Impact is being managed by Conwy.

Climate Change Lead Officer statement:

Please provide a statement from the Climate Change Lead Officer. Contact Helen Vaughan-Evans on climatechange@denbighshire.gov.uk.

Supplied by:	Date:
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BIODIVERSITY IMPACT

Please consult with Denbighshire’s Biodiversity Lead Officer before completing this section. Contact Joel Walley on joel.walley@denbighshire.gov.uk.

The Council has a statutory duty to ensure compliance and enforcement of the Habitats Regulations (as amended in 2017). Furthermore, the Environment (Wales) Act, 2016 requires the Council to maintain and enhance biodiversity, and promote the resilience of ecosystems. At this pre-feasibility stage, please determine the anticipated impact of the project on biodiversity, and proposed measures to ensure the project results in an overall biodiversity enhancement.

Please mark a cross in the appropriate box.

Will this project impact on a habitat that supports living organisms (plant or animal), or involve physical works to property or Land?	Yes	x	No	
---	------------	---	-----------	--

If you have answered yes to the above question, please complete all the following biodiversity sections. If answered no, please leave blank

IMPACTS ON BIODIVERSITY	Yes	x	No	
Has an ecological appraisal or survey of the site or proposals taken place?				
Link:				
Please provide brief summary of survey findings, or provide a copy of the ecological report for review:				

The project is being led by CCBC and therefore the Biodiversity Impact is being managed by Conwy and its consultants.

Please provide brief details of how the project will avoid harm to biodiversity.

Please provide brief details of how the project will mitigate and compensate for any harm to biodiversity.

Please provide brief details of how the project will enhance biodiversity and restore ecosystem resilience.

Ecology Officer summary:

Please provide a statement from the Biodiversity Lead Officer. Contact Joel Walley on joel.walley@denbighshire.gov.uk.

Name: _____ **Date:** _____

MAJOR RISKS TO THE PROJECT

A summary of the key risks associated with the project together with the likely impact and plans should they occur is provided below:

Title	Inherent Risk	Mitigating Action	Residual Risk
DCC’s contribution from the regional ICF capital funding allocation to proceed with the development of a sub – regional Children’s Assessment Centre is not approved	The project will not have the necessary funding to progress.	<p>The Central Area Integrated Service Board has prioritised the development of a sub-regional Children’s Assessment Centre from regional ICF capital funding allocation.</p> <p>There is no capital cost to the authority envisaged for the project.</p> <p>In addition the Funding Agreement protects all partners with respect to the cost being less than or equal to The CAPEX value (£2,687,524).</p>	
Increased costs for the project during construction.	Will mean an increase in the project cost or a reduction in elements of the project.	Review costs at key milestones in the project	Cost of any potential unforeseen costs which may arise e.g. due to site conditions.

Likelihood	A - Almost Certain					
	B - Highly Likely					
	C - Probable					
	D - Possible					
	E - Rare					
		5 - Very Low	4 - Low	3 - Medium	2 - High	1 - Very High
		Impact				

SUPPORTING INFORMATION

Please list any supporting documents that accompany this Business Case

ANNUAL CAPITAL BIDS – BLOCK ALLOCATIONS

Please provide details of expenditure and commitments for allocations received in the current financial year.

COUNTY LANDLORD STATEMENT

Please provide a statement from the County Landlord and where applicable the recommendation of the Asset Management Group

Supplied by: _____ **Date:** _____

CHIEF FINANCE OFFICER STATEMENT

This project aims to improve the provided to vulnerable children while also reducing the ongoing pressure in Out of County Placements. The capital element of the project is grant funded. There is still work ongoing to clarify the revenue budget impact, however as this service area is experiencing year on year financial pressures due to the numbers and complexity of placements, it is unlikely that the service will be able to fund the additional revenue costs from within existing budgets. In effect the project, if successful, is likely to reduce ongoing pressures in this area. The revenue impact will need to be discussed as part of the budget process for 2022/23.

Supplied by: **Steve Gadd** **Date:** **12 February 2021**

VERIFICATION:

Project Manager:	Joseph Griffiths		
Project Sponsor:	Rhiain Morrle		
Name:	Rhiain Morrle	Position:	Interim Head of Children's service
Signature:	<i>Insert electronic signature</i>	Date:	09/02/2021

For use by Finance:

Result of S.I.G. Review	
Date of Meeting	
Approval	
Code	

Atodiad 4:

Rhestr o bartneriaid a rhan ddeiliaid sy'n ymwneud ag ymgynghori â datblygiad CRAU.

- CCBS Amgylchedd, Ffyrdd a Cyfleusterau
- CSDd ac CBC Ystadau ac Rheoli Asedau
- CCBS Gwasanaeth Datblygiad Cymunedol
- CCBS Awdurdod Cynllunio Lleol
- CCBS Caffael
- Trigolion Lleol
- Rhan ddeiliaid Statudol
- CSDd Cyfreithiol
- DWF Cyfreithiol (Tim Allanol Cyfreithiol sy'n gweithio ar y Prosiect)
- Gwasanaeth TG
- Gwasanaethau Busnes
- Tim Datblygu Safleoedd Strategol
- CSDd ac CCBS Timau Plant, Teuluoedd a Diogelu
- CSDd ac CCBS Iechyd a Diogelwch
- CSDd ac CCBS Aelodau Cabinet dros Addysg a Gwasanaethau Plant a Gofal Cymdeithasol.

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r: Cabinet

Dyddiad y cyfarfod: 23 Mawrth, 2021

Aelod Arweiniol / Swyddog: Y Cyng. Julian Thompson-Hill, Dirprwy Arweinydd ac Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol

Alan Smith, Pennaeth Gwella Busnes a Moderneiddio

Awdur yr Adroddiad: Iolo McGregor, Arweinydd y Tîm Cynllunio Strategol a Pherfformiad

Teitl **Diweddariad ar y Cynllun Corfforaethol, Chwarter 3, 2020 i 2021**

1. Am beth mae'r adroddiad yn sôn?

1.1 Mae'r adroddiad hwn yn cyflwyno'r wybodaeth ddiweddaraf am gyflawni Cynllun Corfforaethol 2020 i 2021 ar ddiwedd chwarter 3 (mis Hydref i fis Rhagfyr 2020).

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

2.1 Darparu gwybodaeth am gynnydd y Cyngor ar ddiwedd chwarter 3, 2020 i 2020 mewn perthynas â chyflawni canlyniadau'r Cynllun Corfforaethol.

2.2 Mae adrodd yn ôl yn rheolaidd yn un o ofynion monitro hanfodol y Cynllun Corfforaethol er mwyn sicrhau bod y Cyngor yn gweithredu ei ddyletswydd i wella. Mae adroddiadau perfformiad chwarterol yn cael eu rhannu â'r Uwch Dîm Arweinyddiaeth (UDA), y Cabinet a'r Pwyllgor Craffu Perfformiad yn rheolaidd.

3. Beth yw'r Argymhellion?

3.1 Argymhellir bod y Cabinet yn ystyried yr adroddiad, ac yn cytuno ar unrhyw gamau pellach sydd eu hangen i ymateb i unrhyw faterion sy'n ymwneud â pherfformiad a amlygir yn yr adroddiad.

- 3.2 Yn amodol ar unrhyw newidiadau y cytunwyd arnynt, bod y Cabinet yn cadarnhau cynnwys yr adroddiad drafft.

4. Manylion yr Adroddiad

- 4.1 Mae Cynllun Corfforaethol y Cyngor 2017-2022 yn gosod y cyfeiriad strategol i'r cyngor a'i flaenoriaethau dros y cyfnod o bum mlynedd. Nodir y manylion ynglŷn â'r hyn mae'r cyngor yn bwriadu ei wneud bob blwyddyn i helpu cyflawni'r blaenoriaethau hyn yn y cynlluniau gwasanaeth blynyddol. Mae'r prosiectau yn deillio o Gynlluniau Gwasanaethau a Rhaglenni. Caiff adroddiadau cynnydd eu darparu i'r Tîm Arwain Strategol, y Cabinet a'r Pwyllgor Archwilio Perfformiad drwy ein hadroddiadau chwarterol.
- 4.2 Yn yr adroddiad hwn, darperir crynodeb o ddata a diweddariadau prosiect, ynghyd â tablau data sy'n rhoi amlinelliad llawn o'n sefyllfa bresennol. Mae astudiaethau achos diweddar yn dangos ein cefnogaeth o Ddeddf Llesiant Cenedlaethau'r Dyfodol, Deddf Cydraddoldeb a'r Ddyletswydd Economaidd-Gymdeithasol.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

- 5.1 Mae'r adroddiad hwn yn darparu gwybodaeth am ein cynnydd wrth gyflawni'r Cynllun Corfforaethol. Dylai unrhyw benderfyniad a wneir gyfrannu at gyflawni'r Blaenoriaethau Corfforaethol yn llwyddiannus.

6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

- 6.1 Nid oes unrhyw gostau yn gysylltiedig â'r adroddiad hwn.

7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

- 7.1 Nid oes angen Asesiad o Effaith ar Les ar gyfer yr adroddiad hwn. Mae'r adroddiad hwn yn darparu gwerthusiad ôl-weithredol o berfformiad y Cyngor ac nid oes unrhyw effaith bosibl ar bobl sydd â nodweddion a ddiogelir. Cynhaliwyd Asesiad o Effaith ar Les ar y Cynllun Corfforaethol, a chafodd ei gyflwyno i'r Cyngor Sir pan gymeradwywyd y cynllun ym mis Hydref 2017.

8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

- 8.1 Cafodd yr adroddiad ei lunio gan y Tîm Cynllunio Strategol, mewn ymgynghoriad â gwasanaethau eraill y cyngor. Mae'r wybodaeth ynglŷn â pherfformiad sydd wedi'i chynnwys yn y ddogfen wedi ei darparu gan wasanaethau, ac mae wedi ei chymryd o'r system reoli perfformiad Verto. Ystyriwyd yr adroddiad gan y Tîm Arwain Strategol ar 4 Mawrth, a'r Pwyllgor Archwilio Perfformiad ar 18 Mawrth, cyn cael ei gymeradwyo gan y Cabinet.

9. Datganiad y Prif Swyddog Cyllid

- 9.1 Nid oes goblygiadau ariannol arwyddocaol o ganlyniad i'r adroddiad hwn.

10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

- 10.1 Nid oes unrhyw risg benodol yn gysylltiedig â'r adroddiad hwn. Swyddogaeth y Gofrestr Risgiau Corfforaethol a'r Gofrestr Risgiau Gwasanaethau yw dynodi (a rheoli) achosion posib' o risg a allai olygu na all y Cyngor gyflawni ei Gynllun Corfforaethol.

11. Pŵer i wneud y Penderfyniad

- 11.1. Mae rheoli perfformiad a monitro yn elfen allweddol o Raglen Cymru ar gyfer Gwella, sydd wedi'i thanategu gan ofynion statudol Deddf Llywodraeth Leol 1999 a Mesur Llywodraeth Leol (Cymru) 2009.

Mae tudalen hwn yn fwriadol wag

Corporate Plan Performance October to December 2020

This document presents the council's performance against its priorities during October to December 2020, including our application of the Sustainable Development principle, the Public Sector Equality Duty, and Socio-Economic Duty.

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LL15 9AZ

We welcome correspondence in Welsh. There will be no delay in responding to correspondence received in Welsh.

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Continuing our Response to Covid-19

Delivery of our services has been affected by both the all Wales 'firebreak' lockdown of 17 days from October 23 to November 9, and the more recent move into level 4 from December 20. Once again this has seen some of our public buildings and sites close their doors. However, the council has continued to deliver essential services to its residents, and during this time we revisited our innovative work from the first lockdown to place calls to the most vulnerable in our communities to ensure that their needs are being met. We are grateful for the continuing understanding and patience of residents and staff during these difficult times, and thank residents for everything that they have done this year to keep people safe.

Great efforts are continuing to try to reduce the number of coronavirus cases in the County. There are teams working on the Test, Trace and Protect service right across Denbighshire, tracing the contacts of positive cases and providing advice for people to self-isolate. It's an extremely demanding job but completely essential in our efforts to try and reduce the spread of coronavirus in our communities. In November two testing centres were opened to the public in the County. One opened at County Hall car park in Ruthin on November 18, and remained open for two weeks providing a no appointment necessary for a walk-on and drive-in service. A further walk-in testing centre also opened (by appointment only) in Rhyl, the testing centre being located on Quay Street car park, near the blue bridge. The council administers self-isolation / discretionary £500 payments to individuals that have lost income as a result of being told to isolate. Details are available on [our website](#), in addition to a great deal of helpful information to support residents through the pandemic.

Staff have continued to work hard to ensure the continued safety of our care home residents, and once again volunteers from our wider staff and the community stepped up to support provision during the difficult Christmas and winter period. We have also been delighted with the news that all residents in both Cysgod Y Gaer and Dolwen were vaccinated in January. It is a positive and very much welcome step forward.

The Autumn Term was not an easy one for our schools, which fought hard to keep provision open and safe for pupils. However, despite best efforts, a number of cohorts did have to isolate, and some schools did close temporarily. The pressure that the virus has

placed and continues to place on our teachers, support staff, pupils and parents is considerable, and the council is doing all it can to support their well-being. Unfortunately, face-to-face learning was once more suspended in December, apart for the children of critical workers and vulnerable learners, for which provision has been made available. Remote learning has been put in place for all pupils to access.

The council has continued efforts to support businesses during this difficult time. In December the Restrictions Discretionary Grant for businesses was made available for hospitality businesses and supply chain businesses linked to the sector. The scheme, which the council administers on behalf of the Welsh Government, has now been extended to any business that meets the eligibility criteria set out in the latest guidance. Details of available support grants can be found on [our website](#).

Following nearly a year of dealing with the coronavirus pandemic, which has put an additional strain on resources, the council welcomed the draft budget settlement announced on December 22 by the Welsh Government, which builds on a similar settlement last year. The announcement suggests Denbighshire's budget will increase by £5.5 million in cash terms on a like for like basis, an increase of 3.6% for the 2021 to 2022 financial year. However, as we have pressures that amount to £10.6 million, we must still find savings in order to achieve a balanced budget. These pressures include, for example, continued pressure on social services, schools, children's services and waste services. The Council is currently reviewing its budget for the next financial year and proposals to identify efficiencies across the authority are currently being considered. Although this year's settlement is welcome, there has been no indicative settlements for future years announced, and with the current economic uncertainty the medium-term outlook remains a concern for local government finances.

Summary position for our Corporate Plan October to December 2020.

The measures evaluation for each priority has been determined through the performance management framework that we have in place. The projects evaluation has been determined by the status of our projects.

Housing: Everyone is supported to live in homes that meet their needs

Measures: Good

Projects: Good

Connected Communities: Communities are connected and have access to goods and services locally, online and through good transport links

Measures: Priority for improvement

Projects: Good

Resilient Communities: The council works with people and communities to build independence and resilience

Measures: Acceptable

Projects: Good

Environment: Attractive and protected, supporting well-being and economic prosperity

Measures: Good

Projects: Excellent

Young People: A place where younger people will want to live and work and have the skills to do so

Measures: Priority for improvement

Projects: Good

A Note on Measuring Performance

In Denbighshire, our default approach to setting performance thresholds is to take the upper-quartile (best performing) from nationally comparable information as the point where performance is considered 'Excellent'. The 'Priority for Improvement' threshold is usually the median. Midway between these two values determines the threshold between 'Acceptable' and 'Good' performance.

If no data is available that we can compare ourselves with (either nationally or by comparable grouping), then we will take a local view on what we feel reasonably determines 'Excellent' and 'Priority for Improvement'. This should represent our ambition.

For more information on how we manage performance, view the [Performance Management Guide on our website](#).

Housing: Everyone is supported to live in homes that meet their needs

Measures: Good

Projects: Good

Corporate Plan Performance Framework: Measures Update

As at the end of December 2020 there were 1,937 people registered on the SARTH waiting list, continuing a steadily increasing trend that we have seen since the same period last year. The reasons for an increase is currently being reviewed and more clarity can be provided in the next period. It can be assumed at this point that Covid-19 will have had an impact due to issues such as poor property conditions, and an increase in domestic violence.

The full survey of current housing register applicants was planned for early 2020, but due to Covid-19 this was postponed until late 2020. A total of 3,277 surveys were then sent out and we have received 381 responses. These are currently being analysed and the results will be shared in our next report.

All other measures in this priority are collected annually and have been reported previously, so there are no further updates for the meantime.

Corporate Plan Performance Framework: Project Update

Extra Care Housing

Development of Ruthin's extra care housing has been delayed substantially, however, things are starting to move forward once again. A short term lease has been drawn up and we are presently agreeing this with Grwp Cynefin in order for responsibilities for the Awelon building to be passed through to them for pre-demolition works to start.

Meanwhile, building works on the Denbigh extra care housing project remain on track to be completed by April 2021, and following a 3-month handover period is scheduled to open late July 2021.

Additional Council Homes

It is anticipated that work will commence in January 2021 on four energy efficient apartments in Prestatyn with an expected completion by the end of September 2021. Denbighshire Housing will be starting construction on four, one-bedroom apartments on the site of the former Bodnant School canteen on Caradoc Road. The low carbon apartments, which will be built and certified to the energy-efficient Passivhaus standard, are part of the Council's target to provide 170 more council homes by 2022, and their construction is being part funded by the Welsh Government through its Innovative Housing Programme.

Housing and Homelessness Strategy

The Housing Strategy has been reviewed and revised to form a new Housing and Homelessness Strategy for the County. This was formally adopted by Council on 8th December 2020 and will provide the framework for all relevant council functions to successfully address this priority. The Strategy provides a clear statement of the Council's vision and aims for housing in the county for the next 5 years.

Affordable Housing

We are continuing to work with RSLs and private developers to ensure there is suitable affordable housing in the county, as well as progressing with our own programme of building council homes. Cartrefi Conwy have purchased 4 new build homes at Parc Aberkinsey, Rhyl, and 6 houses under empty homes criteria, all to be provided as affordable homes. 2 Home-buys have been facilitated by Grwp Cynefin, 2 Planning Obligation S106 properties have been sold and Clwyd Alyn have developed a small site in Rhyl providing a small new build bungalow. This puts the affordable housing outturn to 15 units for 2020-21, with Rent to Own Schemes and the remaining 13 units on the Llanbedr DC site due to be brought forward by the end of January 2021. The development in Trefnant by Adra was completed on 6th December 2020, but Welsh Water and SPP Networks are only dealing with emergencies and urgent work at the moment, so are unable to connect the properties until February 2021. When these final steps are taken, the development will provide another 13 units towards the affordable housing target. As a result, the Corporate Plan target of 260 additional properties is expected to be achieved by March 2021.

The impact of Brexit and Covid-19 is still affecting the mortgage market, with one S106 Shared Equity sale failing in November 2020, due to the smaller than usual pool of S106 lenders who are currently more risk averse. The Rent to Own scheme may assist this type of potential home owner as the actual purchase of the property is deferred and the short-term issues in the mortgage market should be resolved before sales on these properties are progressed.

Empty Homes Back into Use

The Empty Homes matching service has now gone live and a new webpage has been created. The project group is currently working closely with the homelessness team to explore how they can work together to make the most of the new Welsh Government Rapid Rehousing Grant Scheme. The project remains on target to bring 500 empty homes back into use by the end of the Corporate Plan.

Annual or Biennial Measures

Measure	2018 to 2019	2019 to 2020	Status
The percentage of residents reporting they felt satisfied with the availability of housing in their area – Benchmarked Locally	42	Does not apply No Survey	Priority for improvement
The percentage of residents reporting they are satisfied with the standard of housing in their area – Benchmarked Locally	52	Does not apply No Survey	Acceptable
The number of people who were on the Complex Disabilities Specialist Housing Needs Register for whom supported housing has been secured – Benchmarked Locally	10	9	Good
The additional supply of council houses provided – Benchmarked Locally	4	10	Does not apply Count only
Number of additional homes provided in Denbighshire – Benchmarked Locally	124	242	Excellent

Measure	2018 to 2019	2019 to 2020	Status
Number of empty properties brought back into use (old definition) – Benchmarked Locally	181	179	Excellent
The number of private sector homes improved in standard and quality due to intervention from the council – Benchmarked Locally	819	810	Good
The additional supply of affordable housing, including social housing, provided during the year – Benchmarked Locally	23	139	Excellent
Percentage of households successfully prevented from homelessness (Section 66 duty) – Benchmarked Nationally	58	57	Priority for Improvement
Percentage of households successfully relieved from homelessness (Section 73 duty) – Benchmarked Nationally	38	30	Priority for Improvement

Our measure concerning additional Extra Care Homes supported by the council will not be reported until those schemes are completed.

Quarterly or Biannual Measures

Measure	Quarter 3 2019 to 2020	Quarter 4 2019 to 2020	Quarter 1 2020 to 2021	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Status
Number of people on SARTH waiting list – Benchmarked Locally	1,000	1,152	1,508	1,791	1,937	Priority for improvement

Project Progress

The following projects are on target:

- Additional affordable homes
- 500 empty properties back into use

- Denbigh extra care housing
- Ruthin extra care housing

The following projects are experiencing obstacles:

- Additional council housing

Well-being and Equality

Housing and Homelessness Strategy

An immediate priority for the council has been to develop a corporate approach to tackling homelessness as the Covid-19 pandemic has caused far greater pressures on the service, recognising a lack of suitable emergency and temporary accommodation, plus an over reliance on Bed & Breakfast / Hotel accommodation, and extended stays in emergency accommodation. The approach is refocusing on providing more accommodation solutions to assist homeless people. The Strategy will be the vehicle for agreeing homelessness priorities and monitoring progress against them.

The needs of those with protected characteristics, such as **age**, **disability** and those who are **socio-economically disadvantaged** are addressed in the Housing and Homelessness Strategy and action plan. People with protected characteristics are more likely to suffer homelessness and be denied access to private housing. Our strategy seeks to prioritise these groups and ensure that they have access to secure, quality housing at an affordable price. This will enable improved **integration** and corporate ownership of work on homelessness. Denbighshire's Housing and Homelessness Strategies have been developed around the **long-term** visions of everyone being supported with pride to live in homes that meet their needs, within vibrant and sustainable communities. The council aspires to end homelessness in Denbighshire. To deliver these ambitious visions the overarching strategy has been devised into six themes which are all linked, including: **preventing** and ending homelessness in Denbighshire, and creating a supply of affordable homes. To achieve these themes, we will **collaborate** with a range of development partners, both social landlords and the private sector to create a supply of affordable homes.

Rent to Own

The council administers the Rent to Own grant for Welsh Government, a scheme that supports applicants who do not have the minimum five per cent deposit to buy a home, but are otherwise able to access a mortgage. The scheme in Denbighshire, which is operated through Registered Social Landlords (RSLs), was initially allocated £1.8m over a three-year period between 2018 to 2021; however, due to the success of the scheme in the County, in December 2020 an additional £5.8m was secured from Welsh Government. The funding is used by Registered Social Landlords (RSLs) to build new homes specifically for the Rent to Own Scheme and currently includes new build sites in Rhyl, Rhuddlan, Meliden, St Asaph, Denbigh and Llanfair DC. Applicants rent one of the new build properties and after a period of up to five years they buy the property, with 25 per cent of the rent paid being returned to the applicant as a deposit for the home.

This great initiative will potentially help those who are struggling to get onto the property ladder or at a **socio-economic disadvantage**. It is a good example of the council working **collaboratively** with housing providers and **integrating** with the Welsh Government's goal to support individuals into modern, **long-term**, sustainable housing, **preventing** homelessness, unaffordable debt, and poor, detrimental living conditions.

Efficient Housing

Creating the lowest possible energy profile to deal with climate change is at the heart of the sustainability approach. The Ruthin extra care housing project is taking a 'fabric first' approach with high levels of insulation and natural ventilation, and will be aspiring for a BREEAM 'Excellent' rating. To achieve a BREEAM rating the building owner will have to prove to the Assessor (Building Research Establishment) that they have taken a sustainable approach to procurement, will be monitoring the energy and water consumption pre and post construction, have resourced the materials responsibly, and mitigated any ecological development by advocating a robust approach. Materials, wherever possible, will be chosen carefully for their green sustainability credentials, long-life and positive appearance.

Our commitment to this sustainable approach of delivering a modern standard of home will help to tackle inequality issues by supporting those at a **socio-economic disadvantage**, and those with certain protected characteristics such as **age** and **disability**. This approach

contributes to three of the sustainable development principles by taking a **long-term** approach in **preventing** the negative effects of climate change and poor quality housing, being delivered in **collaboration** with housing associations.

Private tenant's survey

Councils in North Wales have set out to find out how the Coronavirus pandemic might be affecting people who rent their homes from private landlords, by asking tenants to complete a short questionnaire to share their experience. The survey, which launched in December, will allow Denbighshire to better shape our services to meet the needs of those residents who rent privately. With partners, we offer a range of services for private tenant such as advice and assistance to private tenants to prevent the loss of tenancies; help with budgeting and maximising income; signposting for support for domestic abuse; tenancy rights and, if it is not possible to save a tenancy, help to find alternative accommodation.

Involving private tenants to have their say will ensure that diversity is reflected when shaping services, and possible outcomes of the survey will focus on **long-term** aspects of change, as well as the **prevention** of any further problems occurring, or perhaps getting worse. All views will be heard by Local Authorities, the Welsh Government and Landlord Organisations when the results are published, and we will seek **collaborative** solutions where possible.

Connected Communities: Communities are connected and have access to goods and services locally, online and through good transport links

Measures: Priority for improvement

Projects: Good

Corporate Plan Performance Framework: Measures Update

As at December 2020, the coverage of superfast broadband (>30mbps) in Denbighshire was at 91.87%; a small increase of 0.4% since the previous period. It remains a priority for improvement.

As at December 2020, 4.71% of premises had broadband of 10mbps or below. This is a 0.5% improvement on the previous period; however, we have not seen significant improvements in performance in this area since January 2020 and it remains a priority for improvement for us. The Wales figure is at 3%.

Performance is also a priority for improvement for 4G signal from all operators being available (49.8%) on Denbighshire's A and B roads. Our ambition at this stage was to have 60% availability as a minimum.

New data on the use of the internet by adults in Denbighshire and Conwy was anticipated in May 2020, but has still not been published. For the time being the only available data remains that which was published in May 2019. It will be particularly interesting in the months ahead as data becomes available to review internet use for the months of March to December 2020, and hopefully identify those at risk of becoming digitally excluded in our communities.

50% of transactions were undertaken via the web during October to December 2020, compared to the total number of transactions undertaken using all access channels. This is a 3% increase from the same period in 2019 (up from 47%).

Due to Covid-19 we are unable to provide any new data for category 1 defects or the 6 monthly road condition score.

Corporate Plan Programme Board: Project Update

Superfast Broadband and Mobile Networks

Work on our community pilot is continuing, which is one of the worst areas for digital exclusion in the County – Nantglyn and the surrounding villages. A quote has been requested from Openreach based on 400+ properties and the team continue to push for the final quote to be received to progress the project and make use of the Gigabit Vouchers.

The Digital Officer has to date seen and advised 91 individuals (33 of which described themselves as a business), 32 of which have now found permanent solutions to their needs, either through the advice received or by purchasing new equipment / services. The Digital Officer is also assisting 15 active groups through Openreach's Community Fibre Partnership Scheme.

Digital Exclusion

Despite Covid-19 some positive outcomes were achieved during 2020 including: training 32 staff in digital skills to aid residents with simple digital problems (more training will take place in 2021); some digital volunteers were used at libraries; IT kit and resources were acquired or reviewed by libraries, housing and residential care; and we began scoping projects to help the economically vulnerable.

Infrastructure for Events

The project recommenced towards the end of last year following a period of uncertainty during the Covid-19 pandemic. Workstreams 2 (targeted support packages) and 4 (promoter engagement) have been put on hold with a decision being made at the January Board on how best to progress them. Workstream 1 (mobile equipment inventory) has restarted with approval being given last month to the purchase of the mobile equipment.

Travel to Work, Education and Services

Our approach in regard to this project has been agreed to shift its focus fully towards green modes of transport. Whilst there will continue to be a role for initiatives like community car schemes and demand responsive transport in rural areas, it is recommended that the focus of this project should align with the corporate work being

undertaken on carbon reduction. The project will therefore aim to produce a Sustainable Transport Plan for Denbighshire.

Access to Information and Services

The council's new website went live on September 16, 2020. A closure report for this project has been approved by the Corporate Plan Programme Board. What went well included engagement with internal and external digital and digital accessibility experts, to ensure the new platform would be fully accessible; a 'multi-disciplinary team' approach to procurement was particularly effective; teams supporting people with learning difficulties and also the visual impairment teams were involved in the procurement process for the screen reader software. Lessons learned included commencing procurement of a replacement website well before the expiry of the current contract; the value of adequate project management being in place as early as possible; the importance of clarity around project roles and expectations, and working with those affected by the changes early on in the process. The project report concluded by saying it is important when making operational decisions about a project to consider the long-term resource implications attached to those actions beyond the lifetime of the project. This project clearly demonstrates the sustainable development principles at work.

Roads and Bridges

During 2020 to 2021 the council continued to deliver the fourth year of a 10-year maintenance programme for bridges and other highway structures. The aim of this programme is to minimise the need to implement weight restrictions on our bridges. The floods of February 2020 and the following Covid-19 pandemic have continued to dominate the year so far and as a result many projects were deferred or interim developments arranged for many delayed projects. This is primarily because the delivery window for most bridge related projects is narrow (due to the risk of high river levels), and hence most work is usually done in the summer months to reduce the access risk.

January 2021 brought with it further considerable damage, not least the destruction of the Llanerch Bridge. The full extent of the damage to our road and bridge network will need to be assessed when it is safe to do so.

Annual or Biennial Measures

Measure	2018 to 2019	2019 to 2020	Status
The percentage of principle A roads that are in overall poor condition – Benchmarked Nationally	3.4	3.6	Acceptable
The percentage of non-principal/classified B roads that are in overall poor condition – Benchmarked Nationally	4.7	5.3	Priority for improvement
The percentage of non-principal/classified C roads that are in overall poor condition – Benchmarked Nationally	8.2	8.2	Good
The percentage of adults (aged 16 or over) who have used the internet within the last 3 months (Conwy and Denbighshire) – Benchmarked Locally	87.7	Data pending	Acceptable

Measure	2014	2019	Status
Percentage of Lower Super Output Areas (LSOAs) in Denbighshire in the 10% most deprived in Wales in terms of Access to Services (Wales Index of Multiple Deprivation - WIMD)	14	14	Does not apply Count only

Quarterly or Biannual Measures

Measure	Quarter 3 2019 to 2020	Quarter 4 2019 to 2020	Quarter 1 2020 to 2021	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Status
The percentage of Superfast Coverage in Denbighshire (>30 Mbps) – Benchmarked Locally	91.3	91.29	92	91.83	91.87	Priority for improvement
The percentage of premises with Broadband of 10	6.54	4.93	4.63	4.76	4.71	Priority for improvement

Measure	Quarter 3 2019 to 2020	Quarter 4 2019 to 2020	Quarter 1 2020 to 2021	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Status
Mbps or below – Benchmarked Locally						
The percentage of transactions undertaken via the web, compared to the total number of transactions undertaken using all access channels	47	46	52	48	50	Does not apply Count only
The percentage of mobile 4G road signal (all operators) – Benchmarked Locally	45.68	45.31	45.48	Data pending	49.8	Priority for improvement
Percentage of damaged roads and pavements made safe within target time (CAT1 - Category 1 defects dealt within timescale) – Benchmarked Locally	92.8	89.7	No data due to Covid-19	No data due to Covid-19	No data due to Covid-19	Priority for improvement
6 monthly Road Condition Score for around 75% of the remaining network (some C roads and almost all unclassified roads)	No data	Does not apply 6 monthly	No data due to Covid-19	Does not apply 6 monthly	No data due to Covid-19	Does not apply Baseline year

Project Progress

The following projects are on target:

- Superfast broadband and mobile network
- Digital exclusion
- Infrastructure for events

The following project is at the business case stage (revised):

- Travel to work, education and services

The following project is closed:

- Access to information and services

Well-being and Equality

Digital exclusion

Good digital connectivity has been always been important, but never more so since the start of the Covid-19 pandemic. For many residents (those with the skills, equipment and infrastructure like decent broadband for instance), good digital connectivity has made working from home, home schooling, and keeping in touch with friends, family and services possible. Life for those without digital access can be incredibly difficult and isolating. Our project, to ‘target those most likely to be digitally excluded so they have the skills and means to use digital services’, was always an important part of our approach to ensuring Denbighshire’s communities are connected; but it has become increasingly important as a consequence of the ‘stay at home’ order and the introduction of social distancing measures.

The pivot from face-to-face services to digital services was rapid. Common to all partners is the desire to ensure people can continue to access the services and information they need online (**integration**). The gaps between digitally excluded and digitally included people may have grown. We want to **prevent** problems of digital exclusion from worsening. Our project team has been working **collaboratively** with partners to ensure that those likely to be experiencing digital exclusion could be supported to get online. For example, through the provision of iPads to older people (**age**) or people needing specialist

care in care homes; or through the availability of digital volunteers in libraries. We have been training front line staff in digital skills to help residents with simple digital problems, and we will be looking into the different ways we can support people who are **socio-economically disadvantaged**.

The pandemic has also tested those that previously had no internet access issues. With an increasing number of devices being in use at the same time, sometimes even decent broadband has struggled to cope with the demands placed upon it. Our Digital Connectivity Officer has been providing advice to residents and businesses, and is working with community groups (**collaboration**) to apply for Fibre to the Premise (FTTP) through the Openreach Community Fibre Partnership Scheme. The groups range from small clusters of houses (4 to 10 premises) to very large clusters of more than 400.

Active travel

In November 2020, work started on an 18-month trial of town centre improvements after a successful bid for Welsh Government funding. The funding, part of the Local Sustainable Transport Covid-19 Response Fund 2020 to 2021, will be used to introduce improvements that facilitate social distancing and make it easier for people to travel actively within town centres. For example, more than 400,000 trips are already made on foot and by bike along Rhyl promenade every year. This trial will encourage more people to travel actively and to cross from the promenade into the town centre, providing opportunities for journeys using different modes of transport.

Encouraging active travel helps reduce car journeys, improves air quality and offers safe, accessible (**disability**) routes for pedestrians and cyclists, as well as providing important health and well-being benefits. Active travel is good for our climate and our health. It also complements the Rhyl Vision (**integration**); with the aim of regenerating the town centre and promenade areas. The aim is to make **long-term** improvements to the town centre's economy and vibrancy, to people's health and well-being, and to our air quality. The project will be under constant review and members of the public will be able to give feedback throughout the trial period using our online public engagement portal (**involvement**), while officers will continue to engage with businesses and Rhyl Town Council.

Resilient Communities: The council works with people and communities to build independence and resilience

Measures: Acceptable

Projects: Good

Corporate Plan Performance Framework: Measures Update

Disruption to reporting caused by Covid-19 means that there is no new data for a number of this priority's measures. These have been highlighted in the tables below with our last known position.

Domestic Crime in Denbighshire has increased at the end of the reporting period; in terms of the overall trends, the levels in the county fluctuates on a weekly basis. As a whole, North Wales saw an 8.1% increase in domestic crime from October to December. Covid-19 restrictions are likely to have had an effect on domestic crime, with intra-familial tensions being raised due to lockdowns and travel restrictions.

Despite the increases in the overall level of domestic crime in Denbighshire, there has been a decrease in the *cumulative* number of repeat victims of domestic violence being identified for this period; repeat victims are people who have been a victim of crime three or more occasions in 12 months; therefore, the value for each month is a snapshot of the previous 12 months. Figures have decreased from a cumulative 380 in the same period 2019 to 2020, to 371 (a decrease of -2.4%) during this reporting period. As a whole, North Wales saw a -4.7% decrease in repeat victims of domestic violence at the end of December 2020.

Repeat offenders are people who have committed a domestic abuse offence on three or more occasions in 12 months; therefore, the value for each month is a snapshot of the previous 12 months. The cumulative number of repeat offenders of domestic abuse has decreased in Denbighshire up to the end of December 2020, from 72 in the same period last year. This equates to a decrease of -2.8% (now 70 offenders). The overall picture for North Wales at the end of the October to December period shows repeat offenders of domestic abuse has decreased by -12.7%.

Within the Dewis Cymru Platform for Denbighshire we can see that the number of resources has increased in this period from 543 to 562. The Council encourages all services and service users to look to this platform for community information. As at end of December 2020 there were 2,610 resources for North Wales (increased from 2,517 during the last quarter) and 10,181 in total for Wales (increased from 9,934 last quarter).

The number of carer assessments for the report period is 537. Figures recorded for July to September were 320 cumulatively, which offers an increase of 217 assessments (67.81%) on the previous period. However, for the same reporting period last year, the number of assessments was higher at 876. We are not absolutely clear yet about the impact of Covid-19 on carers, and although figures appear less we are not exactly sure of the reasons for this when more people are known to have taken on caring responsibilities during the pandemic. Support for carers has continued and community support has been available regardless of whether carers have received an assessment. Third Sector / Community Support during the crisis has been reaching carers and helping them to continue their caring responsibilities, and it is possible that this has made a difference. Working patterns have also changed and more people are working from home or furloughed, and some people have declined or cancelled formal support because they didn't want home visits to protect the vulnerable people that they care caring for. Carers themselves continue to show amazing resilience and maybe have been managing through their own creativity instead of seeking formal assistance. Carer Assessors have continued to find remote telephone and online support, and last summer were able to offer garden visits. However, activities may have moved online but digital exclusion is an issue that has become more pronounced.

Data for the average length of time adults (aged 65 or over) are supported in residential care homes has increased to 1,046 for the reporting period. This is an increase of 1.75% on the previous figure of 1,028, and also higher than the same time last year (where 977 adults were recorded). It is likely that the increased figure is due to the Covid-19 pandemic guidelines around isolating and shielding of vulnerable residents. Although we remain high in relation to the Wales average (800), it is understood that Denbighshire has a high average age population. We are still on target to remain below 1,200.

Corporate Plan Programme Board: Project Update

Involvement in shaping and improving services

Little work was possible during November, however, Engagement Champions met in December to discuss year 1 findings by ONEDAY Ltd, a research consortium commissioned to carry out our street survey work. The sustainability of new ways of working as a result of Covid-19 were also discussed and are anticipated to have a longer-term impact on the draft engagement policy and supporting framework for the Council. Throughout December meetings were held to begin planning for year two research work, which will take place in February and March 2021, devising a draft plan offering various options moving forward, dependent upon Covid-19 restrictions.

Supporting Carers

The last Supporting Carers Project Team meeting was held on 26 November, 2020. The meeting offered discussion and updates on Covid-19 impact on support for carers, including an overview of what has been happening and priorities for individual services. This information is used to inform Adult and Young Carers action plans and update the risk register. Face-to-face and group activities are still curtailed due to the Pandemic but online activities are continuing to be successful; for example, STAND North Wales Parenting Forum and Denbighshire Connects Family Members Forum for parent / carers of children with disabilities.

There are ongoing concerns about the impact of Covid-19 and winter pressures on carers. Support with contingency planning is available and discussed with carers as part of the What Matters / Assessment process. Third sector partners are coordinating the Carers Support Grant, recently launched by Welsh Government to support carers who are experiencing hardship this winter. Application forms are available from Carers Trust Crossroads and NEWCIS for additional financial support and / or equipment to help carers in their caring role.

Community Resource Teams (CRT)

In December 2020 the Regional Transformation Board closed the CRT project and moved it to 'business as usual' under the Community Support Services monthly Integrated Health

and Social Care Localities Meeting. The closure report for the project will, however, be shared with the Corporate Plan Programme Board.

Community Planning, Windfarms

All milestones are now on track and the project is delivering the benefits anticipated. The reach of the project continues to broaden as more groups engage for support with community project development and funding advice. For example, the community development team supported the launch of the first Clocaenog Windfarm Funding Round. Eight applications were received in total, two of which were cross county applications and four were Denbighshire based projects. Three of the Denbighshire projects were awarded funding and one has been deferred with intention to fund.

Reduce Domestic Abuse

We continue to develop a county-wide approach to reducing domestic abuse against women and men as part of this Corporate Plan, as well as supporting the North Wales strategy to tackle all aspects of violence against women, domestic abuse and sexual violence. A project expected to span the next two years aims to contribute to the reduction of domestic abuse across the county by raising awareness of domestic abuse with staff and service users; providing training and development for staff to recognise the signs of domestic abuse, and support for children affected by domestic abuse. As part of this work we supported White Ribbon Day on 25 November 2020 by lighting up two of our landmarks, the Rhyl Pavilion and Rhyl Sky Tower in white. White Ribbon Day works to raise awareness of violence against women, encourage men to support women's groups and raise awareness in schools and workplaces, of violence against women.

Project summaries include the following:

- Early intervention for children: DART and STAR programmes will run in collaboration with the Domestic Abuse Safety Unit. Delivery after training is due in April 2021.
- Spectrum training in schools: Hafan Cymru will work with the Council on a two-year training programme delivering healthy relationships in schools. Schools that have not engaged previously will be targeted initially. Start date is April 2021.

- Ask and Act training: Dates for level 2 and 3 training have been supplied by Welsh Women's Aid for March and April 2021. A plan for which staff are trained first requires development.
- Make a stand housing: A domestic abuse policy for housing residents is being written and a draft plan should be ready by the end of January 2021.
- Council Safeguarding process: Further meetings are required to determine any changes required to the Council adult safeguarding process to incorporate domestic abuse concerns and incidents.
- Council domestic abuse policy: A draft policy was presented at the December domestic abuse board meeting, and small changes are still required.
- Domestic Abuse Safety Unit (DASU) staff now have support from the council, with access to the Employee Assistance Programme.

Dementia Friendly Council

The project team has recently developed a page on the council's intranet to share with staff useful information relating to dementia, including what is available to assist people, and their families, living with dementia. Staff were asked to share the information among colleagues and to contribute anything that they were aware of locally that could help improve its usefulness, such as dementia friendly locations and groups.

Dementia awareness / Friends training has been provided for staff and councillors and the Team is currently seeking ways to continue this through on-line sessions. Currently Dementia Champion training from the Alzheimer's Society is unavailable but the project team will seek to offer this in the future.

Rhyl Community Development

The Council has been successful in gaining 10 West Rhyl residents to become involved with the Safer Streets Project as 'Community Champions'. The residents have met with officers of the Council, North Wales Police and Clwyd Alyn Housing to discuss potential

projects they would like to create and deliver in their communities. A number of the project ideas have been chosen to utilise the Safer Streets Project fund and be implemented and complete by the end of March 2021. Project ideas being explored include the creation of a community food garden at the Marine Lake; living rooves on the concrete promenade shelters; and addressing parking issues around the Gerddi Heulwen Park. Meetings are underway and quotations for works are being sought so that final decisions can be made and funding allocated appropriately.

County wide Community Development

Guidance was provided to 60 different groups / projects during quarter three, and two webinar sessions were delivered; one themed around developing community play areas, and the other about Open Space Commuted Sums funding. Work was also undertaken to organise and promote the annual round of Open Space Commuted Sums funding and a number of groups from across the county have been supported to develop project ideas and applications.

The Community Development team and Rhyl Lead have supported work to strengthen the Council's working relationship with foodbanks (and similar provision) across the county, better enabling us understand and help address any challenges faced.

Annual or Biennial Measures

Measure	2018 to 2019	2019 to 2020	Status
The percentage of people reporting they have received the right information or advice when they needed it – Benchmarked Locally	88	No data due to Covid-19	Acceptable
The percentage of carers reporting they feel supported to continue in their caring role – Benchmarked Locally	55	No data due to Covid-19	Priority for improvement
The percentage of people reporting that they know who to contact about their care and support – Benchmarked Locally	84	No data due to Covid-19	Acceptable

Measure	2018 to 2019	2019 to 2020	Status
The percentage of people who agree "my local area is a place where people will pull together to improve the local area" – Benchmarked Locally	59	Does not apply No Survey	Acceptable
The percentage of people who feel able to influence decisions affecting their local area – Benchmarked Locally	27	Does not apply No Survey	Priority for improvement

Quarterly or Biannual Measures

Measure	Quarter 3 2019 to 2020	Quarter 4 2019 to 2020	Quarter 1 2020 to 2021	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Status
The cumulative (year to date) number of repeat victims of Domestic Abuse including non-crime occurrences (3 or more in 12 months, measured as year to date)	380	475	126	247	371	Does not apply Count only
The cumulative (year to date) number of repeat offenders of Domestic Abuse (3 or more in 12 months)	72	98	23	43	70	Does not apply Count only
The number of live resources on the Dewis Cymru Platform – Benchmarked Locally	531	536	470	543	562	Excellent

The number of assessments of need for support for carers undertaken during the year	876	1224	111	320	537	Does not apply Count only
The average length of time adults (aged 65 or over) are supported in residential care homes – Benchmarked Nationally	977	970	984	1,028	1,046	Priority for improvement

Project Progress

The following projects are all on target for completion:

- Community planning, windfarms
- Dementia Friendly Council
- Act to reduce domestic abuse

The following projects are experiencing obstacles:

- People are involved in shaping and improving services
- Supporting carers

The following project is now closed:

- Community Resource Teams

Well-being and Equality

Supporting Carers

Across Wales 370,000 people are carers, supporting a loved one who is older, disabled or seriously ill, with 11,600 of those in Denbighshire. The theme for Carers Rights Day 2020 was 'Know Your Rights'. Each year, Carers Rights Day helps us: ensure carers are aware of their rights; let carers know where to get help and support; raise awareness of the needs of carers. For National We Care Week (16 to 22 November) shared articles and messages in a bid to support the sector. One of the main aims of the week, along with promoting the campaign, aims to raise awareness and understanding of social care, early years and childcare, and to attract more people with the right skills and values to work in caring roles with children and adults.

On 26 November 2020, Carers Rights Day, we launched our Carers' Charter. The charter, produced in consultation with local adult and young carers and Denbighshire Carer's Strategy Group, sets out our commitment to carers. This charter is our public statement of commitment to carers and we hope local businesses, third sector and community organisations will sign up and make copies available in their workspaces and offices to ensure the role of informal unpaid, carers are recognised and respected. The Charter, and the campaign, enabled us to show the importance of involving people who offer care to loved ones and meeting long term needs for the future. It sets out the Council's pledge for carers to have the right to be treated with courtesy, respect and dignity, as well as the right to an individual assessment separate from the person for whom they are caring so that their voice is also heard.

Our work on the Charter and support for National Carers Week is a great example of our commitment to tackle key equality concerns, in this case particularly relating to **age**, **disability**, and **gender**. Those in care are also often suffering the greatest **socio-economic disadvantage** too, and it is important that they are supported to have equal opportunity and access to services and information. As a council we strive to work **collaboratively** with community groups and organisations that can help, and at all times **involve** and support people through the caring decisions that will impact them.

Community Champions

Within Rhyl, residents have been invited to join a police community scheme that aims to prevent crime. These Community Champions form part of the West Rhyl Safer Streets project, led by North Wales Police and the Council, and volunteer to assist officers to set up crime watch groups, offer practical advice to other residents, carry out crime prevention surveys, and distribute crime prevention packs.

This work contributes well to at least four of the ways of working within the Sustainable Development principle – **collaboration, integration, involvement** and **prevention** - and also helps to protect some of our most vulnerable community members in an area of **socio-economic disadvantage**.

Safeguarding and Domestic Abuse

During November the council supported two important national campaigns around Safeguarding, and Domestic Abuse. In collaboration with local Safeguarding Boards, the Welsh Government, and the National Independent Safeguarding Board, National Safeguarding Week sought to promote key messages and a single set of guidelines to help protect children and adults at risk, also launching the Wales Safeguarding procedures mobile app. Similarly, the 'White Ribbon' campaign sought to raise awareness of domestic abuse and to signpost where help is available.

Supporting such campaigns is a small contribution to make to such big problems, but we are committed to defending the rights of vulnerable residents, no matter their **age, gender, disability** or background. We gladly **collaborate** and **integrate** our common goal with partners to **prevent** any harm coming to anyone.

Environment: Attractive and protected, supporting well-being and economic prosperity

Measures: Good

Projects: Excellent

Corporate Plan Performance Framework: Measures Update

Our measures framework for this priority is at the moment entirely concerned with annual data. Three measures are derived from our Residents' Survey, which was not planned to take place this year; and two further measures, highlighted in the table below, are not yet ready to report on.

The Strategic Planning and Performance Team has been working with the Climate and Ecological Change Programme to understand what key measures exist around that area of work. Pending the approval of the strategy in February, our existing Carbon Emissions measure within this priority will be replaced from the next report by four measures important to the success of the programme. Service Plans are also prepared to receive three key measures to capture the contribution needed by individual services for the council to achieve Net Carbon Zero by 2030.

Corporate Plan Programme Board: Project Update

Tree Planting

The tree planting areas in Rhyl were prepared and fenced off ahead of the planting that commenced in late November 2020. To date 2,000 trees and 500 hedging species have been planted and the remainder will be completed by end of February 2021.

Additional funding has also been secured via the Denbighshire and Conwy PSB that will see the boundaries to Glan Morfa being secured against illegal off-road motorbikes, which has been an ongoing risk to the project. This funding will also improve the access points to the site and encourage increased usage by residents who live in Rhyl West.

A community orchard has been planted in Upper Denbigh, where the Vale of Clwyd and Denbigh Plum feature strongly. The intention is to extend the size of the orchard going forward.

East Rhyl Coastal Defence

The East Rhyl flood defence construction remains on target with a third of the rock armour now in place, improving the standard of flood protection to residencies at this point.

Besides continued rock placement on the shore, other work to create beach access steps is also continuing. The financial spend remains on target with 47% of the project budget now spent.

Improving Biodiversity and Nature Corridor

By helping community councils, schools and local groups plant up wildflower habitats, we are working towards protecting key pollinator species such as bees and increasing biodiversity. As part of our Bee Friendly project, 1,500 wildflowers were delivered to the Llanbedr Dyffryn Clwyd, Llanferres and Maeshafn community councils to develop their own wildflower habitats. The wildflowers were grown at Bodfari Woodland Skills Centre and were sourced from seed gathered from our network of roadside nature reserves. Each of the new sites will become a seed bank of local provenance seeds to be gathered, grown or sown on new sites across the county as the project grows.

We also continued our work with partners in Flintshire and Conwy to deliver year 2 of our nature corridor delivery plan, nurturing healthy and resilient ecosystems along a large habitat corridor that links some of the most deprived populations in Wales to the wider countryside.

Carbon and Ecological Change Programme

Work has been carried out to draw together actions and performance measures that the council can take forward in the next ten years and a Climate and Ecological Change Strategy has been drafted. The strategy went out to public consultation between 13th November and 7th December 2020. The final strategy will now be presented to Cabinet and Full Council in February 2021 for approval.

Reducing Plastics

Phase 1 of the project to avoid and reduce the use of single use plastics in our civic offices has been completed. Phase 2 around School Catering and wider procurement has been

on hold during the pandemic, but County Council is due to consider recommendations from Performance Scrutiny on a way forward for this work in February's meeting.

Moorland Management

Restrictions allowing, North Wales Fire & Rescue Service are due to hold Wildfire Training sessions with Denbighshire Countryside Service's staff and Natural Resources Wales staff in February / March 2021. The restoration works are scheduled to take place on Llantysilio Mountain in March 2021 with aerial seeding and transportation of heather brash.

Living Assets

The two Tree Inspectors continue to survey and inspect trees on a daily basis, with over 600 being recorded in parks, suburban streets and highway corridors. Their current activity is concentrated on the gritting routes in the North of the county. Areas of Denbighshire land is being explored for potential tree planting or natural regeneration of woodland habitat. This work strongly links with our ambition of Denbighshire becoming carbon neutral and ecologically positive.

Energy Efficient Council Homes

In October 2020 work started on 22 new council homes which will be built to the energy efficient Passivhaus standard using a modular construction method, and they will incorporate additional features to minimize carbon emission such as ground source heat pumps and photovoltaic arrays. In January 2021 work is planned to start on the construction of four apartments in Prestatyn, which will also be built to the Passivhaus standard, but using a more traditional masonry method. All 26 new homes are expected to be ready for occupation in the autumn, 2021.

Annual or Biennial Measures

Measure	2018 to 2019	2019 to 2020	Status
Percentage reduction - from a 31/03/17 baseline – in carbon emissions (tonnes) from council assets – Benchmarked Locally	13.69	15.69	Excellent

Measure	2018 to 2019	2019 to 2020	Status
STEAM - Total Economic Impact of Tourism (£ million) – Benchmarked Locally	509.01	Data pending	Excellent
The percentage of existing and acquired council housing stock (1st April 2017 baseline) achieving an EPC (Energy) rating of C or above – Benchmarked Locally	33	Data pending	Priority for improvement
The annual cumulative number of trees planted to increase canopy cover in Rhyl and Denbigh – Benchmarked Locally	5800	4300	Excellent
How satisfied are people with their local open spaces? – Countryside – Benchmarked Locally	87	Does not apply No Survey	Excellent
How satisfied are people with their local open spaces? – Beaches – Benchmarked Locally	70	Does not apply No Survey	Good
How satisfied are people with their local open spaces? – Parks – Benchmarked Locally	64	Does not apply No Survey	Good

Our measure around the number of properties with a reduced risk of flooding (1,000s) will not be reported until the completion of identified flood schemes, starting in 2020.

Quarterly or Biannual Measures

Our measure on the percentage of all new build council housing achieving an EPC (Energy) rating of A will not be reported until the completion of new builds in 2021.

Progress on projects

The following projects are on target:

- Climate and ecological change programme
- East Rhyl coastal defence
- Urban tree planting
- Protect and enhance Denbighshire's 'living assets'
- Moorland management and wildfire prevention

The following projects are experiencing obstacles:

- ENRaW Nature Corridor
- Improving biodiversity
- Reduce the council's use of plastics (phase 2)

The following project is at risk:

- Improving energy efficiency in council houses

Well-being and Equality

Protecting the Environment

Supporting our commitment to protecting the environment, an accessible viewing platform was installed in December 2020 as part of our wetland restoration project in Prestatyn. The 35-acre wetland site was purchased after securing Welsh Government funding. As well as the wooden viewing platform to allow enhanced access to the site, further work is planned, including the excavation of ponds that will attract a host of wading birds and insects, while grazing will be extended to other parts of the site to bring down the vegetation levels as part of the Welsh Government's Sustainable Solutions project. This work will help the site mature and return to its natural state as a wetland, which will further

enhance this fantastic resource for Prestatyn and Denbighshire as a whole. The protection and enhancement of the wetland is also essential in mitigating against climate change.

Our commitment to protect, preserve and enhance the environment supports well-being and economic prosperity for those in **socio-economic disadvantage**, whilst also targeting the protected characteristic of **age** by providing more volunteer work opportunities for young and old alike. Building accessible platforms also increases access to our natural assets for those with **disabilities** or infirmities. We carry out all our work in **collaboration** with regional partners, **integrating** with their ambitions for the area, and securing our ability to meet our needs in the **long-term** and for future generations.

Reducing Supply Chain Emissions

Ensuring pupils at Denbighshire schools get healthy, varied and nutritious meals to improve learning and development is a priority for the council. Pupils in Denbighshire eat 7,500 meals a day and each week the head cooks in each of the 55 schools (7 secondary and 48 primary) in Denbighshire place their orders for some 35,000 meals. November 2020 saw our school meals contract being awarded to a North Wales firm promising more Welsh produce, including beef sourced from farms in North and Mid Wales. The company, Harlech Foods, believe it is important that they supply schools in North Wales with food from North Wales to support the local community and regional economy. They also offer a bilingual service which is important so that orders can be taken in Welsh.

By purchasing local sustainable food in this manner, as well as supporting the **protection** of our environment for the **long-term**, we are also hopefully helping to stimulate and strengthen the regional economy, which in turn will support those in **socio-economic disadvantage**.

Well-being Impact Assessment

We will be launching an updated version of the Well-being Impact Assessment In January 2021. The changes are slight but they will ensure we pay due regard to some really important issues following the Council's declaration of a climate and ecological emergency; and the introduction of the new Socio-Economic Duty, which comes into effect from 31 March 2021 to reduce inequalities derived from socio-economic disadvantage. Sessions on the new Duty will be held throughout February for staff and Members.

It is important that the council assesses all of its decisions in the context of protected characteristics, the socio-economic duty, and the sustainable development principles. This ensures that we maximise our resources as a council by at all times seeking **collaborative** opportunities that allow us to **integrate** goals with our partners. It also ensures that **everyone** is treated fairly, is **involved** in the decisions that affect them, and that we work together to **prevent** harm coming to what is important to us in the **long-term**.

Young People: A place where younger people will want to live and work and have the skills to do so

Measures: Priority for improvement

Projects: Good

Corporate Plan Performance Framework: Measures Update

The pandemic's impact on the delivery of services naturally has implications on a wide variety of measures that we collect. This is especially true within education where there have of course been significant ongoing challenges during this period. Attendance has been adversely affected as class cohorts self-isolate or schools were made to close; and attainment data of course is no longer comparable, being based on teacher assessment and not examination results. There will be a temporary suspension therefore of our measures for attendance and attainment, but we will seek to report any relevant data that may be published in the meantime, and resume all measures when it is appropriate to do so. Naturally this poses a real challenge to the council in understanding how our schools are performing, but we will continue to work with our School Improvement partners in GwE to ensure that the very best outcomes are being achieved by our pupils.

There are two measures with new data in this update. Firstly, 2020 to 2021 data for the number of schools providing education through suitability and condition categories C and D shows a decrease from 30 to 27. Band B of the 21st Century Schools Programme of course will reduce this figure further.

Secondly, the 18 to 24 work related claimant count remains a significant area of concern for us. As at December 2020, Denbighshire's claimant count increased slightly from 13.2% to 13.4%. We remain well behind the Wales average, which is now at 8.7%. Prior to the pandemic, Denbighshire was 2% behind the Wales average. However, for the first time, the UK claimant count average has risen beyond Wales, now at 8.9%. It is a situation that we will continue to monitor, but it underlines the importance of all our recovery efforts and support for businesses.

Corporate Plan Programme Board: Project Update

Modernising Education

Following Cabinet approval in September 2020 for the revisions to Band B of our Modernising Education Programme, confirmation of approval was received from Welsh Government in November. This will allow feasibility and design works to be commenced during 2021 to 2022. This is excellent news for our continued work delivering modern education facilities for our Young People. In the meantime, work continues to deliver improved facilities for both childcare and Welsh Language provision in the County.

Childcare Settings

Following Planning's approval of the extension of the Oak Tree Centre in July, approval and confirmation was received from the Welsh Government in November for the application to vary its funding. Subsequently the Strategic Investment Group (SIG) has scrutinised and approved the proposal, which will now allow us to proceed to tender.

Similarly, Ysgol Twm o'r Nant's childcare facility may now proceed to planning by the end of January, following the relevant approvals received from Welsh Government and SIG in November.

Welsh Language Centre

The construction phase of the project was completed in September. However, the project continues to be impacted by Covid-19 restrictions, the building only being sparsely used during the autumn term. Until restrictions are eased the full benefits of the project will not be realised.

School Nutrition Project

5 new schools have been recruited to the project in year 2 of its delivery, with some further expressions of interest. Year 1 schools also continue to be engaged and deliver what is appropriate and safe to do so during Covid-19 restrictions. This is excellent given the circumstances. Our partners in the Health Board have been working to re-develop the training for the Level 2 Community Food and Nutrition Skills qualification so that it can now be safely delivered online, and dates for these sessions have now been confirmed. It is anticipated that the move to online learning and meetings will improve our ways of staying

in touch with schools and will save travel time and costs. We have also developed a new online platform for sharing resources with schools.

Support for Parents

Online and telephone support continues to help parents during the pandemic, seeing a strong take up of our offer. In partnership with Betsi Cadwaladr University Health Board (BCUHB) the Solihull course has been made available online for parents until November 2022.

Entrepreneur Space

Work on transforming the former Costigan's pub into a co-working hub for entrepreneurs has been completed. Denbighshire County Council used £312,000 of funding through the European Regional Development Fund and the Welsh Government to create the office accommodation at the semi-derelict Costigan's building on Bodfor Street, Rhyl. Start-up and co-working experts, TownSq has been chosen by Denbighshire County Council to take on the building, which is expected to be used to support businesses, create jobs and grow the local economy. Accommodation for around 20 business start-ups in flexible accommodation has been created with space to host events and a coffee shop on site.

TechZone

This project has been on hold for a significant period of time, waiting for external funding to be identified. It is now proposed, given the financial situation, to move this project towards closure. However, the project may be restarted should funding be identified in future or if the need for the project changes.

Young Person Employment Bursary

The pandemic continues to affect take-up of the bursary project. Few applications have been submitted this financial year, receiving only 8 compared to 53 the previous year. Further restrictions have also made things difficult again, as potential applicants are unable to leave their home to undertake training / assessments, etc. It has also been a year of readjustment for training providers of course, having to re-develop their content to deliver courses through different mediums e.g. online as opposed to face-to-face. Finally, it was found that the Bursary's online presence had not been uploaded to the council's new

website in September; this was corrected in December but will have impacted applications. Two applications have been received subsequently, which is encouraging, and the project will now work with the Communications team to promote the bursary's availability again.

Pupil Attitude to Self and School (PASS)

We felt that it was important during these difficult times to continue to offer our schools the opportunity to access the Pupil Attitude to Self and School (PASS) Survey so that the well-being of pupils could be monitored and appropriate interventions identified as necessary. Because of the circumstances, schools were given more time during the autumn term to complete the survey, running up until the Christmas period. Results will therefore be slightly delayed this year, but are anticipated by mid-February.

Working Start

There have been a couple of obstacles recently to the delivery of Working Start, one being the secondment of a Placement Officer to the Tract, Trace, Protect Team; and another being a decrease in the number of candidate applications to the scheme. Nonetheless, the new model of delivery for the project is fully operational and providing placements. Two paid placements have been successfully recruited to since its relaunch, and a further 9 paid and 2 unpaid placements have been secured with managers / employers and sent out for advertisement. The Work Start Scheme is able to support council departments during the current Covid-19 pandemic by offering additional capacity within teams. The Scheme is currently recruiting a Admin Assistant placement to support the Council's Community Equipment Service, organising and delivering PPE equipment to our Social Care teams.

Placements have been extended to micro and small businesses in Denbighshire as part of our remodel, and they are all advertised through our denjobs.org platform, as well as shared with the Working Denbighshire service and our wider partnership networks, including both the Denbighshire Employment Network (DEN) and the Denbighshire Employment Engagement Partnership (The DEEP). Next steps will involve further developments to the communications and marketing plan for the scheme to maximise the pool of applicants, and increase the chances of recruitment to the placements identified.

Working Denbighshire Ready for Work

The project is experiencing obstacles because of ongoing restrictions posed during the pandemic and the lack of ICT availability for students. Schools are hugely supportive of the project and want it to continue; however, they are not at this stage able to engage in any planning for events due to pressures. Nonetheless, the project is working to develop feasible timeframes and delivery models, working, for example, with Jobcentre Plus and Careers Wales to utilise the resources they are developing for their January Jobs Fair, which includes videos of employers etc. These can be used as part of the Careers Fairs in schools going forward. The Ready for Work Project will submit its remodelled plans for delivery to the Corporate Plan Programme Board in April.

Community Benefits Hub

The Hub has undertaken an outreach drive to increase awareness of its aims with staff. Training sessions have also been provided for teams on community benefits awareness and the application of benefits to projects. As a result, a number of significant projects have engaged support from the Hub at an early stage. The development of the on-line portal is still in lag due to furlough implications with the supplier. New processes have also been put in place around S106 agreements and Certificates of Completion.

Volunteering

Work has continued on the development of a new volunteering policy, revised documents being shared with Trade Unions and the Senior Leadership Team for input. These will be presented for Cabinet approval in March. The website has also been reviewed and revamped to coincide with the relaunch of the updated policies and handbooks.

Annual or Biennial Measures

Measure	2018 to 2019	2019 to 2020	Status
Percentage of pupil attendance in primary schools – Benchmarked Nationally	94.5	94.9	Acceptable
Percentage of pupil attendance in secondary schools – Benchmarked Nationally	93.5	93.4	Priority for improvement

Measure	2018 to 2019	2019 to 2020	Status
The percentage of children aged 4-5 years who are a healthy weight or underweight (reported one year in arrears) – Benchmarked Nationally	67.7	Data pending	Priority for improvement
Local Authority Points Score Average - KS4 Welsh Baccalaureate Skills Challenge Certificate Indicator – Benchmarked Nationally	32.4	33.8	Priority for improvement
The percentage of children achieving 5 GSCEs A*-C (Level 2, Key Stage 4), including English or Welsh (1st language), Maths and English Literature, by the end of secondary school, against the percentage that achieved the expected standard at the end of primary school (Level 4, Key Stage 2) – Benchmarked Nationally	48.7	50.9	Priority for improvement
The percentage of residents that are satisfied that there are job opportunities for young people at the start of their career – Benchmarked Locally	19	Does not apply No survey	Priority for improvement
The percentage of residents that are satisfied that there are opportunities for young people to develop their skills – Benchmarked Locally	28	Does not apply No survey	Priority for improvement
The percentage of residents that are satisfied that there are leisure opportunities that appeal to young people – Benchmarked Locally	50	Does not apply No survey	Acceptable

Measure	2019 to 2020	2020 to 2021	Status
The number of schools providing education through suitability and condition categories C and D – Benchmarked Locally	30	27	Priority for improvement

Quarterly or Biannual Measures

Measure	Quarter 3 2019 to 2020	Quarter 4 2019 to 2020	Quarter 1 2020 to 2021	Quarter 2 2020 to 2021	Quarter 3 2020 to 2021	Status
Percentage of the population aged 18 to 24 claiming Job Seekers Allowance – Benchmarked Nationally	6.7	6.9	13.6	13.2	13.4	Priority for improvement
The percentage of pupils (using Pupil Attitudes to Self and School - PASS) who respond positively against pupils' feelings about school – Benchmarked Locally	86.1	Does not apply Bi-annual	No data due to Covid-19	Does not apply Bi-annual	Data pending (expected in February)	Good

Project Progress

The following projects are on target:

- Entrepreneur space, Rhyl
- Pupil Attitude to Self and School Survey
- School Nutrition Project
- Community Benefits Hub

The following projects are experiencing obstacles:

- Working Denbighshire Ready for Work
- Modernising Education Programme

- TechZone
- Supporting Parents
- The Denbighshire Working Start Scheme

The following project is at risk:

- Young Person Employment Bursary

Well-being and Equality

North Wales Growth Deal

In December, a significant milestone was achieved with Denbighshire signing up to the North Wales Growth Deal, which aims to create up to 4,200 new jobs by 2036, and support an uplift of £2bn-2.4bn for the economy over that same period. UK and Welsh governments have pledged £240m to the Deal with the ambition that this will secure over £1bn in investment through match funding from private investors. The first tranche of money will be released in the spring with hopes that it will help sell the region to investors. The first funds will be released by the end of the financial year with three initial projects from a list of 14 the frontrunners to kick-start the investment in the region.

Strengthening the economy will support those in **socio-economic disadvantage**, also targeting the protected characteristic of **age** by providing more work opportunities for young and old alike. We are doing so through **collaboration** with regional partners, **integrating** with their ambitions for the area, and securing our ability to meet our needs in the **long-term**. This investment may also **prevent** any rise in deprivation in the region.

Remote Learning

Denbighshire schools, supported by Denbighshire's Education Services, have worked tirelessly and with great collaborative effort to ensure that no pupil is adversely disadvantaged by the impact of Covid-19 on their learning. Our partners in GwE have praised Denbighshire schools for the way that they support and work together in their

clusters, sharing good practice and advice during what has been a terrifically stressful time with tumultuous uncertainty from one day to the next. October to December was a time when schools did all they could to remain open safely, and often times it seemed against all odds. Now in December, once again, in addition to providing face-to-face learning for the children of key workers, all pupils have been supported with the offer of remote learning from home, teachers and parents having to adapt to the most difficult of expectations. Schools and education colleagues have also worked hard to ensure that pupils continue to engage with the learning offer and are being kept safe. We know that there will be educational inequalities, however. This is a sad reality of a pandemic that hits those with the greatest need hardest. As a council we are working hard to do all that we can to help.

Our work in this area of course again supports the protected characteristic of **age**, but it is not limited to that, issues of **socio-economic disadvantage, gender, sexuality or disability** also being also adversely impacted by the pandemic. As an authority we need to make sure that teachers and education staff feel supported to help everyone struggling with their well-being during this period of significant stress. It is especially important that we maintain the strong **collaboration** that exists between schools as a mechanism to support that goal, which ultimately will ensure the short and **long-term** needs of our young people are not neglected. Young people need to be kept **involved** in the evolving delivery of their education throughout; and where issues can be identified early, appropriate interventions put in place to **prevent** their worsening. This **integrates** well with the agendas of both the Police and the local Health Board too as our partners, seeking to address negative or harmful behaviours early.

Community Benefits

Our new Hub has worked with a number of significant projects in recent months to encourage greater benefits for the community. Working together with Working Denbighshire and the developer, trainees have been supported to work on the new Tan y Sgubor Housing Development in Denbigh. The developer has also participated in on-line mentoring sessions and will be producing construction career information, in the form of videos, in both Welsh and English. The Hub is also liaising with Denbigh Town Council and Denbigh in Bloom to secure place based benefits that will add value to the local community in Denbigh. Similarly, the Hub has been supporting the Rhyl East Sea

Defences project to bring about some retrospective benefits such as access to training placements, engagement with schools, support for local food bank, and help with a Countryside Services project by moving and re-siting dredged materials. Support for schools will include outreach on STEM subjects including access to the Balfour Beatty Academy, which contains a range of teaching resources supported by a STEM Ambassador.

Still in its early days of being operational, the Hub has already demonstrated its ability to deliver important, lasting outputs, such as an invaluable step-up to young people seeking to start their training and careers (**age**), as well as helping those with **socio-economic disadvantage** of course. The hub's **collaborative** approach has a focus on community well-being that seeks to preserve and build on what is good for **long-term** benefit and **prevent** what is bad. It **involves** and is sympathetic to the needs of residents, and **integrates** the ambition of partnership groups to achieve the best outcome. The regular Community Benefit themed meetings are creating a best practice model for future Denbighshire projects.

Adroddiad i'r: Cabinet

Dyddiad y cyfarfod: 23 Mawrth 2021

Aelod Arweiniol / Swyddog: Julian Thompson Hill

Awdur yr Adroddiad: Steve Gadd, Pennaeth Cyllid ac Eiddo

Teitl Adroddiad Cyllid (Chwefror 2020/21)

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn rhoi manylion am gyllideb refeniw ac arbedion y Cyngor fel y cytunwyd arni ar gyfer 2020/21. Mae'r adroddiad hefyd yn rhoi diweddariad cryno o'r Cynllun Cyfalaf yn ogystal â'r Cyfrif Refeniw Tai a'r Cynllun Cyfalaf Tai.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Pwrpas yr adroddiad yw rhoi'r wybodaeth ddiweddaraf am sefyllfa ariannol bresennol y Cyngor, a chadarnhau'r cyllidebau gwasanaeth y cytunwyd arnynt ar gyfer 2020/21.

3. Beth yw'r Argymhellion?

3.1 Bod yr Aelodau'n nodi'r cyllidebau a bennwyd ar gyfer 2020/21 a'r cynnydd ar y strategaeth y cytunwyd arni.

4. Manylion yr Adroddiad

Mae'r adroddiad yn crynhoi cyllideb refeniw'r Cyngor ar gyfer 2020/21 sydd yn Atodiad 1. Cyllideb refeniw net y Cyngor yw £208.302 miliwn (£198.538 miliwn yn 19/20). Rhagwelir y bydd tanwariant o £0.718 miliwn ar wasanaethau a chyllidebau corfforaethol (gorwariant o £1.759m fis diwethaf). Mae'r symudiad o fis diwethaf yn adlewyrchu'n bennaf cael grant colli incwm Q3 a grant Covid ychwanegol a gafwyd gan Lywodraeth Cymru. Amlinellir y

naratif o amgylch y risgiau a'r rhagdybiaethau presennol sy'n sail i'r asesiad hwn yn Adran 6 ac Atodiad 2.

Roedd cyllideb 2020/21 yn gofyn am ddod o hyd i a chytuno ar arbedion ac arbedion effeithlonrwydd o £4.448 miliwn fel y nodir isod:

- Nodwyd arbedion corfforaethol yn ymwneud â'r adolygiad actiwaraidd pob tair blynedd o Gronfa Bensiynau Clwyd (£2 miliwn)
- Arbedion ysgolion o 1% (£0.692 miliwn)
- Arbedion ac arbedion effeithlonrwydd gwasanaethau (£1.756 miliwn)

Mae'r arbedion corfforaethol eisoes wedi'u cyflawni a dirprwywyd arbedion yr ysgolion i'r cyrff llywodraethu i'w monitro a'u cyflawni. Ar ben hyn, dynodwyd £1.086 miliwn o'r arbedion gwasanaeth yn wreiddiol fel arbedion sydd eisoes wedi'u gweithredu.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Mae rheoli cyllidebau refeniw a chyfalaf y Cyngor yn effeithiol a chyflawni'r strategaeth gyllidebol y cytunwyd arni yn sylfaen i weithgarwch ym mhob maes, gan gynnwys blaenoriaethau corfforaethol.

6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

Manylir ar naratifau gwasanaethau sylweddol sy'n egluro amrywiadau a risgiau yn Atodiad 2, ond dylid nodi'r canlynol hefyd:

Effaith y Coronafeirws - Mae'r strategaeth o weithio gyda Llywodraeth Cymru wedi helpu i sicrhau cyllid sylweddol a nodwyd mewn adroddiadau blaenorol. Mae system o hawliadau gwariant misol a hawliadau colli incwm chwarterol wedi'i sefydlu. Dylai cyhoeddiad ariannu diweddar sicrhau fod pwysau Covid yn 2020/21 yn cael eu diogelu, wrth nodi hefyd y bydd cyllid yn parhau i fod ar gael, os oes angen, am o leiaf y 6 mis cyntaf o'r flwyddyn nesaf.

Mae'r tabl isod yn crynhoi sefyllfa'r hawliadau gwariant ar gyfer CSDd. Mae'r golofn 'Daliwyd' yn nodi eitemau mae LIC yn gofyn am fwy o wybodaeth yn eu cylch:

Mis	Cyfanswm Hawliad Gwreiddiol	Gwrthodwyd	Addasiad PYD	Daliwyd	Ar y gweill	Hawliad net a dalwyd hyd yma
Mawrth 2020	£61,701	£0	£0			£61,701
Ebrill 2020	£666,927	(£8,865)	£0			£658,062
Mai 2020	£1,200,170	(£21,076)	(£190,316)			£988,778
Mehefin 2020	£1,027,489	(£29,226)	(£158,614)			£839,649
Gorffennaf 2020	£608,569	0	(£248,013)			£360,556
Awst 2020	£449,370		£433,376			£882,746
Medi 2020	£753,407	(£33,248)				£720,159
Hydref 2020	£616,750	(£51,638)				£565,112
Tachwedd 2020	£820,502	(£6,3000)		(£51,911)		£762,291
Rhagfyr 2020	£522,421			(154,495)		£367,926
Cyflwynwyd hyd yma	£6,727,306	(£150,353)	(£163,567)	(£206,406)	£0	£6,206,980
Ionawr 21	1,093,644				(1,093,644)	
Cyfanswm	7,820,950	(£150,353)	(163,567)	(206,406)	(1,093,644)	£6206,980

Mae'r tabl isod yn crynhoi'r sefyllfa ynglŷn â'r hawliadau colli incwm chwarterol:

Chwarter	Cyfanswm hawliad wedi'i addasu cytunedig	Gwrthodwyd (Cefndy)	Daliwyd	Gwrthodwyd (HRA)	Hawliad Net wedi ei addasu	Talwyd gan LIC
Colli Incwm Ch1	£3,560,772	(£74,999)	(£36,190)	(131,960)	£3,317,623	(£3,317,623)
Colli Incwm Ch2	£2,930,645	(£74,999)	(£151,344)		£2,704,302	(£2,704,302)
Colli Incwm Ch3	£2,114,938				£2,114,938	(£2,114,938)
Colli Incwm Ch4						
Cyfanswm	£8,606,355	(£149,998)	(£187,534)	(131,960)	£8,136,863	(£8,136,863)

Mae'r tablau uchod yn dangos hyd yma bod Llywodraeth Cymru wedi talu cyfanswm o £14.344 miliwn. Os caiff hawliad Ionawr ei dalu'n llawn byddai'r swm hwn yn cynyddu i £15.438 miliwn.

Cyllidebau Corfforaethol – mae hwn bellach yn dangos tanwariant o £1.867 miliwn. Fel nodwyd fis diwethaf mae cyhoeddiadau diweddar gan Lywodraeth Cymru yn nodi y bydd cyllid yn cael ei ddarparu i dalu am effaith blwyddyn lawn Covid ar Incwm o'r Dreth Gyngor a Chynllun Gostyngiadau'r Dreth Cyngor a fyddai'n caniatáu ar gyfer rhyddhau gweddill yr arian wrth gefn i dalu am orwariant gwasanaethau. Mae hyn bellach wedi ei adlewyrchu yn y monitro sy'n £204,000. Fodd bynnag, mae mwyafrif y symudiad yn ymwneud â dyraniad newydd o gyllid (£1.663 miliwn) a gafwyd gan Lywodraeth Cymru sy'n cydnabod pwysau ymateb i Covid ar y Cyngor yn gyffredinol. Dyrannwyd y cyllid ar yr un fformiwla a ddefnyddiwyd i ddyrannu'r Grant Cynnal Refeniw, ac yn debyg i'r grant hwnnw, nid yw'r cyllid 'wedi ei neilltuo'. Golyga hyn y gall y Cyngor wneud penderfyniadau lleol ynghylch y

defnydd o'r cyllid. Gobeithir y gellir defnyddio'r cyllid i helpu gydag unrhyw orwariant nad yw'n gysylltiedig â grantiau Covid LIC eraill. Argymhellir fod unrhyw danwariant cyffredinol gan y Cyngor, gan gymryd ystyriaeth o geisiadau gwasanaeth i gario tanwariant gwasanaeth penodol ymlaen, yn cael ei osod yn y Gronfa wrth Gefn Lliniaru Cyllideb i helpu'r ymateb parhaus i Covid a'r broses cyllideb ar gyfer 2022/23.

Ysgolion – Roedd y gyllideb a gytunwyd gan y Cyngor ar gyfer 2020/21 yn cynnwys cyfanswm buddsoddiad ychwanegol net o ychydig dros £2.9 miliwn yng nghyllidebau dirprwyedig ysgolion (heb gynnwys cynnydd mewn grantiau gan Lywodraeth Cymru). Yr amcanestyniad diweddaraf ar gyfer balansau ysgol i'w cario ymlaen i 2021/22 yw balans credyd net o £0.578 miliwn, sy'n cynrychioli symudiad o £1.966 miliwn yn y balansau diffyg sydd wedi'u dwyn ymlaen i 2020/21 o £1.388 miliwn. Mae'r gwelliant o'r sefyllfa a amcanestynwyd fis diwethaf yn ymwneud yn bennaf ag effaith Covid ynghyd â chael grantiau Covid ychwanegol. Nid yw'r cyhoeddiad ynghylch cyllid dal i fyny (£1.1m) yn cael ei adlewyrchu yn y ffigyrau hyn sydd felly'n debygol o wella ymhellach erbyn diwedd y flwyddyn. Mae gorwariant bychan o £28,000 ar gyllidebau nad ydynt wedi eu dirprwyo.

Y Cyfrif Refeniw Tai (CRT) Mae'r sefyllfa refeniw ddiweddaraf yn cymryd y bydd gostyngiad o £931k mewn balansau ar ddiwedd y flwyddyn, sydd £718,000 yn fwy na'r gostyngiad o £213,000 yn y gyllideb oherwydd y cynllun diwygiedig i gynyddu'r cyfraniad refeniw i gyfalaf. Felly rhagwelir y bydd balansau'r CRT yn £1.736 miliwn ar ddiwedd y flwyddyn. Mae'r Gyllideb Gyfalaf o £19.2 miliwn yn cael ei rhannu'n bennaf rhwng gwelliannau arfaethedig i'r stoc dai bresennol (£5.3 miliwn) a chaffaeliadau a datblygiadau tai newydd (£13.8 miliwn). Mae'r pandemig wedi cael effaith ar ddarparu nifer o'r cynlluniau hyn, a disgwylir y bydd £6.1 miliwn yn cael ei gario ymlaen i'r flwyddyn ariannol nesaf er mwyn cwblhau rhaglen waith y flwyddyn ariannol nesaf.

Rheoli'r Trysorlys - Ar ddiwedd mis Chwefror, roedd cyfanswm benthyciadau'r cyngor yn £239.2m ar gyfradd gyfartalog o 3.89%. Roedd y balansau buddsoddi yn £5.6 miliwn ar gyfradd gyfartalog o 0.01%.

Mae crynodeb o **Gynllun Cyfalaf** y Cyngor ynghlwm yn Atodiad 3. Swm y cynllun cyfalaf a gymeradwywyd yw £42.35 miliwn, ac mae'r gwariant hyd yma'n £29.54 miliwn. Mae Atodiad 4 yn cynnwys diweddariad ar y prif brosiectau sydd wedi'u cynnwys yn y Cynllun Cyfalaf cyffredinol.

7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

Cafodd Asesiadau o'r Effaith ar Les ar gyfer y cynnydd yn Nhreth y Cyngor ei gyflwyno i'r Cyngor ar 21 Ionawr.

8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

Yn ogystal â'r adroddiadau rheolaidd i'r Pwyllgor Llywodraethu Corfforaethol, cafodd proses y gyllideb ei hystyried gan y Tîm Gweithredol Corfforaethol, yr Uwch Dîm Arweinyddiaeth a chyfarfodydd Briffio'r Cabinet a Briffio'r Cyngor. Mae'r Fforwm Cyllideb Ysgol wedi ei gynnwys yn y cynigion drwy'r flwyddyn. Ymgynghorwyd ag Undebau Llafur drwy'r Cydbwyllgor Ymgynghorol Lleol. Hefyd eleni, cynhaliwyd ymarfer ymgysylltu gyda'r cyhoedd yn defnyddio cyfryngau cymdeithasol, a byddwn yn datblygu ar y profiad yn y blynyddoedd i ddod.

9. Datganiad y Prif Swyddog Cyllid

Wrth gwrs, mae'r canolbwynt ar hyn o bryd ar yr ymateb ariannol a'r broses adfer yn sgil pandemig Covid-19. Bydd yr Adroddid Cyllideb rheolaidd i'r Cabinet yn parhau i roi'r wybodaeth ddiweddaraf i'r aelodau a darperir diweddariadau rheolaidd i gyfarfodydd anffurfiol o'r Cabinet o hyd.

10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Mae'n amlwg mai dyma'r cyfnod ariannol mwyaf heriol mae Cyngor Sir Ddinbych wedi'i wynebu. Nod y Strategaeth Ariannol y cytunwyd arni gan y Cabinet ym mis Mai yw lliniaru'r risgiau allweddol canlynol:

- Gall methu cael strategaeth ariannol gadarn effeithio ar sefydlogrwydd a chynaliadwyedd ariannol y Cyngor.
- Effaith ar allu'r Cyngor i ddarparu gwasanaethau craidd.
- Effaith ar allu'r Cyngor i gyflawni ei flaenoriaethau.

11. Pŵer i wneud y Penderfyniad

Dan Adran 151 Deddf Llywodraeth Leol 1972, mae'n ofynnol i awdurdodau lleol wneud trefniadau i weinyddu eu materion ariannol yn briodol.

Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET 2020/21

Feb-21	Net Budget	Budget 2020/21			Projected Outturn							Variance
	2019/20	Expenditure	Income	Net	Expenditure	Income	Net	Expenditure	Income	Net	Net	Previous Report
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
Communities and Customers	3,339	3,945	-620	3,325	4,087	-873	3,214	142	-253	-111	-3.34%	-63
Education and Children's Service	16,027	18,286	-1,141	17,145	20,243	-2,373	17,870	1,957	-1,232	725	4.23%	692
Business Improvement and Modernisation	4,501	5,188	-879	4,309	5,387	-1,112	4,275	199	-233	-34	-0.79%	-33
Legal, HR and Democratic Services	2,597	3,038	-654	2,384	2,976	-692	2,284	-62	-38	-100	-4.19%	-91
Finance and Property	4,836	6,069	-1,405	4,664	6,214	-1,550	4,664	145	-145	0	0.00%	0
Highways, Facilities and Environmental Services	15,768	25,041	-7,967	17,074	24,880	-7,438	17,442	-161	529	368	2.16%	587
Planning and Public Protection	9,246	10,246	-498	9,748	10,179	-568	9,611	-67	-70	-137	-1.41%	70
Community Support Services	35,775	38,188	-70	38,118	38,723	-388	38,335	535	-318	217	0.57%	376
Leisure - ADM	2,109	3,346	0	3,346	3,567	0	3,567	221	0	221	6.60%	221
Total Services	94,198	113,347	-13,234	100,113	116,256	-14,994	101,262	2,909	-1,760	1,149	1.15%	1,759
Corporate	16,888	45,544	-29,313	16,231	45,544	-31,180	14,364	0	-1,867	-1,867	-11.50%	0
Precepts & Levies	4,806	4,899	0	4,899	4,899	0	4,899	0	0	0	0.00%	0
Capital Financing	13,652	13,724	0	13,724	13,724	0	13,724	0	0	0	0.00%	0
Total Corporate	35,346	64,167	-29,313	34,854	64,167	-31,180	32,987	0	-1,867	-1,867	-5.36%	0
Council Services & Corporate Budget	129,544	177,514	-42,547	134,967	180,423	-46,174	134,249	2,909	-3,627	-718	-0.53%	1,759
Schools & Non-delegated School Budgets	68,994	76,578	-3,243	73,335	74,783	-3,386	71,397	-1,795	-143	-1,938	-2.64%	-523
Total Council Budget	198,538	254,092	-45,790	208,302	255,206	-49,560	205,646	1,114	-3,770	-2,656	-1.28%	1,236
Housing Revenue Account	157	16,833	-16,620	213	17,300	-16,369	931	467	251	718		795

Mae tudalen hwn yn fwiadol wag

Appendix 2 - Service Variance Narrative

Service	Variance Last Month £000	Variance This Month £000	Change £000	Description
Communities and Customers	-63	-111	-48	The increase in the underspend relates to a confirmed secondment role and adelay to planned works in libraries. The movement from last months is largely due to the confirmation of funding from the Q3 loss of income grant for cultural services.
Education and Children's Service	692	725	33	This is despite new monies of £1.5M being allocated to Children's Services this financial year. The majority of the increase from last month is the financial impact of a further new high cost residential placement. No costs have been included for any new placements commencing throughout the year that we don't currently know about. The current levels of overspend are reflected in the current Medium Term Financial Plan going forward.
Business Improvement and Modernisation	-33	-34	-1	Underspend due to a vacancy saving and one-off external income for a specific project. The underspend will be placed in the new reserve set up to help fund future improvements to Ruthin Gaol.
Legal, HR and Democratic Services	-91	-100	-9	Underspends due to vacancy savings following delay due to Covid 19 - minor changes across a range of areas accounts for the movement from last month. Small variations in a number of projections following conversation with managers has increased the underspend slightly this month. Income losses due to Covid have been funded by Welsh Government from the Covid Income Grant.
Finance and Property	0	0	0	The overspend previously reported earlier in the year related to a shortfall in income due to the decision to forego rents for industrial units for April to July in response to the Covid pandemic alongside a reduction in income generally on the coastal portfolio. Most of this loss of income has now been approved and paid as part of Q1 to Q3. The remaining costs are offset by vacancy savings (Chief Accountant post) due to the lockdown and an overall cost reduction exercise. The service has reduced the annual Repairs and Maintenance work due to Covid and if there is any service underspend at year end the service would like to carry that forward in order to 'catch up' with this work in 2021/22.
Highways, Facilities and Environmental Services	587	368	-219	The reduction in the overspend this month relates to the application of additional grant funding from Welsh Government. Projections have now also been reduced for a number of vacant posts which are unlikely to be filled this financial year.
Planning and Public Protection	70	-137	-207	The movement from last month relates to the impact of the ongoing decrease in transport costs due to the extension of lockdown after Christmas (still paying a number of contracts that are not being delivered due to Covid at 75%) and the receipt of the Q3 income loss grant.
Community Support Services	376	217	-159	The projection is due to additional costs over and above the £2.6m estimated and included in the budget for 2020/21. The main areas of concern are Homelessness and Community Care packages. The projection have been very difficult this year to the changing WG grants available and obviously the rapidly changing situation in Care Homes.
Leisure - ADM	221	221	0	This budget line holds the residual budgets associated with Leisure including the management fee that pays for the services that would be provided in a normal year. Denbighshire Leisure Limited (DLL) is reporting monthly to the Contract Management Board on the rapidly changing financial position in this area. The Council is claiming loss of income funding from Welsh Government on behalf of DLL. It is assumed losses for Q4 will be refunded from WG as they have accepted the claims for Q1, Q2 and Q3.
Corporate & Miscellaneous	0	-1,867	-1,867	See body of report for details
Precepts & Levies	0	0	0	There are no risks in this area
Capital Financing	0	0	0	The position on capital financing is very much related to progress on capital projects and variances do not crystallise until later in the financial year.
Council Services & Corporate Budget	1,759	-718	-2,477	

Mae tudalen hwn yn fwiadol wag

Denbighshire County Council - Capital Plan 2020/21 - 2023/24
Position to end February 2021

APPENDIX 3

Tudalen 195

	2020/21 ORIGINAL ESTIMATE £000s	2020/21 LATEST ESTIMATE £000s	2021/22 LATEST ESTIMATE £000s	2022/23 LATEST ESTIMATE £000s	2023/24 LATEST ESTIMATE £000s
Capital Expenditure					
Total Estimated Payments - Other	13,293	20,018	24,583	3,339	350
Total Estimated Payments - Major Projects:					
Housing Improvement Grants	1,200	1,200	1,200		
Rhyl, New 3-16 Catholic School	1,010	939	366		
Ysgol Llanfair, New School	399	58	90		
Ysgol Carreg Emlyn, New School	822	119			
Highways Maintenance	3,253	4,292	2,960		
East Rhyl Coastal Defence Scheme	11,660	13,803	8,150	5,575	
Rhyl Waterfront and Waterpark	36	73			
Rhyl Queens Market Redevelopment		1,152	3,128	2,630	121
Waste Service Remodelling	9,475	700	13,472		
Contingency	500	0	500	500	500
Total	41,648	42,354	54,449	12,044	971
Capital Financing					
External Funding	18,163	19,404	28,232	7,776	6,036
Receipts and Reserves	3,874	7,151	6,594	3,879	121
Prudential Borrowing	19,611	15,799	19,623	5,925	350
Unallocated Funding	0	0	0	(5,536)	(5,536)
Total Capital Financing	41,648	42,354	54,449	12,044	971

Note: 2020-21 Original Estimate is the position as approved by Council on 25th February 2020

Mae tudalen hwn yn fwiadol wag

Appendix 4 - Major Capital Projects Update – February 2021

21st Century Schools Programme – Ysgol Llanfair	
Total Budget	£4.964m
Expenditure to date	£4.873m
Estimated remaining spend in 20/21	£0.000m
Future Years estimated spend	£0.091m
Funding	WG £0.180m; DCC £4.784m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme. The project has provided a new school building on a new site in Llanfair DC.</p> <p>The defect period for the site has now finished, the construction contractor has been very responsive to address any defects and continue to provide the school with support as and when needed. There are some works still outstanding which the contractor is expected to complete in the coming weeks around the operation of the school.</p> <p>The swap in land whereby the Church in Wales St. Asaph Diocese will receive the footprint of the land at the new school site and the Council will receive ownership of the land in Diocese ownership at the former school site is currently progressing. Agreement of the exchange have now been agreed, it is hoped that a completion and exchange of sites can be reached shortly following the valuation of both sites. Once the former site is in the Council's possession, it will be declared surplus by Education and discussions on the future use for the former school site will commence.</p>	
Forecast In Year Expenditure 20/21	£0.058m

21st Century Schools Programme – Glasdir

Total Budget	£11.714m
Expenditure to date	£11.582m
Estimated remaining spend in 20/21	£0.000m
Future Years estimated spend	£0.132m
Funding	DCC £3.066m; WG £8.648m
<p>Narrative</p> <p>This project has delivered a new shared school building site for Rhos Street School and Ysgol Penbarras at Glasdir, Ruthin which has been used by the schools since April 2018.</p> <p>The final account has now been settled.</p> <p>Following the completion of the procurement process for the additional school yard at Rhos Street School and the appointment of a contractor, work has taken place to prepare for starting work on site. The contractor has placed orders for components that must be pre ordered and provided the necessary documentation to enable the temporary licence agreement with the 3rd party landowner for use of their land to be progressed. Once the licence agreement is signed, work on site can start.</p> <p>The costs of the works, will be less than the pre tender estimate of £200k, and will be absorbed from the overall allocation to the Ruthin projects in 2016 as part of Denbighshire's contribution to the 21st Century Schools Programme.</p>	
Forecast In Year Expenditure 20/21	£0.068m

21st Century Schools Programme – Rhyl, Christ the Word School	
Total Budget	£23.440m
Expenditure to date	£22.948m
Estimated remaining spend in 20/21	£ 0.127m
Future Years estimated spend	£ 0.365m
Funding	WG £5.541m; DCC £17.899m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>The bleacher seating was installed over the February half term. Snagging works continue to be completed both internally and externally and these works are being closely monitored. Further works will be completed over the Easter holidays.</p> <p>The budget continues to be closely monitored as the project comes to an end.</p>	
Forecast In Year Expenditure 20/21	£0.939m

Rhyl Queens Market Redevelopment	
Total Budget	£10.922m
Expenditure to date	£4.734m
Estimated remaining spend in 20/21	£0.309m
Future Years estimated spend	£5.879m
Funding	WG £7.270m DCC Asbestos £0.252m. DCC £3.400m
Narrative:	
<p>The remaining funding required to deliver Phase 1 were secured from the Council at the September 2020 Cabinet meeting and from the January 2021 Welsh Government Capital Panel. The demolition contractor started on site Monday 25th January and is due to finish late August.</p> <p>The Planning Application has been submitted and validated, and we now await the determination which is expected towards the summer.</p>	
Forecast In Year Expenditure 20/21	£1.152m

Waste Service Remodelling	
Total Budget	£16.430m
Expenditure to date	£2.930m
Estimated remaining spend in 20/21	£0.028m
Future Years estimated spend	£13.472m
Funding	WG £9.345m , DCC £7.085m
Narrative:	
<p>Work is ongoing in preparation for a change to the household waste collection model. The new service model will see a move to weekly collection of kerbside sorted recyclable material with a 4 weekly collection of residual/non-recyclable waste. Weekly food waste collection will continue as at present and additional services around collection of absorbent hygiene products (AHP), textiles, small electricals and batteries will also be available and will be introduced in the run up to or during the main roll out of the new kerbside sort service.</p> <p>A number of work streams are being taken forward to include:</p> <ul style="list-style-type: none"> • Development of a new single central waste transfer station depot on land adjacent to the Colomendy Industrial Estate in Denbigh. Work is ongoing and a Tender for the initial Phase 1 / Enabling Works was issued in February 2021 with the aim to make a site start in late spring 2021. • Specification of the new fleet required to support the new model is now completed following a number of trials/tests with the aim to undertake a procurement exercise for the new waste collection vehicles at the appropriate time in late 2021 / early 2022 with delivery of the new fleet anticipated in the three months leading up to the planned new service roll out. <p>An Options Appraisal exercise on the detail of the new recycling container design has been undertaken, the outcome of which will be taken forward for formal approval of a preferred option, followed by a subsequent tender and delivery schedule in time for roll out associated with proposed service change. A number of mobilisation and communication activities are ongoing to prepare for the service change and include developing the new collection routes; planning for any staffing changes/requirements and ongoing engagement and communication with stakeholders and residents.</p>	
Forecast In Year Expenditure 20/21	£0.700m

East Rhyl Coastal Defence Scheme	
Total Budget	£27.528m
Expenditure to date	£12.934m
Estimated remaining spend in 20/21	£0.869m
Future Years estimated spend	£13.725m
Funding	WG £23.400m; DCC £4.128m
Narrative:	
<p>The ongoing coastal defence scheme at East Rhyl will provide an improved standard of flood protection for around 1650 properties.</p> <p>Work on site continues to progress well and is on time and within budget. Rock armour continues to be delivered to site and more than half of the rock revetment work is complete. Two of 3 the new beach accesses are now complete, with the third almost complete. Work to demolish the existing sea wall will commence towards the end of March (the existing sea wall will be replaced by a new, improved sea wall).</p>	
Forecast In Year Expenditure 20/21	£13.803m

Rhaglen Gwaith i'r Dyfodol y Cabinet

Cyfarfod	Eitem (Disgrifiad / Teitl)		Pwrpas yr Adroddiad	Angen penderfyniad y Cabinet (oes/nac oes)	Awdur - Aelod Arweiniol a Swyddog Cyswllt
27 Ebrill	1	Rheolau'r Weithdrefn Gontractau	Ystyried rheolau adolygedig y weithdrefn gontractau y bydd angen eu mabwysiadu ac a fydd yn ffurfio rhan o gyfansoddiad y Cyngor	l'w gadarnhau	Y Cyng. Julian Thompson-Hill / Lisa Jones
	2	Dyfarnu contract - Cam 1 Ystâd Ddiwydiannol Colomendy gan gynnwys Gorsaf Trosglwyddo Gwastraff CSDd	Dyfarnu'r contract ar gyfer cyflawni Cam 1 yr estyniad arfaethedig i Ystâd Ddiwydiannol Colomendy	Oes	Y Cyng. Brian Jones / Tony Ward / Peter Clayton
	3	Adroddiad Cyllid	Rhoi'r wybodaeth ddiweddaraf i'r Cabinet am sefyllfa ariannol bresennol y Cyngor.	l'w gadarnhau	Y Cyng. Julian Thompson-Hill / Steve Gadd
	4	Eitemau o'r Pwyllgorau Craffu	Ystyried unrhyw fater a godwyd gan y Pwyllgorau Craffu at sylw'r Cabinet	l'w gadarnhau	Cydlynnydd Craffu
25 Mai	1	Adroddiad Cyllid	Rhoi'r wybodaeth ddiweddaraf i'r Cabinet am sefyllfa ariannol bresennol y Cyngor.	l'w gadarnhau	Y Cyng. Julian Thompson-Hill / Steve Gadd
	2	Eitemau o'r Pwyllgorau Craffu	Ystyried unrhyw fater a	l'w	Cydlynnydd Craffu

Tudalen 203

Eitem Agenda 9

Rhaglen Gwaith i'r Dyfodol y Cabinet

Cyfarfod	Eitem (Disgrifiad / Teitl)		Pwrpas yr Adroddiad	Angen penderfyniad y Cabinet (oes/nac oes)	Awdur - Aelod Arweiniol a Swyddog Cyswllt
			godwyd gan y Pwyllgorau Craffu at sylw'r Cabinet	gadarnhau	
29 Mehefin	1	Adolygiad Perfformiad Blynyddol	Ystyried yr Adolygiad Perfformiad Blynyddol	I'w gadarnhau	Y Cyng. Julian Thompson-Hill / Iolo McGregor
	2	Cytundeb Cyflawni diwygiedig y CDLI Newydd ac Aseiad o Effaith Covid	Ceisio cymeradwyaeth y Cabinet ar gyfer diwygiadau i Gytundeb Cyflawni CDLI Newydd ac aseiad o effaith Covid-19 i'w gyflwyno i Lywodraeth Cymru	Oes	Y Cyng. Mark Young / Angela Loftus
	3	CDLI Newydd- Adrodd yn ôl ar ymgynghoriad Strategaeth a Ffefrir	I adrodd yn ôl ar yr ymatebion i ymgynghoriad Strategaeth CDLI Newydd a Ffefrir a cheisio cymeradwyaeth am ddiwygiadau arfaethedig dilynol i'r Strategaeth a Ffefrir	Oes	Y Cyng. Mark Young / Angela Loftus
	4	Adroddiad Cyllid	Rhoi'r wybodaeth ddiweddaraf i'r Cabinet am sefyllfa ariannol bresennol y Cyngor.	I'w gadarnhau	Y Cyng. Julian Thompson-Hill / Steve Gadd

Rhaglen Gwaith i'r Dyfodol y Cabinet

Cyfarfod	Eitem (Disgrifiad / Teitl)		Pwrpas yr Adroddiad	Angen penderfyniad y Cabinet (oes/nac oes)	Awdur - Aelod Arweiniol a Swyddog Cyswllt
	5	Eitemau o'r Pwyllgorau Craffu	Ystyried unrhyw fater a godwyd gan y Pwyllgorau Craffu at sylw'r Cabinet	I'w gadarnhau	Cydlynnydd Craffu
27 Gorffennaf	1	Adroddiad Cyllid	Rhoi'r wybodaeth ddiweddaraf i'r Cabinet am sefyllfa ariannol bresennol y Cyngor.	I'w gadarnhau	Y Cyng. Julian Thompson-Hill / Steve Gadd
	2	Eitemau o'r Pwyllgorau Craffu	Ystyried unrhyw fater a godwyd gan y Pwyllgorau Craffu at sylw'r Cabinet	I'w gadarnhau	Cydlynnydd Craffu

Tudalen 205

Nodyn i swyddogion - Dyddiadau Cau Adroddiadau i'r Cabinet

<i>Cyfarfod</i>	<i>Dyddiad cau</i>	<i>Cyfarfod</i>	<i>Dyddiad cau</i>	<i>Cyfarfod</i>	<i>Dyddiad cau</i>
<i>Ebrill</i>	13 Ebrill	<i>Mai</i>	11 Mai	<i>Mehefin</i>	15 Mehefin

Diweddarwyd 09/03/2021 - KEJ

Rhaglen Gwaith i'r Dyfodol y Cabinet.doc

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